

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 14-15, 2019

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(1), Action Item

Prepared By: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR ACTIVE TRANSPORTATION PROJECTS, PER ATP GUIDELINES WAIVER 19-54**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for two projects, totaling \$5,765,000, programmed in the Active Transportation Program (ATP), for the time periods identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends the Commission extend the period of project completion for two projects, totaling \$5,765,000, programmed in the ATP, for the time periods identified in the attachment.

BACKGROUND:

The Commission allocated \$5,765,000 for the construction of two ATP projects identified in the attachment. The responsible agencies will be unable to complete the projects as programmed. The attachment describes the details of the projects and the explanations for the delay. The respective agencies request extensions in accordance with program guidelines.

Current ATP Guidelines stipulate that a local agency has up to 36 months from the time of contract award to accept the contract. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Guidelines further stipulate that the Commission may approve a waiver to the project completion deadline, one-time only, for up to 12 months, in accordance with Section 14529.8 of the Government Code.

Attachments

*“Provide a safe, sustainable, integrated and efficient transportation system
to enhance California’s economy and livability”*

**Time Extension/Waiver – Project Completion Deadline
Active Transportation Program**

Project Number: 1
Applicant: City of Los Angeles
County: Los Angeles
District: 7
PPNO: 5199
Extended Amount: \$1,900,000
Phase: Construction
Award Date: 12/30/2016
Allocation Resolution Number: FATP-1617-01
Number of Months Requested: 8 Months
Extended Deadline: 08/31/2020
Department Recommendation: Support

Top 50 Safe Routes to School Safety Assessments and Travel Plans project

The City of Los Angeles (City) requests an eight-month time extension to complete the construction/non-infrastructure (CON-NI) of Top 50 Safe Routes to School Safety Assessment and Travel Plans project. The City desires to proactively manage plan development and seeks to adjust the schedule to align with a full school year.

The City received a CON-NI allocation in June 2016 and awarded a consultant contract in December 2016. The City is requesting to extend completion of the project to Summer 2020 to ensure that the Safe Routes to School (SRTS) staff can complete plan development, review and cost analysis for the remaining 11 SRTS plans. With the approval of the extension, the City can leverage the full school year to complete the project rather than have the contract end in the middle of the school year. To date, the City has completed 18 SRTS Travel Plans and anticipates completing the remaining 11 by August 2020.

Therefore, the City is requesting an eight-month completion time extension to August 31, 2020.

Project Number: 2
Applicant: Los Angeles County
County: Los Angeles
District: 7
PPNO: 4310
Extended Amount: \$3,865,000
Phase: Construction
Award Date: 09/27/2016
Allocation Resolution Number: FATP-1516-09
Number of Months Requested: 12 Months
Extended Deadline: 09/30/2020
Department Recommendation: Support

Willowbrook Area Pedestrian Access Improvements project

The County of Los Angeles (County) requests a 12-month time extension to complete Construction (CON) of the Willowbrook Area Pedestrian Access Improvements project. The County experienced unexpected delays during the design phase of the project.

The project proposes to enhance pedestrian and bicyclist movement in the Willowbrook area and improve connections to key attractions. The project received the allocation for construction in May 2016 and awarded the contract in September 2016. Construction was anticipated to take 12 to 15 months to complete. During construction, Los Angeles County Metropolitan Transportation Authority (Metro) proceeded with a utility relocation at the Rosa park station located within the project limits. The Metro utility relocation was deemed necessary and took precedence over the pedestrian and bicycle improvements of this project. To mitigate the impact of two construction zones on the community and Metro patrons, it was necessary to halt construction of this project for approximately eight months. Due to this unexpected delay, the County is not able to meet the project acceptance deadline. The County is requesting a 12-month extension to complete all improvements.

Therefore, the City is requesting a 12-month completion extension to September 30, 2020.