

2025 Active Transportation Program (Cycle 7)



Central Workshop

January 10, 2024

1:00 pm – 4:00 pm

Goals for Today



- Discuss application changes
- Discuss word count changes
- Discuss scoring distribution changes
- Action items

Program Basics



- Program 4 years of funds
 - Fiscal years 2025-26, 2026-27, 2027-28, and 2028-29
- Anticipate approximately \$568,700,000 in funding
 - \$100,000,000 in fiscal year 2025-26
 - \$102,200,000 in fiscal year 2026-27
 - \$182,150,000 in fiscal year 2027-28
 - \$184,350,000 in fiscal year 2028-29

Central Workshop Schedule



Milestone	Date
Wednesday, August 16, 2023 (San Diego CTC Meeting)	Kick-Off (South)
Thursday, September 14, 2023 (North State Super Region)	Kick-Off (North)
Thursday, September 28, 2023	Guidelines
Thursday, October 5, 2023	Guidelines
Wednesday, October 18, 2023 (Madera CTC Meeting)	Guidelines
Tuesday, October 31, 2023	Guidelines
<i>Share Draft Guidelines with Equity Advisory Committee</i>	
Wednesday, November 8, 2023	Guidelines
Thursday, November 16, 2023	Quick Build Program
<i>Finalize Draft Guidelines</i>	
Tuesday, December 5, 2023 (Riverside CTC Meeting)	PSR Equivalency Workshop
Wednesday, January 10, 2024	Applications
Tuesday, February 6, 2024	Scoring Rubrics

2025 ATP Virtual Site Visits



- Availabilities each Tuesday and Thursday beginning October 2023 through March 2024
- Register for a site visit using the online form: <https://forms.gle/NmxwTLVt36acutsP8>

Final 2025 ATP Schedule



Topic	Dates
Draft ATP Guidelines presented to Commission	January 25-26, 2024
Draft ATP Fund Estimate presented to Commission	January 25-26, 2024
Commission hearing and adoption of ATP Guidelines	March 21-22, 2024
Commission adopts ATP Fund Estimate	March 21-22, 2024
Call for projects	March 21-22, 2024
Scoring rubrics posted on Commission website	March 29, 2024
Large MPOs submit optional guidelines to Commission	May 10, 2024
Project application deadline	June 17, 2024
Commission approves or rejects MPO Guidelines	June 27-28, 2024

Final 2025 ATP Schedule (cont.)



Topic	Dates
Staff recommendation for Statewide, Small Urban & Rural components and Quick-Build projects posted	November 1, 2024
Commission adopts Statewide, Small Urban & Rural components and Quick-Build projects	December 5-6, 2024
Projects not programmed distributed to large MPOs based on location	December 2024
Deadline for MPO draft project programming recommendations to the Commission	February 21, 2025
Deadline for MPO final project programming recommendations to the Commission	April 22, 2025
Recommendations for MPO Component posted	June 2, 2025
Commission adopts MPO selected projects	June 2025



Application Changes

Application Changes Overview



- Goals:
 - Align application with changes to the guidelines
 - Align application with scoring rubric
 - Clarify language
 - Add additional non-infrastructure prompts to combination applications
 - Remove non-infrastructure prompts from infrastructure-only applications
 - Adjust word counts where necessary
 - Adjust point distribution where necessary
 - Changes must align with the guidelines

Submittable



- Goals:
 - Make the application process easier and more user-friendly
 - Streamline the evaluation process
 - Make it easier for CTC staff to implement and monitor application and evaluation processes
- Test portal will be available soon



Project Information

Part A1: Applicant Information

All Application Types



- Add new fields for a secondary contact person.
- Add the following note before contact person fields:
 - Applicants should include a primary or secondary contact person who is readily available to respond to project-related questions from Commission staff and Caltrans.

