

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 24-25, 2020

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8v.(10), Action Item

Prepared By: Dee Lam, Chief (Acting)
Division of Local Assistance

Subject: **REQUEST TO AMEND THE PERIOD OF CONTRACT AWARD FOR A PREVIOUSLY APPROVED TIME EXTENSIONS FOR SENATE BILL 1 LOCAL PARTNERSHIP PROGRAM (FORMULAIC) PROJECT, PER THE INTERIM TIMELY USE OF FUNDS POLICY WAIVER 20-63**

ISSUE:

Should the California Transportation Commission (Commission) amend the period of contract award for the City of Willits, 2018 Asphalt Maintenance Program project (PPNO 4722), programmed in the Senate Bill 1 Local Partnership Program (Formulaic) (SB1 LPP), in Fiscal Year 2018-19?

RECOMMENDATION:

The California Department of Transportation recommends the Commission amend the period of contract award for the City of Willits, 2018 Asphalt Maintenance Program project PPNO 4722, programmed in the SB1 LPP, in 2018-19.

BACKGROUND:

At this time, the agency will not be able to award the project by the deadline due to the impacts of the COVID-19 pandemic. The attachment shows the details of the project and the explanation for the delay. The project sponsor is requesting an extension, and the regional planning agency concurs.

Current LPP Guidelines stipulate that the agency implementing a project, request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the "timely use of funds" deadline, one-time only, for up to 12 months. However, under the adopted Interim Timely Use of Funds policy, an extension can be requested for up to 20-months for each delivery milestone, where permissible by statute, to address impacts to project delivery as a result of the COVID-19 pandemic.

Attachment

"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"

**Time Extension/Waiver – Contract Award Deadline Amendment
Local Partnership Program**

Project Number: 1
Applicant: City of Willits
County: Mendocino
District: 1
PPNO: 4722
Extended Amount: \$100,000
Phase: Construction
Allocation Date: 06/27/2019
Allocation Resolution Number: LPP-A-1819-33
Number of Months Requested: ~~6~~ **14 Months**
Extended Deadline: ~~06/30/2020~~ **02/28/2021**
Department Recommendation: Support

2018 Asphalt Maintenance Program project

The City of Willits (City) requests an 8-month time extension amendment to the period of contract award for the construction (CON) phase of the 2018 Asphalt Maintenance Program project. The City has experienced unexpected delays in awarding the project.

The project will crack seal and slurry seal streets to preserve the asphalt condition of approximately 50 thousand square yards within the City. The City received their CON allocation in June 2019. The delay was caused by the Pacific Gas & Electric Public Safety Power Shutoff (PSPS) and the accompanying disruptions in late October 2019. This continued to cause technical and logistical challenges for the City's Public Works and Engineering Department. In order to respond to these challenges, the City needed to make adjustments to the order in which they process and award construction projects through the end of 2019-2020. The delay in project award should not have had negative impact on the overall project implementation schedule since construction work cannot take place before early summer due to local weather conditions. However, due to disruptions caused by the COVID-19 pandemic emergency, shelter in place mandates have had a significant impact on the ability of the City to implement and complete public works constructions projects. The City is requesting the additional time to award this project as new and urgent activities have taken precedence. These impacts necessitated that the City revise and adjust its CON schedule for project scheduling Spring/Summer/Fall 2020 and possibly Spring/Summer/Fall 2021 as well. The City is requesting the additional time to work through these issues.

Therefore, the City requests to amend Waiver 20-03, originally approved in January 2020, from 6 to **14**-month time extension to award CON by ~~June 30, 2020~~ **February 28, 2021**.