

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: June 26-27, 2025

From: TANISHA TAYLOR, Executive Director

Reference Number: 4.32, Action

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Published Date: June 13, 2025

Subject: Approval of the 2021 Active Transportation Program Baseline Agreement Amendment for the Bob Jones Trail Gap Closure Project, Resolution ATP-P-2425-15B

Recommendation:

Staff recommends the California Transportation Commission (Commission) approve an amendment to the 2021 Active Transportation Program Baseline Agreement for the Bob Jones Trail Gap Closure Project, submitted in accordance with the Commission's Senate Bill (SB) 1 Accountability and Transparency Guidelines. The Baseline Agreement amendment reflects Commission actions for the segmentation and the amended scope, which was approved at the Commission meeting on March 20-21, 2025.

PPNO	County	Implementing Agency	Project Title (with embedded link to agreement)
1P510	San Luis Obispo	County of San Luis Obispo	Bob Jones Trail Gap Closure

Issue:

The SB 1 Accountability and Transparency Guidelines require the Commission's approval of a Baseline Agreement amendment if a project receives additional SB 1 program funds, if responsible parties change, or at the Commission's discretion. The Baseline Agreement amendment for the Bob Jones Trail Gap Closure Project incorporates the following updates approved at the March 2025 Commission meeting and will be the basis for project delivery and monitoring.

- Project segmenting
 - Segment 1 will construct the first phase of this project along the approved project alignment between the existing Octagon Barn Trailhead and Cloverridge Lane. Segment 1 is funded with \$15,953,000 in Active Transportation Program funds. There is no change to the approved project scope for Segment 1.

- Segment 2 will construct phase two of the project between Clover Ridge Lane and the existing Ontario Road Trailhead, thereby completing the full project alignment and officially “closing the gap” in the Bob Jones Trail. Segment 2 is funded with State Transportation Improvement Program funds as well as a combination of local and federal funds. Segment 2 includes an approved scope change.
- Scope change
 - The County’s approved scope change realigns Segment 2 of the multi-use trail. The design for the new alignment will traverse into state owned right-of-way and follow the west side of San Luis Creek, eliminating the need for two proposed bridges across the creek. The new alignment will result in a 0.2-mile reduction in length.

Commission staff reviewed the Baseline Agreement amendment and determined that the expected benefits, project scope, delivery schedule, project cost, and funding plan are consistent with the project amendments approved by the Commission on March 20-21, 2025.

Background:

The Commission adopted the SB 1 Accountability and Transparency Guidelines at its March 21, 2018, meeting and revised Guidelines at its March 23, 2023, meeting. The Guidelines direct agencies to provide executed Baseline Agreements that set forth the agreed-upon expected benefits, delivery schedule, project cost, and funding plan. The Baseline Agreement provides a benchmark for comparison to the status of a project for subsequent reporting purposes. The Baseline Agreement must be signed by the California Department of Transportation Director and District Director, the Commission’s Executive Director, the project applicant, and the implementing agency.