Part A2: General Project Information

All Application Types



- Overview
 - Add a new fields to gather census tract geographic identifiers so Commission staff can track federal Justice40 requirements
- Proposed Language:
 - Enter the 2010 and 2020 Census 11-digit census tract Geographic Identifier (i.e., 06XXXXXXXXXX) for each census tract that the project benefits. Census tract Geographic Identifiers can be found using the [US Census Bureau Geocoder tool](#).



Disadvantaged Communities

Question 1, Part A

All Application Types



- Map of Project Boundaries, Access, and Destinations
 - New language in **bold/underline**
 - Provide a scaled map showing the boundaries of the proposed project/program/plan, the geographic boundaries of the disadvantaged community, disadvantaged community access point(s), and destinations that the project/program/plan is benefiting.
 - **Applicants using Median Household Income, CalEnviroScreen, Healthy Places Index, the Climate and Economic Justice Screening Tool, or the US DOT Equitable Transportation Community Explorer to identify the disadvantaged community must clearly label all census tracts with a census tract number or geographic identifier.**
 - **Applicants using Free and Reduced Price School Meal data to identify the disadvantaged community must clearly label all schools.**
 - **Applicants using a different disadvantaged community definition should ensure that the disadvantaged community is clearly outlined and labeled in the map.**

Question 1, Part B

All Application Types



- Identification of Disadvantaged Community
 - New language in **bold/underline**
 - Select one of the following nine options. Must provide information for all Census Tract/Block Group/Place Numbers that the project affects.
 - Median Household Income
 - CalEnviroScreen 4.0
 - Free or Reduced Priced School Meals
 - Healthy Places Index
 - **Climate and Economic Justice Screening Tool**
 - **US DOT Equitable Transportation Community Explorer**
 - **Projects on federally recognized Tribal Land or projects submitted by federally recognized Tribal Governments**
 - **Regional Definition**
 - Other

Question 1, Part B

All Application Types



- Identification of Disadvantaged Community
 - Regional Definition: Applicant must discuss how the community qualifies under a regional definition
 - Change word count from 200 to 300

Question 1, Part C

Large Infrastructure and Combination



- Revise question C1 to clearly say *disadvantaged* community
 - Current language:
 - Explain how the project closes a gap, provides connections to, or addresses a deficiency in an active transportation network or meets an important community need.
 - Proposed Revision (to match Medium Infrastructure application):
 - Explain how the project closes a gap, provides connections to, and/or addresses a deficiency in an active transportation network and how the improvements meet an important need of the disadvantaged community.

Question 1, Part C

Medium Infrastructure + Medium Combination



- Remove the mention of displacement from part C1 as it is duplicative of part C3 (in alignment with Large application)
 - C1: Explain how the project closes a gap, provides connections to, and/or addresses a deficiency in an active transportation network and how the improvements meet an important need of the disadvantaged community. ~~Address any issues of displacement that may occur as a result of this project, if applicable. If displacement is not an issue, explain why it is not a concern for the community.~~
 - C3: Illustrate and provide documentation for how the project was requested or supported by the disadvantaged community residents. Address any issues of displacement that may occur as a result of this project, if applicable. If displacement is not an issue, explain why it is not a concern for the community.

Question 1, Part C

Small, Medium, & Large Combination



- Add a new sub-question:
 - Describe how non-infrastructure events and programs will be targeted towards the disadvantaged community whom the project benefits.
- Maximum word count: 200 words



Potential for Increased Walking and Biking (Need)

Question 2, Part A

Small, Medium, & Large Infrastructure & Combination



- Add community characteristics and context to the list of topics to discuss, in alignment with the scoring rubric
 - Discuss:
 - Community characteristics and context (e.g., urban/rural/suburban, relevant history, socioeconomic characteristics, etc.)
 - Destinations and key connectivity the project will achieve
 - How the project will increase walking and/or biking
 - The lack of mobility if applicable - Does the population have limited access to cars? bikes? and transit? Does the project have an unserved or underserved demand?
 - The local health concern responses should focus on:
 - Specific local public health concerns, health disparity, and/or conditions in the built and social environment that affect the project community and can be addressed through the proposed project. Please provide detailed and locally relevant answers instead of general descriptions on the health benefits of walking and biking (i.e. "walking and biking increase physical activity").
 - Local public health data demonstrating the above public health concern or health disparity. Data should be at the smallest geography available (state or national data is not sufficient). One potential source is the Healthy Places Index (HPI) ([http:// healthyplacesindex.org](http://healthyplacesindex.org))

