

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8d.(2), Action Item

Prepared By: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT  
EXPENDITURE FOR ACTIVE TRANSPORTATION PROJECTS, PER ATP  
GUIDELINES  
WAIVER 20-16**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of project development expenditure for the Hoopa Valley Safe Routes to School Project (PPNO 2440A) programmed in the Active Transportation Program (ATP), for the time period identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends the Commission extend the period of project development expenditure for the Hoopa Valley Safe Routes to School Project (PPNO 2440A), programmed in the ATP, for the time period identified in the attachment.

### **BACKGROUND:**

The Commission allocated \$24,000 for the Hoopa Valley Safe Routes to School Project as identified on the attachment. The responsible agency has been unable to complete the phase within the expenditure period. The attachment describes the details of the project and the explanation for the delay. The agency requests an extension, and the planning agency concurs.

Current ATP Guidelines, adopted by the Commission, stipulate that funds programmed for all components of local grant projects are available for expenditure only until the end of the second fiscal year following the year of allocation. The Commission may approve a waiver to the "timely use of funds" deadline, one-time only, for up to 12 months.

Attachment

*"Provide a safe, sustainable, integrated and efficient transportation system  
to enhance California's economy and livability"*

**Time Extension/Waiver – Project Development Expenditures Deadline  
Active Transportation Program**

Project Number: 1  
Applicant: Hoopa Valley Tribe  
County: Humboldt  
District: 1  
PPNO: 2440A  
Allocated Amount: \$24,000  
Remaining Balance: \$24,000  
Phase: Project Approval & Environmental Documents  
Allocation Date: 01/31/2019  
Allocation Resolution Number: FATP-1819-07  
Number of Months Requested: 12 Months  
Extended Deadline: 06/30/2022  
Department Recommendation: Support

**Hoopa Valley Safe Routes to School Project**

The Hoopa Valley Tribe (Tribe) is requesting a 12-month time extension to the Project Approval & Environmental Documents (PA&ED) phase for the Hoopa Valley Safe Routes to School Project. The Tribe experienced unforeseen delays during the pre-planning phase of the project.

The focus of the project is to provide infrastructure improvements along State Route 96, portions of Bureau of Indian Affairs (BIA) Route 12, and Orchard Road to provide safe routes to schools. A fund transfer agreement is needed between the Hoopa Valley Tribe, the BIA, and the California Department of Transportation before the Tribe can receive the project funding. The Hoopa Valley Tribe has worked diligently to acquire the fund transfer agreement, however, the Tribe has experienced unexpected delays in executing the agreement due to its unique nature. The required agreement needs considerable time to be drafted, reviewed, and approved by the parties involved. This process and agreement is only the second of its kind and it has required a substantial amount of time for coordination and review from the multiple jurisdictions and partners, which has resulted in a delay of 12 months to the project.

Therefore, the Tribe is requesting a 12-month expenditure extension for PA&ED from June 30, 2021, to June 30, 2022.