

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.5w.(3), Action Item

Prepared By: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **ALLOCATION AMENDMENT FOR AN ACTIVE TRANSPORTATION PROGRAM PROJECT**  
**RESOLUTION FATP-1920-14, AMENDING RESOLUTION FATP-1415-06**

### **ISSUE:**

Should the California Transportation Commission (Commission) approve an amendment to Resolution FATP-1415-06, originally approved in May 2015, for the Active Transportation Program (ATP) City of San Mateo Safe Routes to School – NI project (PPNO 1040C) in San Mateo County (County), to split the original allocation authority?

### **RECOMMENDATION:**

The California Department of Transportation (Department) recommends that the Commission approve an amendment to Resolution FATP-1415-06 for the ATP City of San Mateo Safe Routes to School – NI project (PPNO 1040C) in San Mateo County, to split the original allocation authority.

### **BACKGROUND:**

At the May 2015 meeting, the Commission approved a total allocation of \$390,000 for the ATP City of San Mateo Safe Routes to School – NI project (PPNO 1040C) in San Mateo County.

The project was programmed in Fiscal Year 2014-15 which has a Budget Authority lapsing date of June 30, 2020. However, the Budget Authority used to allocate the project was 2013-14, which lapsed on June 30, 2019. The Agency submitted invoices dated before the timely use of funds deadline, but the Department was unable to make a payment due to the lapsed Budget Authority.

*“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”*

To date, the local agency has expended \$248,156 from 2013-14. To allow the local agency to liquidate the remaining \$141,844, current Budget Authority needs to be assigned to allow for invoicing of the remaining balance. The project received a six-month contract award extension in December 2016 and awarded the project in June 2017.

**FINANCIAL RESOLUTION:**

Be it Resolved, that the original allocation of \$390,000 for the City of San Mateo Safe Routes to School – NI project (PPNO 1040C), originally approved under Resolution FATP-1415-06, be split as \$248,156 under Budget Act Item 2660-101-0042 from the Budget Act of 2013 and \$141,844, from the Budget Act of 2018, in accordance with the attached revised vote box.

Attachment

2.5 Highway Financial Matters

Project #	Allocation Amount	Recipient	Project Title	PPNO	Budget Year	Amount by
RTPA/CTC		District-County	Location	Program/Year	Item #	Fund Type
			Project Description	Phase	Fund Type	Amount by
				Prgm'd Amount	Program Code	Fund Type
				Project ID		
<b>2.5w.(3) Active Transportation Program Projects</b>					<b>Resolution FATP-1920-14</b>	
					<b>Amending Resolution FATP-1415-06</b>	
1	\$390,000	City of San Mateo	<b>City of San Mateo Safe Routes to School –NI.</b> This project will develop and implement a Safe Routes to School Program in the City of San Mateo within 0.1 mile to 0.5 mile radius around each of the 15 elementary and middle schools.	04-1040C	2013-14	\$390,000
MTC		04-San Mateo	(MPO - ID 0208)	ATP/14-15	108-0042	<b>\$248,156</b>
			(CEQA – NOE, 03/18/2015.)	CON	SHA	
			(NEPA – CE, 03/23/2010).	\$390,000		
			<b>Outcome/Output:</b> The project will educate the public on SRTS, encourage school aged children to walk and ride to school and enforce traffic laws around the 15 public elementary and middle schools in the City of San Mateo.	<b>\$248,156</b>		
			<b><u>Amend Resolution FATP-1415-06 to revise the Budget Authority of the original allocation of \$390,000 to be split as \$248,156 under the Budget Act of 2013 and \$141,844 under the Budget Act of 2018. There is no change to the original allocation.</u></b>	<b>ATP/18-19</b>	<b>2018-19</b>	
				<b>CON</b>	<b>108-0042</b>	<b>\$141,844</b>
				<b>\$141,844</b>	<b>SHA</b>	
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