Question 2, Parts A & B

Small, Medium, and Large Infrastructure Only



- Remove all non-infrastructure prompts from Question 2, Parts A & B

Question 2, Part B

Small Combination



- Add new sub-question
 - Describe the non-infrastructure program, the population it will serve, and how the program will use education and encouragement to address the needs identified in Part A. Include discussions of:
 - How the education/encouragement program will provide new skills and familiarity to the community, induce mode shift, enhance connectivity, mobility and health and/or introduce the community to existing and new improvements so that community members can fully take advantage of it.
- Maximum word count: 500 words

Question 2, Part B

Medium and Large Combination



- Existing question:
 - For projects with a non-infrastructure element, describe the NI program, the population it will serve, and how the program will use NI components (e.g., encouragement and education) to address the need(s) identified above with the goal of increasing walking and/ or biking to community identified destinations within the program area.
- Proposed revision:
 - Describe the non-infrastructure program, the population it will serve, and how the program will use education and encouragement to address the needs identified in Part A. Include discussions of:
 - How the education/encouragement program will provide new skills and familiarity to the community, induce mode shift, enhance connectivity, mobility and health and/or introduce the community to existing and new improvements so that community members can fully take advantage of it.
- Maximum word count: 500 words



Safety

Question 3, Parts A & B

Small, Medium, and Large Infrastructure Only



- Remove non-infrastructure prompts from Parts A and B.

Question 3, Part B

Small, Medium, and Large Combination



- Remove the non-infrastructure prompt from Part A.
 - ~~For Projects with Non-Infrastructure elements (Combined I/NI projects): As appropriate, describe how the NI program elements: educate bicyclists, pedestrians, and/or drivers about safety hazards for pedestrians and bicyclists; and encourage safe behavior~~
- Add a new text box to Part B with the following prompt:
 - Non-Infrastructure Elements: How will the non-infrastructure encouragement and education programs address the safety issues identified in Part A?
 - Maximum word count: 300



Public Participation and Planning

Question 4

All Application Types



- Remove all COVID-19 language from public participation prompts
 - All application types currently ask applicants to describe the strategies used to address engagement challenges that arose due to the COVID-19 pandemic
 - Applications will still ask applicants to address any engagement challenges and how they overcame them

Question 4, Part B

Medium Infrastructure and Medium Combination



- Part B language does not currently match the language in the scoring rubric. Add the language in **bold/underline** to align the application with the scoring rubric:
 - Describe who was/will be engaged in the identification and development of this project. **Describe feedback received during the community engagement process.** Describe how stakeholders will continue to be engaged in the implementation of the project. Describe the strategies used to address engagement challenges that arose due to the COVID-19 pandemic and any unique engagement challenges that the community faced.

Question 4

Non-Infrastructure Only



- Non-Infrastructure application is currently missing an attachment field for public participation and planning documents.
- Add an attachment field to align with all other application types.

Question 4

Small, Medium, and Large Infrastructure Only



- Remove non-infrastructure prompts from questions.

Question 4

Small Combination



- Modify the question as follows:
 - Describe the community based public participation process that culminated in the project. Combined I/NI projects should address both infrastructure and non-infrastructure elements.
 - Discuss the following topics:
 - What was the process to prepare for existing and future needs of users of this project?
 - Who was engaged in the public participation and planning process?
 - How will stakeholders continue to be engaged in the implementation of the project?
 - Describe any unique engagement challenges that the community faced.
 - **Describe any public input on the development of the encouragement and education programming.**

Question 4, Part B

Medium Combination



- Modify the question as follows:
 - Describe who was/will be engaged in the identification and development of this project. **Describe any public input on the development of the encouragement and education programming.** Describe how stakeholders will continue to be engaged in the implementation of the project. Describe any unique engagement challenges that the community faced.

