

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(2), Action Item

Prepared By: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR ACTIVE TRANSPORTATION PROJECTS, PER ATP GUIDELINES WAIVER 20-14**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for two projects, programmed in the Active Transportation Program (ATP), for the time periods identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends the Commission extend the period of project completion for two projects, programmed in the ATP, for the time periods identified in the attachment.

BACKGROUND:

The Commission allocated \$3,875,000 for the construction of two ATP projects identified in the attachment. The responsible agencies will be unable to complete the projects as programmed. The attachment describes the details of the projects and the explanations for the delay. The respective agencies request extensions in accordance with program guidelines.

Current ATP Guidelines stipulate that a local agency has up to 36 months from the time of contract award to accept the contract. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Guidelines further stipulate that the Commission may approve a one-time only waiver to the project completion deadline, for up to 12 months, in accordance with Section 14529.8 of the Government Code.

Attachments

“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”

**Time Extension/Waiver – Project Completion Deadline
Active Transportation Program**

Project Number: 1
Applicant: County of San Mateo
County: San Mateo
District: 04
PPNO: 1040B
Extended Amount: \$900,000
Phase: Construction Non-Infrastructure
Award Date: 05/17/2017
Allocation Resolution Number: FATP-1617-15
Number of Months Requested: 6 Months
Extended Deadline: 11/30/2020
Department Recommendation: Support

San Mateo County Safe Routes to School for Health and Wellness project

The County of San Mateo (County) requests a six-month time extension to complete the construction non-infrastructure (CON-NI) phase of the San Mateo County Safe Routes to School for Health and Wellness project. The City has experienced an unexpected delay in completing the project.

The City received its CON award in May 2017. The completion period for the CON-NI phase will lapse in May 2020. The May deadline for completion will negatively impact schools in the County and their active transportation efforts, as it abruptly ends the ATP support before the school year is over. This will leave schools without assistance for up to a month. The Agency is requesting to extend the time to coincide with the school calendar to continue to support Bike Month encouragement activities and assist schools and staff in developing a Safe Routes to School work plan for the 2020-2021 school year. This will ensure program sustainability beyond the closeout date.

Therefore, the City is requesting a six-month completion time extension to November 30, 2020.

Project Number: 2
Applicant: OmniTrans
County: San Bernardino
District: 08
PPNO: 1165
Extended Amount: \$2,975,000
Phase: Construction
Award Date: 08/07/2017
Allocation Resolution Number: FATP-1617-20
Number of Months Requested: 12 Months
Extended Deadline: 08/31/2021
Department Recommendation: Support

West Valley Connector Corridor - Safe Routes to Transit project

Omnitrans (Agency), in San Bernardino County, requests a 12-month time extension to complete the construction (CON) phase of the West Valley Connector Corridor - Safe Routes to Transit project. The City has experienced an unexpected delay in completing the project.

The City received its CON award in August 2017. The completion period for the CON phase will lapse in August 2020. This project has a combination of Federal Transit Administration funds, local funds and Active Transportation Program (ATP) funds. The ATP funds make up \$3,500,000 of the \$25,125,000 total project cost. Construction of the project is at 90 percent completion, however, the cities of Fontana, Montclair, Ontario, and Rancho Cucamonga have identified additional improvements that are needed within the scope of the project. In addition, there are curb ramps and sidewalk improvements needed to increase accessibility and walkability within one-half mile of the future West Valley Connector stations. The Agency is requesting a time extension to complete the additional improvements.

Therefore, the Agency is requesting a 12-month completion time extension to August 31, 2021.