

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(2), Action Item

Prepared By: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR ACTIVE TRANSPORTATION PROJECTS, PER ATP GUIDELINES WAIVER 20-11**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of contract award for three projects, programmed in the Active Transportation Program (ATP), for the time periods identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends the Commission extend the period of contract award for three projects, programmed in the ATP, for the time periods identified in the attachment.

### **BACKGROUND:**

The Commission allocated \$1,987,000, for the construction of three ATP projects identified on the attachment. The responsible agencies have been unable to award the contracts within six months of allocations. The attachment describes the details of the projects and the explanation for the delays. The respective agencies request an extension, and the planning agencies concur.

Current ATP Guidelines stipulate that the agency implementing a project, request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline, one-time only, for up to 12 months.

Attachments

*“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”*

**Time Extension/Waiver – Contract Award Deadline  
Active Transportation Program**

Project Number: 1  
Applicant: City of Fortuna  
County: Humboldt  
District: 1  
PPNO: 2441A  
Extended Amount: \$712,000  
Phase: Construction  
Allocation Date: 12/05/2019  
Allocation Resolution Number: FATP-1920-07  
Number of Months Requested: 12 Months  
Extended Deadline: 06/30/2021  
Department Recommendation: Support

**South Fortuna Elementary School Safe Routes to School Project**

The City of Fortuna (City) requests a 12-month time extension to the period of contract award for the construction (CON) phase of the South Fortuna Elementary School Safe Routes to School Project. The City has experienced an unexpected delay in the design phase for the project.

The City received their CON allocation in December 2019. The City submitted design plans to the Division of State Architect (DSA) in September 2019 for review and received comments back in January 2020. The City is currently revising the plans to incorporate comments from the DSA. The City expects that it will take at least a month after the revisions are submitted to the DSA to receive final approval. The City is requesting a time extension to allow them to navigate through the DSA approval process and to finalize the bid package. The extension will also allow the City to also secure additional funding as they forecast bids coming in higher than estimated due to the late season and recent data.

Therefore, the City requests a 12-month time extension to award the CON phase by June 30, 2021.

Project Number: 2  
Applicant: City of Long Beach  
County: Los Angeles  
District: 7  
PPNO: 5112  
Extended Amount: \$1,075,000  
Phase: Construction  
Allocation Date: 12/05/2019  
Allocation Resolution Number: FATP-1920-07  
Number of Months Requested: 12 Months  
Extended Deadline: 06/30/2021  
Department Recommendation: Support

**Delta Avenue Bicycle Boulevard project**

The City of Long Beach (City) requests a 12-month time extension to the period of contract award for the construction (CON) phase of the Delta Avenue Bicycle Boulevard project. The City has experienced an unexpected delay in the award phase of the project.

The City received their CON allocation in December 2019. A separate community driven project is underway that includes pavement improvement within the project limits. In order to remove duplicate work, the City would like to include the pavement improvements to this project and will contribute the additional funds needed. The City is revising the plans to include the additional paving within the limits of the project. This allows for the proposed class II bike lanes to be constructed in conjunction with the street improvements and hence increase ridership and mobility on the bike boulevard. Although this change needs to be added to the federal environmental document and Right of Way (RW) certification, the original project limit has not changed and will not cause an additional environmental study, additional RW acquisition or utility relocation. The revised NEPA is expected by April 2020 and the revised RW certification is expected by October 2020. The City anticipates advertising the project by November 2020. The City is requesting 12 months to allow time to advertise, review bids, and award the contract.

Therefore, the City requests a 12-month time extension to award the CON phase by June 30, 2021.

Project Number: 3  
Applicant: Southern California Association of Governments  
County: Los Angeles  
District: 7  
PPNO: 5531  
Extended Amount: \$200,000  
Phase: Construction Non-Infrastructure  
Allocation Date: 10/09/2019  
Allocation Resolution Number: FATP-1920-03  
Number of Months Requested: 12 Months  
Extended Deadline: 04/30/2021  
Department Recommendation: Support

**San Gabriel Valley Greenway Network Implementation Plan project**

The Southern California Association of Governments (Agency) requests a 12-month time extension to the period of contract award for the construction non-infrastructure (CON-NI) phase of the San Gabriel Valley Greenway Network Implementation Plan project. The Agency has experienced an unexpected delay during the planning phase of the project.

The Agency received their CON-NI allocation in October 2019. In January 2020, the Agency released a request for proposal (RFP) to meet the contract deadline. This non-infrastructure project proposes to develop a regional implementation plan that will provide guidance to all partner agencies in the development of Greenway Network segments in their respective jurisdictions. After releasing the RFP, the Los Angeles County Department of Public Works (LACDPW) contacted the Agency to notify them that a similar project led by LACDPW was being developed. In an effort to avoid duplicate plans, the Agency is adjusting the scope of work in order to complement the LACDPW plan. The Agency anticipates that 25 percent of the scope will change with an emphasis on a regional connectivity analysis, public engagement, inclusion of pop-up demonstrations, and development of conceptual plans with priority segments identified in the LACDPW plan. Due to the unexpected delay, the Agency is requesting a 12-month extension to accommodate the time needed to make changes, receive approval to the revised scope change and for the procurement of a consultant to complete this project.

Therefore, the City requests a 12-month time extension to award the CON-NI phase by April 30, 2021.