

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 26-27, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 3.15, Information Item

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Division of Financial Programming

Subject: **PRELIMINARY CLOSE-OUT REPORT ON THE FISCAL YEAR 2024-25 MINOR PROGRAM ANNUAL ALLOCATION**

SUMMARY:

As of May 20, 2025, the California Transportation Commission (Commission) allocated and the California Department of Transportation (Department) sub-allocated \$123,503,000 in construction capital and expended \$95,611,000 in capital outlay support for the 2024-25 State Highway Operation and Protection Program (SHOPP) Minor Program, which constitutes 88 percent of the approved \$250,000,000 allocation.

BACKGROUND:

At its October 2019 meeting, the Commission approved Resolution G-19-05a delegating to the Department the sub-allocation and adjustment authority for minor construction capital projects. Resolution G-19-05a, allows the Department to sub-allocate funding and advertise projects without waiting for Commission meetings to receive an allocation. However, Commission approval is required for Minor A projects not previously identified in the Department's approved list.

The Minor Program is a one-year program reserved for low-cost capital projects that are SHOPP eligible. Minor projects must be awarded in the fiscal year in which they were allocated. Effective February 1, 2024, Minor B projects have a construction limit up to \$461,000. Minor A projects have a construction limit ranging from \$461,001 up to \$1,250,000.

The Commission approved an allocation for 2024-25 of \$250,000,000 (\$148,786,000 for construction capital and \$101,214,000 for capital outlay support). As of May 20, 2025, the Department has utilized:

Construction Capital

Minor A Projects	
o delegated by the Department	\$20,787,000
o allocated by the Commission	\$7,679,000
Minor B	\$93,622,000
Right of Way	\$1,108,000
Day Labor	\$307,000
Capital Outlay Support	\$95,611,000
Total	\$219,114,000

In total, the Department has expended \$219,114,000 of the approved \$250,000,000 for the 2024-25 Minor Program.

The Department intends to submit to the Commission the final 2024-25 SHOPP Minor Program Close-Out Report at the October 2025 Commission meeting.