

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 26-27, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(4), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROJECTS, OFF THE
STATE HIGHWAY SYSTEM, PER ATP GUIDELINES
WAIVER 25-128**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for two locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of project completion for two locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

In December 2021 and March 2022, the Commission allocated \$10,514,000 for two locally-administered ATP projects. The responsible agencies are unable to complete the projects by their construction completion deadlines. The attachment describes the details of the projects and the explanation for the delays. The respective agencies request an extension and the planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract acceptance. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Completion
Active Transportation Program**

Project Number: 1
Applicant: City of Santa Cruz
County: Santa Cruz
District: 5
PPNO: 3058A
Allocation Amount: \$8,634,000
Phase: Construction
Allocation Date: 12/09/2021
Allocation Resolution: FATP-2122-09
Award Date: 05/11/2022
Number of Months Requested: 3 Months
Extended Deadline: 08/31/2025
Department Recommendation: Support

Santa Cruz Rail Trail Segment 7 Phase 2 Construction

The City of Santa Cruz (City) requests a 3-month time extension to complete the Construction (CON) phase of the Santa Cruz Rail Trail Segment 7 Phase 2 Construction project. The City has experienced delays completing construction.

The project proposes to construct a bicycle and pedestrian multi-use trail adjacent to existing railroad tracks.

The project went through two extremely long and intense rainy seasons in the winter of 2023 and 2024 that resulted in State and Federal declared disaster areas. This caused a delay in the construction project for over six months. The City had a soft opening of the trail segment to the public on May 9, 2025, and has scheduled a ribbon cutting ceremony on May 21, 2025. The City is requesting the additional time for project close out and to be able to capture final expenses as they work with consultants and the contractor to finalize contract close out work, including final punch list items and as-builts.

Therefore, the City is requesting a 3-month time extension to complete the CON phase from May 31, 2025 to August 31, 2025.

Project Number: 2
Applicant: Southern California Association of Governments
County: Various
District: 7
PPNO: 5899
Allocation Amount: \$1,880,000
Phase: Construction Non-Infrastructure
Allocation Date: 03/17/2022
Allocation Resolution: FATP-2122-20
Award Date: 08/12/2022
Number of Months Requested: 12 Months
Extended Deadline: 08/31/2026
Department Recommendation: Support

Sustainable Communities Program

The Southern California Association of Governments (SCAG) requests a 12-month time extension to complete the Construction Non-Infrastructure (CON-NI) phase of the Sustainable Communities Program project. The City has experienced delays completing CON-NI.

The project proposes to implement Active Transportation Network Visions projects, Active Transportation Plan projects, and a Safe Routes to School Plan.

The consultant originally selected, in September 2022, to deliver the plan did not provide satisfactory performance. Approximately 20 percent of the project scope was completed. As a result, in July 2023, the contract was canceled. A new Request for Proposal (RFP) to complete the remainder of the project was due September 2024, but due to a lack of proposals, the RFP deadline was extended to October 2024. A new contract was executed in April 2025. The project has one year remaining. Additionally, the plan was intended to be a joint project effort with the Orange County Transportation Authority (OCTA) and Los Angeles County (County). This was anticipated to begin the summer of 2023. However, due to the project consultant cancellation, OCTA and the County issued separate RFPs. Their plans are expected to be complete by July 2026. SCAG is requesting the additional time to complete and implement their active transportation and Safe Routes to School plans.

Therefore, SCAG is requesting a 12-month time extension to complete the CON-NI phase from August 31, 2025 to August 31, 2026.