

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 26-27, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8d.(5), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT
EXPENDITURE FOR LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION
PROGRAM PROJECTS, OFF THE STATE HIGHWAY SYSTEM, PER ATP
GUIDELINES
WAIVER 25-129**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project development expenditure for two locally-administered Active Transportation Program (ATP) projects, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission extend the period of project development expenditure for two locally-administered ATP projects, for the time period as identified in the attachment.

BACKGROUND:

In March 2023, the Commission allocated \$803,000 for two locally-administered ATP projects. In accordance with ATP Guidelines (Guidelines), the deadline for expenditures for the projects is June 30, 2025. The responsible agencies have been unable to complete the projects component per the Timely Use of Funds (TUF) policy. The attachment describes the details of the projects and the explanations for the delays.

Current Guidelines, adopted by the Commission, stipulate that the funds programmed for all components of local grant projects are available for expenditure only until the end of the second fiscal year following the year of allocation. The Commission may approve a waiver to the TUF deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Development Expenditure
Active Transportation Program**

Project Number: 1
Applicant: County of Santa Barbara
County: Santa Barbara
District: 5
PPNO: 2992
Allocation Amount: \$543,000
Remaining Balance: \$272,000
Phase: Plans, Specifications, and Estimate
Allocation Date: 03/23/2023
Allocation Resolution Number: FATP-2223-23
Number of Months Requested: 12 Months
Extended Deadline: 06/30/2026
Department Recommendation: Support

Modoc Road Multimodal Path Gap Closure (Phase II)

The County of Santa Barbara (County) requests a 12-month time extension for the period of project development expenditure for the Plans, Specifications, and Estimate (PS&E) phase of the Modoc Road Multimodal Path Gap Closure (Phase II) project. The County has experienced delays with the project due to weather and resource impacts.

The project proposes to construct a multi-use path along Modoc Road.

The County experienced significant storm damage during the 2023-24 and 2024-25 winter seasons, that resulted in dozens of large disaster sites. The work to repair the damage is still ongoing. This has impacted the County's ability to assign resources to the project resulting in delays with the contract bid process. In addition, as a result of the storms, the County is proactively anticipating design modifications that are not known until after the construction contractor breaks ground. The County is requesting the additional time to prepare for design modifications after a contractor is approved for construction. There is a concurrent project contract award time extension request for the Construction phase on this month's Commission agenda.

Therefore, the County is requesting a 12-month time extension for the period of project development expenditure for the PS&E phase from June 30, 2025 to June 30, 2026.

Project Number: 2
Applicant: National City
County: San Diego
District: 11
PPNO: 1441
Allocation Amount: \$260,000
Remaining Balance: \$76,000
Phase: Plans, Specifications, and Estimate
Allocation Date: 03/23/2023
Allocation Resolution Number: FATP-2223-23
Number of Months Requested: 6 Months
Extended Deadline: 12/31/2025
Department Recommendation: Support

Highland Avenue Inter-City Bike Connection

National City (City) requests a 6-month time extension for the period of project development expenditure for the PS&E phase of the Highland Avenue Inter-City Bike Connection project. The City has experienced delays with the right of way process.

The project proposes to construct Class IV and II bicycle facilities, traffic calming, pavement markings, signing, signal modifications, and Americans with Disabilities Act curb ramps.

The City submitted an Encroachment Permit permit to the Department for a commercial property in October 2024. The City received comments back from the Department in February 2025 and resubmitted with responses in May 2025. When it has been finalized, the design team will need to finalize right of way coordination with the owners. The commercial property owner is not local which has led to slow coordination. The City anticipates right of way coordination to be completed by November 2025. Right of Way Certification will be completed by January 2026. The City is requesting the additional time to complete the permitting process and complete the PS&E phase.

Therefore, the City is requesting a 6-month time extension for the period of project development expenditure for the PS&E phase from June 30, 2025 to December 31, 2025.