

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 27-28, 2024

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8d.(2), Action Item

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT  
EXPENDITURE FOR LOCALLY-ADMINISTERED STATE TRANSPORTATION  
IMPROVEMENT PROGRAM PROJECTS, OFF THE STATE HIGHWAY SYSTEM,  
PER STIP GUIDELINES  
WAIVER 24-93**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of project development expenditure for three locally-administered State Transportation Improvement Program (STIP) projects, for the time periods as identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation (Department) recommends that the Commission extend the period of project development expenditure for three locally-administered STIP projects, for the time periods as identified in the attachment.

### **BACKGROUND:**

The Commission allocated \$463,000 for the three locally-administered STIP projects identified in the attachment. The responsible agencies were unable to complete the phase within the expenditure period. The attachment describes the details of the projects and the explanations for the delays.

Current STIP Guidelines, adopted by the Commission stipulate that funds programmed for all components of local grant projects are available for expenditure only until the end of the second Fiscal Year following the year of allocation. The Commission may approve a waiver to the STIP timely use of funds deadline, one-time only, for up to 20 months.

Attachment

*“Provide a safe and reliable transportation network that serves all people and respects the environment.”*

**Time Extension/Waiver – Project Development Expenditure  
State Transportation Improvement Program**

Project Number: 1  
Applicant: City of Ukiah  
County: Mendocino  
District: 1  
PPNO: 4562  
Allocation Amount: \$263,000  
Remaining Balance: \$262,732  
Phase: Plans, Specifications, and Estimate  
Allocation Date: 06/30/2022  
Allocation Resolution: FP-21-95  
Number of Months Requested: 9 Months  
Extended Deadline: 03/30/2025  
Department Recommendation: Support

**Roundabout at Low Gap Road and North Bush Street project**

The City of Ukiah (City) requests a 9-month time extension for the period of project development expenditure for the Plans, Specifications, and Estimate (PS&E) phase of the Roundabout at Low Gap Road and North Bush Street project. The County experienced unforeseen delays during the design phase.

The project proposes to construct a roundabout at the intersection of Low Gap Road and North Bush Street.

In September 2023, the City was awarded a State Revolving Funds Grant for Phase 4 of the Recycle Water Project to enhance the City's ability to produce and distribute recycled water from the Recycled Water Plant to the Water Plant and up Low Gap Road to various City and County parks, schools, and the graveyard. Since the Recycled Water Project overlaps with the proposed roundabout, the City was not able to progress with the roundabout's design. The construction of Phase 4 of the Recycle Water Project is underway and is expected to be completed by end of Summer 2024. The Request for Proposal (RFP) for PS&E activities has been advertised for this project and is scheduled for award on July 3, 2024. The additional time requested will allow sufficient time to complete the design work and identify the right of way needs. There is a concurrent project allocation time extension for the Right of Way (RW) phase on this month's agenda.

Therefore, the City is requesting a 9-month time extension for the period of project allocation for the PS&E phase from June 30, 2024 to March 30, 2025.

Project Number: 2  
Applicant: City of Susanville  
County: Lassen  
District: 2  
PPNO: 2480  
Allocation Amount: \$50,000  
Remaining Balance: \$50,000  
Phase: Right of Way  
Allocation Date: 06/30/2022  
Allocation Resolution: FP-21-95  
Number of Months Requested: 6 Months  
Extended Deadline: 12/31/2024  
Department Recommendation: Support

**Riverside Drive Reconst & Class I Ped-Bike Lane project**

The City of Susanville (City) requests a 6-month time extension for the period of project development expenditure for the RW phase of Riverside Drive Reconst & Class I Ped-Bike Lane project. The City has experienced delays in acquiring the right of way.

The project proposes to construct a Class I bike-pedestrian trail near Susanville, Riverside Drive in the unincorporated area of Lassen County.

The City received its allocation in June 2022. The City has faced delays in the procurement of a consultant for the RW phase. Due to the federalization of the project from the federal STIP funds allocated in the Project Approval and Environmental Document, and PS&E phases, the City must comply with stringent guidelines and regulations that govern the selection and engagement of consultants. The City has encountered delays in identifying and securing a qualified consultant who meets the federal requirements. The additional time requested will allow the City sufficient time to work through the intricate nature of the RFP and appraisal process.

Therefore, the City is requesting a 6-month time extension for the period of project development expenditure for the RW phase from June 30, 2024 to December 31, 2024.

Project Number: 3  
Applicant: Tehama County  
County: Tehama  
District: 2  
PPNO: 2567  
Allocation Amount: \$150,000  
Remaining Balance: \$139,274  
Phase: Plans, Specifications, and Estimate  
Allocation Date: 01/27/2022  
Allocation Resolution: FP-21-53  
Number of Months Requested: 20 Months  
Extended Deadline: 02/28/2026  
Department Recommendation: Support

**99W Gap Closure: Glenn County Line to Corning City Limits project**

Tehama County (County) requests a 20-month time extension for the period of project development expenditure for the PS&E phase of the 99W Gap Closure: Glenn County Line to Corning City Limits project. The City has experienced delays in completing design.

The project proposes to rehabilitate pavement, including Cold-in-Place Recycling and a Hot Mix overlay to existing grade and update pavement delineation and reflective markers, from the Tehama-Glenn County line, and extend north to Corning City limits.

The County received its allocation in January 2022. While in design, the County learned that the City of Corning and the Paskenta Band of Nomlaki Indians were conducting needs assessments and project planning within and adjacent to the project's footprint. Sections of the project are included in the Tribe's transportation inventory, and in 2022, the Tribe adopted their Long Range Transportation Plan. Coordination with the Tehama County Regional Transportation Planning Technical Advisory Committee determined there are Tribal improvements planned at the intersection of Liberal Avenue and 99W, as well as necessary road rehabilitation and reconstruction needed within the Corning City limits on 99W. Given the Tribe's recent interest in the project and involvement with the County, additional coordination is needed to ensure the project is scoped to align with the Tribe's plans.

The County will be rescoping the project to include a regional approach with its project stakeholders. The remaining PS&E funds will be used to complete the design on the unaffected portions of the existing project scope. The new areas of the project will require environmental clearance which is expected to take 16 months and an additional four months is needed to tie in the added improvements to the existing areas.

Therefore, the County is requesting a 20-month time extension for the period of project development expenditure for the PS&E phase from June 30, 2024 to February 28, 2026.