

MEMORANDUM

TAB 168

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 28-29, 2023

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8d.(9) Action Item - **YELLOW MEETING HANDOUT**

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT
EXPENDITURE FOR LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION
PROJECTS, PER ATP GUIDELINES
WAIVER 23-129**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project development expenditure for two locally-administered Active Transportation Program (ATP) projects, for the time period shown in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends the Commission extend the period of project development expenditure for the two locally-administered ATP projects, for the time period shown in the attachment.

BACKGROUND:

The Commission allocated \$66,000 for two locally-administered ATP projects, identified in the attachment. The responsible agencies have been unable to complete the phase within the expenditure period. The attachment describes the details of the projects and the explanation for the delays. The respective agencies request an extension, and the planning agencies concur.

Current ATP Guidelines, adopted by the Commission, stipulate that funds programmed for all components of local grant projects are available for expenditure only until the end of the second fiscal year following the year of allocation. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

“Provide a safe and reliable transportation network that serves all people and respects the environment.”

**Time Extension/Waiver – Project Development Expenditure
Active Transportation Program**

Project Number: 1
Applicant: City of Fresno
County: Fresno
District: 6
PPNO: 7017
Allocation Amount: \$31,000
Remaining Balance: \$7,044
Phase: Right of Way
Allocation Date: 12/03/2020
Allocation Resolution Number: FATP-2021-08
Number of Months Requested: 6 Months
Extended Deadline: 12/31/2023
Department Recommendation: Support

Connecting the Winchell Neighborhood, Butler/8th and Orange/Lowe Signals

The City of Fresno (City) requests a 6-month project development expenditure extension for the Right of Way (RW) phase of the Connecting the Winchell Neighborhood, Butler/8th and Orange/Lowe Signals project. The City experienced unexpected delays during the RW phase.

The project proposes to install traffic signals, pedestrian countdown equipment, sidewalks, curb ramps, curbs, gutter, signing, and striping to support active travel. The RW phase is completed, however, the City is verifying that all acquisition costs were paid and completed. If eligible expenses are discovered, they will be submitted for reimbursement before the December 2023 Commission meeting. This requested time extension will allow the City to complete the reimbursement for the RW phase.

Therefore, the City is requesting a 6-month project development expenditure time extension for the RW phase from June 30, 2023 to December 31, 2023.

Project Number: 2
Applicant: City of Fresno
County: Fresno
District: 6
PPNO: 7022
Allocation Amount: \$35,000
Remaining Balance: \$12,873
Phase: Right of Way
Allocation Date: 03/25/2021
Allocation Resolution Number: FATP-2021-16
Number of Months Requested: 6 Months
Extended Deadline: 12/31/2023
Department Recommendation: Support

Robinson Elementary Crossing Improvements

The City of Fresno (City) requests a 6-month project development expenditure extension for the RW phase of the Robinson Elementary Crossing Improvements project. The City experienced unexpected delays during the RW phase.

The project proposes to install traffic signals, pedestrian countdown equipment, accessible pedestrian signal equipment, curb ramps, curbs, gutters, signing, and striping to support active travel. The RW phase has been completed, however, the City is verifying that all acquisition costs were paid and completed. If eligible expenses are discovered, they will be submitted for reimbursement by the December 2023 Commission meeting. This requested time extension will allow the City to complete the reimbursement for the RW phase.

Therefore, the City is requesting a 6-month project development expenditure time extension for the RW phase from June 30, 2023 to December 31, 2023.