

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 24-25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(1), Action Item

Prepared By: Bruce De Terra, Chief  
Division of Transportation Programming

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR STATE ADMINISTERED SHOPP PROJECTS, ON THE STATE HIGHWAY SYSTEM, PER SHOPP GUIDELINES WAIVER 20-40**

### **ISSUE:**

Should the California Transportation Commission (Commission) approve time extensions for the three State Highway Operation and Protection Program (SHOPP) projects for the periods indicated, as described in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation (Department) recommends that the Commission approve time extensions, for the periods indicated, for the three SHOPP projects described in the attachment.

### **BACKGROUND:**

In December 2019, the Commission allocated \$11,073,000 in Construction Capital for three SHOPP projects. In accordance with the SHOPP Guidelines (Guidelines), the deadline to award contracts for projects allocated in December 2019 is June 30, 2020. The Department is requesting time extensions for the period of contract award. The attachment shows the details of each project and the delays that have resulted in these time extension requests.

Current Guidelines stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of allocation. The Commission may approve waivers to the timely use of funds deadline one-time only for up to 20 months.

Attachment

*“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”*

Project Number: 1  
County: Placer  
District: 03  
PPNO: 4309  
EA: 4H110  
Route: 80  
Program: SHOPP  
Allocation Amount: \$7,992,000  
Allocation Date: 12/05/2019  
Number of Months Requested: 9 months  
Extended Deadline: 03/31/2021

**Project Description:**

Near Soda Springs, from 0.6 mile west of Cisco Road to the Nevada County line (PM R62.9L/R/69.7); also in Nevada County from Placer County line to 0.5 mile east of Soda Springs Overcrossing (PM 0.0/R3.0L/R). Install concrete gutter to repair shoulder damage at various locations.

**Reason for Delay:**

This SHOPP Permanent Restoration project was initially advertised on November 12, 2019. However, all bids came in unexpectedly higher than the Engineer's Estimate (EE), and the Department has determined that rejecting all remaining bids, re-packaging, and re-advertising the project is the best option. The Department captured some savings and also achieved the same performance metrics of the project; specifically, by modifying the project plans and lane closure charts.

Subsequently, the project was re-advertised and awarded on May 5, 2020, the Department is currently processing the lowest responsive and responsible bidder contract as part of the project award process. However, there is a high possibility the contract approval may be delayed due to COVID-19 pandemic impacts. An additional 9-month time extension to award will ensure the proper due diligence is exercised to award the contract to the lowest responsive and responsible bidder.

Therefore, the Department is requesting a 9-month time extension to award a contract by March 31, 2021.

Project Number: 2  
County: Los Angeles  
District: 07  
PPNO: 5379  
EA: 34400  
Route: 101  
Program: SHOPP  
Allocation Amount: \$781,000  
Allocation Date: 12/05/2019  
Number of Months Requested: 12 months  
Extended Deadline: 06/30/2021

**Project Description:**

In the city of Los Angeles, at the Caltrans District 7 headquarters office building, 100 S. Main Street. Replace and upgrade three hot water heater (boilers) units.

**Reason for Delay:**

This SHOPP Office Facilities project will replace and upgrade three water heater (boilers) units in the District's Headquarters office building. The cost and scope of the project have been determined to be appropriate for a procurement process. This project was initially advertised on February 6, 2020. However, due to the low number of bids received to satisfy this project, the Department is in the process of waving the Disabled Veteran Business Enterprise (DVBE) requirement to advertise to a broader range of bidders.

DVBE waivers are requested through the Office of Civil Rights (OCR). Once the request is approved, the Department will need to resubmit a contract request through the procurement process so it can be assigned a new contract number and contract analyst. The OCR and the Department do not take a waiver of this requirement lightly, and a significant review process will be undertaken as required by policy. A 12-month award time extension is needed to allow the Department sufficient time to process and award this project.

Therefore, the Department is requesting a 12-month time extension to award a contract by June 30, 2020.

Project Number: 3  
County: Los Angeles  
District: 07  
PPNO: 5287  
EA: 34240  
Route: 101  
Program: SHOPP  
Allocation Amount: \$2,300,000  
Allocation Date: 12/05/2019  
Number of Months Requested: 9 months.  
Extended Deadline: 03/31/2021

**Project Description:**

In the city of Los Angeles, at the Caltrans District 7 headquarters office building, 100 S. Main Street. Repair damaged roof.

**Reason for Delay:**

This SHOPP Office Facilities project will repair damaged roofs in the District's Headquarters office building. The cost and scope of the project have been determined to be appropriate for a procurement process.

This project was initially scheduled to be advertised on March 16, 2020. However, the Department experienced an anticipated delay for bidding and awarding this contract due to the number of contracts needing to be processed through procurement. Since the project's scope can only be performed during the non-rainy season (April-September), a 9-month extension will place the award date in March 2021, which will accommodate the appropriate non-rainy season to complete the roof replacement.

Therefore, the Department is requesting a 9-month time extension to award a contract by March 31, 2021.