

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 27, 2015

Reference No.: 2.8b.(2)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR ACTIVE
TRANSPORTATION PROGRAM PROJECTS, PER ATP GUIDELINES
WAIVER 15-38**

RECOMMENDATIONS:

The California Department of Transportation recommends the California Transportation Commission (Commission) extend the period of contract award for the Linda Vista Safe Routes to School Active Transportation Program (ATP) project in San Diego County, listed on the attached document for the time period shown.

ISSUE:

The Commission allocated \$500,000 for the construction of one ATP project identified on the attachment. The responsible agency has been unable to award the contract within six months of allocation. The attachment describes the details of the project and the explanation for the delay. The respective agency requests an extension, and the planning agency concurs.

BACKGROUND:

Current ATP Guidelines, Resolution G-14-05, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Contract Award Deadline
Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	City of San Diego San Diego County PPNO: 11-1150 Linda Vista Safe Routes to School Project	\$500,000	03/26/2015 FATP-1415-04 2 Months 11/31/2015 Support
<p>The City of San Diego (City) is requesting a two-month extension to the period of contract award for the construction (CON) phase of the Linda Vista Safe Routes to School project. The City experienced an unexpected delay in awarding the project.</p> <p>The City received the CON allocation in March 2015. Linda Vista Safe Routes to School is a non-infrastructure project and the City anticipates utilizing a non-profit partner to perform the work. The City experienced an unforeseen delay fulfilling the Public Interest Finding (PIF) requirement. The PIF issue has been resolved and the City plans to move forward to award the project. Once a non-profit partner is selected, the contract requires approval by the Smart Growth and Land Use Committee (SGLU) before being placed on the City Council agenda. The City is requesting a two-month extension from September 30, 2015 to November 30, 2015 in case there are any delays due to a scheduling conflict between the City Council and the SGLU.</p>			