

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 14-15, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(3), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROJECTS, OFF THE
STATE HIGHWAY SYSTEM, PER ATP GUIDELINES
WAIVER 25-156**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for four locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of project completion for four locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

In December 2021 and March 2022, the Commission allocated \$22,390,000 for four locally-administered ATP projects. The responsible agencies are unable to complete the projects by their construction completion deadlines. The attachment describes the details of the projects and the explanation for the delays. The respective agencies request an extension and the planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract acceptance. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Completion
Active Transportation Program**

Project Number: 1
Applicant: City of Los Angeles
County: Los Angeles
District: 07
PPNO: 5286
Allocation Amount: \$12,300,000
Phase: Construction
Allocation Date: 03/17/2022
Allocation Resolution: FATP-2122-18
Award Date: 09/14/2022
Number of Months Requested: 12 Months
Extended Deadline: 09/30/2026
Department Recommendation: Support

DTLA Arts District Pedestrian and Cyclist Safety Project

The City of Los Angeles (City) requests a 12-month time extension to complete the Construction (CON) phase of the DTLA Arts District Pedestrian and Cyclist Safety Project. The City has experienced delays completing construction.

The project proposes to construct cycle tracks and bike lanes and bike routes; new and widened sidewalks with curb extensions; high visibility and raised crosswalks; traffic-controlled intersections; shade trees; pedestrian lighting; wayfinding signage; and alley conversion into a Shared Street.

Construction began in December 2023, but the project experienced numerous delays due to unforeseen site conditions including utility interferences and survey discrepancies. Due to the City's Bureau of Street Lighting Directive 422 - Reinforcement of Street Lighting Systems (Directive), the contractor was directed to remove, construct, and bury these lighting pull boxes. The Directive was instituted in October 2022, by the City, after the construction contract was awarded for preventative measures against copper theft. This included additional work that was not anticipated and required a change order. The City also requested additional improvements to landscaping, curb extensions, and lighting adjustments. In addition, in January 2025, the City needed to reallocate staff for the Palisades fire recovery efforts. The City needs additional time to perform project closeout, evaluate contractor claims, submit final invoices, and bill for grant reimbursements.

Therefore, the City is requesting a 12-month time extension to complete the CON phase from September 30, 2025 to September 30, 2026.

Project Number: 2
Applicant: City of San Fernando
County: Los Angeles
District: 07
PPNO: 5334
Allocation Amount: \$973,000
Phase: Construction
Allocation Date: 03/17/2022
Allocation Resolution: FATP-2122-18
Award Date: 09/19/2022
Number of Months Requested: 12 Months
Extended Deadline: 09/30/2026
Department Recommendation: Support

City of San Fernando Pacoima Wash BikePed Path, Phase 1

The City of San Fernando (City) requests a 12-month time extension to complete the CON phase of the City of San Fernando Pacoima Wash BikePed Path, Phase 1 project. The City has experienced delays completing construction.

The project proposes to construct a Class I multi-use path.

Construction began in March 2023 and encountered immediate delays. It was discovered that there was a discrepancy between the elevations in the plans by five feet. The area needed to be resurveyed and redesigned. As the project was near completion in December 2024, the project area experienced repeated vandalism and automobiles driving on the pathway. Bolts at the base of the project light poles were cut, the poles knocked down, and the batteries and solar panels from the lights were stolen. The City is working with the contractor to secure the solar lights at the base with concrete. In addition, bollards will be installed at all entry points to prevent automobiles from driving on the pathway. It is anticipated that these reinforcements will be complete by August 2026, and City Council approval is anticipated in September 2026.

Therefore, the City is requesting a 12-month time extension to complete the CON phase from September 30, 2025 to September 30, 2026.

Project Number: 3
Applicant: Southern California Association of Governments
County: Los Angeles
District: 7
PPNO: 5958
Allocation Amount: \$176,000
Phase: Construction Non-Infrastructure
Allocation Date: 03/17/2022
Allocation Resolution: FATP-2122-20
Award Date: 09/06/2022
Number of Months Requested: 12 Months
Extended Deadline: 09/30/2026
Department Recommendation: Support

Pomona Citywide Complete Streets Ordinance - Education, Evaluation and Engagement

The Southern California Association of Governments (SCAG) requests a 12-month time extension to complete the Construction Non-Infrastructure (CON-NI) phase of the Pomona Citywide Complete Streets Ordinance - Education, Evaluation and Engagement project. The SCAG has experienced delays completing CON-NI.

The project proposes to support educational activities such as pop-up demonstrations and walk/bike audits, evaluation components such as surveys and counts, and encouragement tools such as safety messaging and marketing.

The consultant originally selected, in September 2022, to deliver the plan did not provide satisfactory performance. Approximately 20 percent of the project scope was completed. As a result, in July 2023, the contract was canceled. SCAG is in the process of selecting a new consultant and anticipates completing the remaining engagement activities by September 2026. SCAG needs additional time to complete and implement the project.

Therefore, the SCAG is requesting a 12-month time extension to complete the CON-NI phase from September 30, 2025 to September 30, 2026.

Project Number: 4
Applicant: San Diego Association of Governments
County: San Diego
District: 11
PPNO: 1232
Allocation Amount: \$8,941,000
Phase: Construction
Allocation Date: 12/09/2021
Allocation Resolution: FATP-2122-09
Award Date: 09/09/2022
Number of Months Requested: 12 Months
Extended Deadline: 09/30/2026
Department Recommendation: Support

San Diego Regional Border to Bayshore Bikeway Project

The San Diego Association of Governments (SANDAG) requests a 12-month time extension to complete the CON phase of the San Diego Regional Border to Bayshore Bikeway Project. The SANDAG has experienced delays completing CON.

The project proposes to construct a Class I, Class II bicycle boulevard and cycle track.

SANDAG awarded the construction contract in September 2022. In the fall of 2024, after construction began, two stakeholders raised concerns regarding safety of some of the design features. One claim was that the final configuration at an intersection created visibility issues. The other claim was the depth of the curb designed as a mountable curb for access to emergency responder vehicles. SANDAG conducted focus meetings with individual stakeholders. Prior to project design approval, SANDAG conducted more than 15 presentations to a variety of community groups, 3 publicly noticed community meetings for workshop-forums, an open house, and a public hearing for comment on the preliminary project plans to address community concerns. SANDAG reviewed potential changes to the design with the Engineer of Record and the City of San Diego. As of June 2025, resolution has been obtained and design modifications are in process. Further delays occurred in February 2025, when the City of Imperial Beach imposed sequencing restrictions at two different locations. The City Public Works Department will not allow the work to be done concurrently. SANDAG needs additional time to complete the design changes and meet the required sequencing restrictions.

Therefore, SANDAG is requesting a 12-month time extension to complete the CON phase from September 30, 2025 to September 30, 2026.