Question 4, Parts C

Large Combination



- Modify Part C as follows :
 - Describe the feedback received during the stakeholder engagement process and describe how the public participation and planning process has improved the project's overall effectiveness at meeting the purpose and goals of the ATP. **Describe any public input on the development of the encouragement and education programming.**



Context Sensitivity and Innovation

Question 5

Medium and Large Infrastructure Only



- Remove non-infrastructure prompts from questions.

Question 5, Part B

Medium and Large Combination



- Modify Part B as follows:
 - Does this project propose any solutions that are new to the region? Were any innovative elements considered, but not selected? Explain why they were not selected. Combined I/NI projects should address both infrastructure and non-infrastructure elements. **Are any elements of the non-infrastructure program innovative or new to the region?**



Transformative Projects

Question 6

Medium and Large Infrastructure Only



- Remove non-infrastructure prompt from Part A.

Question 6, Part A

Medium and Large Combination



- Modify Part A as follows:
 - Describe how your project will transform the non-motorized environment. Address the potential for this project to support existing and planned housing, especially affordable housing. Applicants are encouraged to apply for the California Department of Housing and Community Development's (HCD) Prohousing Designation Program and to describe how local policies align with prohousing criteria. If housing is not an issue for the community, explain why it is not a concern. If applicable, ~~include a discussion of the transformative nature of the non-infrastructure component.~~ **Additionally, discuss how the non-infrastructure education/encouragement program will be transformative for the community.**



Leveraging

Leveraging Question

Medium and Large Infrastructure and Combination



- Applicants must attach a signed letter of commitment indicating the amounts and sources of leveraged funds. **Applicants without a signed letter of commitment will not receive leveraging points.** Applicants may also include ~~other~~ **additional** documentation to substantiate leveraging, including meeting minutes from a governing body, a budget sheet, a board or council resolution, etc.
- Include two attachment fields:
 - Leveraging Letter of Commitment (required)
 - Other documentation (optional)



California Conservation Corps Consultation

CCC Consultation

All Application Types except Plans



- Add the following text to the top of the section:
 - Applicants requesting construction or non-infrastructure funds must consult with the California Conservation Corps and the appropriate certified local community conservation corps, or the Tribal Corps if applicable, to determine whether the Corps is available to participate in the project. Applicants must consult with the Corps every ATP cycle and for each application submitted. Applicants may not use Corps consultation from previous ATP cycles or from other ATP applications to satisfy this requirement.



Bicycle Improvements Discussion

Bicycle Improvements



- Pressure from legislators to limit sharrows
- Commission staff would like to add a prompt asking applicants to discuss why they selected a particular bike facility and how it is appropriate for the context.



Input from Group



Scoring Distribution



Scoring Topic	Large Inf. /I + NI	Medium Inf. /I + NI	Small Inf. /I + NI	Plan	Non-Infrastructure Only
Benefits to Disadvantaged Communities (DAC)	10	10	10	30	10
Need	38	40	52	20	40
Safety	20	25	25		10
Public Participation & Planning	10	10	10	25	15
Scope & Plan Layout Consistency and Cost Effectiveness	7				
Scope and Plan Layout Consistency		5	3		10
Context Sensitive & Innovation	5	5			5
Transformative Projects	5				
Evaluation and Sustainability					10
Leveraging	5	5			
Implementation & Plan Development				25	
Corps	(0 or -5)	(0 or -5)	(0 or -5)		(0 or -5)
Past Performance	0 to -10	0 to -10	0 to -10	0 to -10	0 to -10
Total	100	100	100	100	100

Next Steps



- **Scoring Rubrics Workshop**

February 6, 2024

9:00 a.m. – 12:00 p.m.

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Thank You



More Information

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