

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 25-26, 2024

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(11), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **POST-FACT REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A LOCALLY-ADMINISTERED SENATE BILL 1 LOCAL PARTNERSHIP PROGRAM (FORMULAIC) PROJECT, OFF THE STATE HIGHWAY SYSTEM, AS AN EXCEPTION TO THE LPP GUIDELINES WAIVER 24-23**

ISSUE:

Should the California Transportation Commission (Commission) approve a Post-Fact time extension request for the period of contract award for the locally-administered Senate Bill 1 (SB 1) Local Partnership Program (Formulaic) Brawley Road Improvements project (PPNO 1507), in Imperial County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission approve a Post-Fact time extension request for the period of contract award for the locally-administered SB 1 LPP (Formulaic) Brawley Road Improvements project (PPNO 1507), in Imperial County, for the time period as identified in the attachment.

BACKGROUND:

In June 2023, the Commission allocated \$327,000 for the locally-administered SB 1 LPP (Formulaic) Brawley Road Improvements project (PPNO 1507). The responsible agency is unable to award the contract within six months of allocation, per LPP Guidelines (Guidelines). The attachment describes the details of the project and the explanation for the delay. The respective agency requests an extension, and the planning agency concurs.

Current Guidelines adopted by the Commission stipulate that the agencies implementing a project request a time extension if the project will not be awarded within six months of allocation. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

“Provide a safe and reliable transportation network that serves all people and respects the environment.”

**Post-Fact Time Extension/Waiver – Contract Award
Local Partnership Program (Formulaic)**

Project Number: 1
Applicant: City of Brawley
County: Imperial
District: 11
PPNO: 1507
Phase: Construction
Allocation Date: 06/29/2023
Allocation Amount: \$327,000
Allocation Resolution Number: LPP-A-2223-42
Number of Months Requested: 6 Months
Extended Deadline: 06/30/2024
Department Recommendation: Support

Brawley Road Improvements project

The City of Brawley (City) requests a 6-month Post-Fact time extension for the period of contract award for the Construction (CON) phase of the Brawley Road Improvements project. The City experienced unforeseen delays during the CON phase.

The project proposes to rehabilitate the asphalt through grind and overlay, improve sidewalks, upgrade the Americans with Disability Act ramps, and renew striping and signage.

From April 2023 to June 2023, the City transitioned from an on-staff city engineer to an acting consultant city engineer. With an on-staff city engineer, internal staff would develop the Plans, Specifications, and Estimate (PS&E) package for projects as per the project delivery schedule. With a third-party city engineer, additional coordination was needed to develop and perform quality checks of the PS&E package. This prolonged the timelines for completing the design package for advertisement, contract award, and construction. The current project schedule is to receive bids in January 2024 and proceed with the award in February 2024. To accommodate the delays and address bidder queries, the City is requesting additional time for contract award.

Therefore, the City is requesting a 6-month Post-Fact time extension for the period of contract award for the CON phase from December 31, 2023 to June 30, 2024.