

## MEMORANDUM

**TAB 163**

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 28-29, 2023

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8a.(23), Action Item - **YELLOW MEETING HANDOUT**

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR  
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROJECTS,  
PER ATP GUIDELINES  
WAIVER 23-126**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of project allocation for three locally-administered Active Transportation Program (ATP) projects, for the time period shown in the attachments?

### **RECOMMENDATION:**

The California Department of Transportation (Department) recommends the Commission extend the period of allocation for three locally-administered ATP projects, for the time period shown in the attachments.

### **BACKGROUND:**

The local agencies will not be able to request allocation for funds by the June 30, 2023, deadline. The attachment shows the details of the projects and the explanation for the delay. The respective agencies are requesting an extension, and the regional planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate funds programmed for all components of local grant projects are available for allocation only until the end of the fiscal year. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 20 months.

Attachment

*“Provide a safe and reliable transportation network that serves all people and respects the environment.”*

**Time Extension/Waiver – Project Allocation  
Active Transportation Program**

Project Number: 1  
Applicant: City of Huntington Park  
County: Los Angeles  
District: 7  
PPNO: 5894A  
Allocation Amount: \$3,405,000  
Phase: Construction  
Number of Months Requested: 6 Months  
Extended Deadline: 12/31/2023  
Department Recommendation: Support

**Huntington Park's Safe Routes and Childhood Obesity Project**

The City of Huntington Park (City) requests a 6-month time extension for project allocation for the Construction (CON) phase of the Huntington Park's Safe Routes and Childhood Obesity Project. The City experienced delays during the Plans, Specifications and Estimate (PS&E) phase.

The project proposes to construct pedestrian ramps, pedestrian crossing beacons, pedestrian scramble and signal improvements, navigational safety improvement, and repair and replacement of sidewalks. The completion of the PS&E phase was delayed by two months due to the Project Approval & Environmental Document (PA&ED) phase proposals' solicitation. The City was awaiting approval from the Department to commence with the solicitation of design proposals, which caused a delay of 2 months. The design contract was awarded on December 2022. In addition, during the final stage of the PS&E phase, the design consultant discovered an unforeseen need for additional topographic survey information for the proposed curb ramp areas. The consultant's on-call surveying sub-consultant was contacted; however, their scheduled completion of the task was delayed due to inclement weather in Southern California in the Winter of 2023, delaying the completion of the design plans by four months. The City is requesting additional time to complete the design. The City Council and the City Manager are committed to completing the design within the prescribed timeline. The project has a concurrent time extension request for its Construction Non-Infrastructure (CON-NI) allocation on this month's Commission agenda under this same item.

Therefore, the City is requesting a 6-month time extension to allocate CON from June 30, 2023 to December 31, 2023.

Project Number: 2  
Applicant: City of Huntington Park  
County: Los Angeles  
District: 7  
PPNO: 5894B  
Allocation Amount: \$27,000  
Phase: Construction Non-Infrastructure  
Number of Months Requested: 6 Months  
Extended Deadline: 12/31/2023  
Department Recommendation: Support

### **Huntington Park's Safe Routes and Childhood Obesity Project**

The City of Huntington Park (City) requests a 6-month time extension for project allocation for the CON-NI phase of the Huntington Park's Safe Routes and Childhood Obesity Project. The City experienced delays during the PS&E phase.

The infrastructure component of this project proposes to construct pedestrian ramps, pedestrian crossing beacons, pedestrian scramble and signal improvements, navigational safety improvement, and repair and replacement of sidewalks. The CON-NI component of the project will educate the students and community members about pedestrian safety and identifying and using safer walking routes. This will be done with a community and school walking safety event and by designing safety messages and maps for students to use. In addition, the City will apply the CON-NI funds to support community-wide outreach to encourage the development of new active transportation activities. The CON-NI is dependent upon the completion of the CON phase because the education component focuses on the active transportation facilities that are being constructed in the infrastructure phase. The City is requesting additional time to align the two phases. The project has a concurrent time extension request for its CON allocation on this month's Commission agenda under this same item.

Therefore, the City is requesting a 6-month time extension to allocate CON-NI from June 30, 2023 to December 31, 2023.

Project Number: 3  
Applicant: City of Santa Ana  
County: Orange  
District: 12  
PPNO: 1306  
Allocation Amount: \$808,000  
Phase: Plans, Specifications and Estimate  
Number of Months Requested: 3 Months  
Extended Deadline: 9/30/2023  
Department Recommendation: Support

### **Raitt Street Protected and Buffered Bike Lane Project**

The City of Santa Ana (City) requests a 3-month time extension for project allocation for the PS&E phase of the Raitt Street Protected and Buffered Bike Lane Project. The City experienced unexpected delays during the environmental phase.

The project proposes to construct Class IV protected bike lanes, Class I bike paths, and Class III bike routes from Santa Ana Bouvard to Washington Street. In January 2023, the City had a major staffing reorganization within the engineering team, including team members assigned to deliver this project. Due to the complexity of the environmental tasks and the differences in experience levels of the team members, the environmental phase experienced delays. This caused a delay of three months in the PA&ED phase which in turn caused a delay in the PS&E allocation request. The City has since completed all environmental tasks and will be able to request PS&E allocation. As the City did not make the June 2023 deadline to request allocation for PS&E, a time extension is needed so that the City can request allocation at the August 2023 Commission meeting.

Therefore, the City is requesting a 3-month time extension to allocate PS&E from June 30, 2023 to September 30, 2023.