

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 14-15, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(2), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR A
LOCALLY-ADMINISTERED SENATE BILL 1 LOCAL PARTNERSHIP PROGRAM
(FORMULAIC) PROJECT, OFF THE STATE HIGHWAY SYSTEM, PER
LPP (FORMULAIC) GUIDELINES
WAIVER 25-154**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for the locally-administered Senate Bill 1 (SB 1) Local Partnership Program (LPP) (Formulaic) Western Addition Area Traffic Signal Upgrades project (PPNO 2330F), in San Francisco County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission extend the period of project completion for the locally-administered SB 1 LPP (Formulaic) Western Addition Area Traffic Signal Upgrades project (PPNO 2330F), in San Francisco County, for the time period as identified in the attachment.

BACKGROUND:

In May 2022, the Commission allocated \$3,179,000 for the locally-administered SB 1 LPP (Formulaic) Western Addition Area Traffic Signal Upgrades project (PPNO 2330F). The responsible agency has been unable to complete the project by the construction completion deadline. The attachment describes the details of the project and the explanation for the delays. The respective agency requests an extension, and the planning agency concurs.

Current LPP (Formulaic) Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract acceptance. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the Timely Use of Funds deadline, one-time only, for up to 20 months.

Attachment

**Time Extension/Waiver – Project Completion
Senate Bill 1 Local Partnership Program (Formulaic)**

Project Number: 1
Applicant: San Francisco County
County: San Francisco
District: 4
PPNO: 2330F
Allocation Amount: \$3,179,000
Phase: Construction
Allocation Date: 05/19/2022
Allocation Resolution: LPP-A-2122-21
Award Date: 10/21/2022
Number of Months Requested: 12 Months
Extended Deadline: 10/31/2026
Department Recommendation: Support

Western Addition Area Traffic Signal Upgrades

The San Francisco County (County) requests a 12-month time extension to complete the Construction (CON) phase of the Western Addition Area Traffic Signal Upgrades project. The County experienced unforeseen delays during the award process.

The project proposes to install traffic signals to improve safety at 16 locations. Installation includes new pedestrian signals, accessible pedestrian signals, mast arms, and higher-visibility 12-inch traffic signals, updated curb ramps, and replacement of old infrastructure. There will also be new pedestrian-activated beacons at four locations.

Due to the heavy workload of Pacific Gas & Electric (PG&E) crews, it took over a year for PG&E to schedule work to be done by their crews to adjust utilities that conflicted with curb ramp work at four locations. Curb ramp work could not be completed until PG&E completed its work. In addition, there was a delay in the manufacture and delivery of two custom concrete streetlight poles. The custom streetlight poles were required by the San Francisco Public Utilities Commission to match the existing streetlight poles in this historical district. The County has recently learned that there has been a decrease in the availability of streetlight poles, and the sole manufacturer that provides them has been experiencing a challenging time keeping up with demand. The contractor had been given earlier delivery dates for the poles; however, these dates continually changed throughout the project schedule. The manufacturer is currently estimating September 2025 as the earliest delivery date. The project construction contract is 80 percent complete. For the project team to complete final payments to the contractor and finalize the project closeout, the County needs additional time.

Therefore, the County is requesting a 12-month time extension to complete the CON phase from October 31, 2025 to October 31, 2026.