

## **MEMORANDUM**

**To:** CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

**CTC Meeting:** August 16-17, 2023

**From:** STEVEN KECK, Chief Financial Officer

**Reference Number:** 2.8b.(7), Action Item

**Prepared By:** Dee Lam, Chief  
Division of Local Assistance

**Subject:** **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A  
LOCALLY-ADMINISTERED TRANSIT AND INTERCITY RAIL CAPITAL  
PROGRAM COMPONENT  
WAIVER 23-142**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of contract award for the construction (CON) phase of the Transit and Intercity Rail Capital Program (TIRCP) (2022:23) Tulare Cross-Valley Corridor (CVC) ZEB Project (KART Transit Station) component (PPNO CP093), in Kings County, for the time period identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission extend the period of contract award for the CON phase of the locally-administered TIRCP (2022:23) Tulare Cross-Valley Corridor (CVC) ZEB Project (KART Transit Station) component (PPNO CP093), in Kings County, for the time period identified in the attachment.

### **BACKGROUND:**

In January 2023, The Commission allocated \$19,038,000 to the Kings Area Regional Transit (KART) to complete the CON phase of the locally-administered TIRCP (2022:23) Tulare Cross-Valley Corridor (CVC) ZEB Project (KART Transit Station) component (PPNO CP093). In accordance with the TIRCP Allocation Policy and the Commission's Timely Use of Funds policy, the project's deadline to award a third-party contract is July 31, 2023. Therefore, KART is requesting a 6-month time extension for period of contract award. The attachment shows the details of the project component and the delays that have resulted in this time extension request.

Attachment

**Time Extension/Waiver – Contract Award  
Transit and Intercity Rail Capital Program**

Project Number: 1  
Applicant: Kings Area Regional Transit Agency  
County: Kings  
District: 6  
PPNO: CP093  
Allocation Amount: \$19,038,000  
Phase: Construction  
Allocation Date: January 26, 2023  
Allocation Resolution: TIRCP-2223-45  
Number of Months Requested: 6 Months  
Extended Deadline: January 31, 2024  
Department Recommendation: Support

**(2022:23) Tulare Cross-Valley Corridor (CVC) ZEB Project (KART Transit Station)**

The KART requests a 6-month time extension for the period of contract award for the CON phase of the TIRCP (2022:23) Tulare Cross-Valley Corridor (CVC) ZEB (KART Train Station) component. KART experienced unexpected delays completing the bid solicitation process, which has delayed awarding a third-party contract for the project component.

In January 2023, the Commission approved an allocation of \$19,038,000 to construct the KART Train Station. At the time of allocation, KART had submitted its design documents to the City of Hanford (City) for approval and the issuance of permits, and expected a response back within the month of January 2023.

However, the City upgraded its plan submittal and permitting process after KART submitted the design documents for review. KART was told the documents would automatically rollover to the new system, but they did not.

In January 2023, KART reached out to the City on the status of the design document approval and issue of the permits, at which point it learned the documents did not rollover into the new system as they were supposed to, which created a backlog for officials tasked with approving the documents and issuing the permits. In late February 2023, KART again followed up with the City for a status update and was told they had not received any document comments or approvals. At this point, KART began following up directly with the City Departments responsible for approval of the design documents and the issuance of the permits, including the City Departments of Fire, Building, and Public Works. The City Department's comments were not posted correctly in the City's new system, and the City required additional time to correct the issue. When KART finally received comments on the design documents in March 2023, it was with additional design requirements to complete including street improvements, lighting, fire hydrant pressure testing, roof drain design modifications, and additional structural analysis for bus bay canopies. The revised documents were resubmitted in April 2023 and approved in May. On May 25, 2023, KART released the Request for

Proposals, with a bid due date of July 13, 2023. KART received two bids for the project and the lowest bidder withdrew their bid due to a clerical error. Since, KART cannot justify a sole source contract per Federal Transit Administration guidelines, KART will need to re-bid the contract.

Therefore, KART is requesting a 6-month time extension for the period of the contract award from July 31, 2023 to January 31, 2024.