

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: October 9, 2019

From: SUSAN BRANSEN, Executive Director

Reference Number: 4.16, Action

Prepared By: Jon Pray  
Assistant Deputy Director

Published Date: September 27, 2019

**Subject: Approval of Three State Highway Operation and Protection Program (SHOPP) Baseline Agreements  
Resolution SHOPP-P-1920-02B**

## Issue:

Should the California Transportation Commission (Commission) approve three State Highway Operation and Protection Program (SHOPP) Baseline Agreements submitted by the California Department of Transportation in accordance with the Commission's Senate Bill (SB) 1 Accountability and Transparency Guidelines and establish these agreements as the basis for project delivery and monitoring?

## Recommendation:

Commission staff recommends that the Commission approve the following three SHOPP Baseline Agreements and establish these three agreements as the basis for project delivery and monitoring:

District	EA	County	Route	Project Description (with embedded link to agreement)
01	0F820	Humboldt	101	Trinidad Capital Preventative Maintenance Pavement Rehabilitation
07	31600	Los Angeles	14	Reconstruct Pavement Structure and Ramps
07	32030	Los Angeles	605	Pavement Rehabilitation

## Background:

The Commission adopted the SB 1 Accountability and Transparency Guidelines at its March 21, 2018 meeting and directed agencies to provide executed Baseline Agreements that set forth the agreed upon expected benefits, delivery schedule, project cost, and funding plan. The Baseline Agreement provides a benchmark for comparison to the current status of a project for subsequent reporting purposes. The

Baseline Agreement must be signed by the Director and each appropriate District Director of the California Department of Transportation, and the Commission's Executive Director.

Commission staff has reviewed these Baseline Agreements and determined the project's expected benefits, delivery schedule, project cost, and funding plan are consistent with the project the Commission approved at the time of programming and the requirements set forth in the SHOPP Guidelines approved by the Commission at its June 26, 2019 meeting.