

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 14-15, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8d.(2), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT
EXPENDITURE FOR LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION
PROGRAM PROJECTS, OFF THE STATE HIGHWAY SYSTEM,
PER ATP GUIDELINES
WAIVER 25-157**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project development expenditure for two locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of project development expenditure for two locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

In March and June 2023, the Commission allocated \$615,000 for two locally-administered ATP projects. In accordance with ATP Guidelines (Guidelines), the deadline for expenditures for the projects is June 30, 2025. The responsible agencies have been unable to complete the projects per the Timely Use of Funds (TUF) policy. The attachment describes the details of the projects and the explanations for the delays.

Current Guidelines, adopted by the Commission, stipulate that the funds programmed for all local grant projects are available for expenditure only until the end of the second fiscal year following the year of allocation. The Commission may approve a waiver to the TUF deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Development Expenditure
Active Transportation Program**

Project Number: 1
Applicant: City of Santa Cruz
County: Santa Cruz
District: 5
PPNO: 2835A
Allocation Amount: \$400,000
Remaining Balance: \$150,000
Phase: Plans, Specifications, and Estimate
Allocation Date: 03/23/2023
Allocation Resolution Number: FATP-2223-23
Number of Months Requested: 6 Months
Extended Deadline: 12/31/2025
Department Recommendation: Support

Rail Trail Segment 8 and 9 Design and Environmental Review

The City of Santa Cruz (City) requests a 6-month time extension for the period of project development expenditure for the Plans, Specifications, and Estimate (PS&E) phase of the Rail Trail Segment 8 and 9 Design and Environmental Review project. The City experienced delays during the PS&E phase.

The project proposes to construct a separated multi-use trail.

This project is part of a multi-segmented trail project of the Coastal Rail Trail. The PS&E phase is funded with ATP, Federal Lands Access Program, and City Measure D funds with different Timely Use of Funds deadlines. The PS&E phase is still on-going and expected to take at least six more months to complete. The City needs additional time to expend the remaining ATP funds against invoices that are expected to be received before December 31, 2025.

Therefore, the City is requesting a 6-month time extension for the period of project development expenditure for the PS&E phase from June 30, 2025 to December 31, 2025.

Project Number: 2
Applicant: City of Stockton
County: San Joaquin
District: 10
PPNO: 3538
Allocation Amount: \$215,000
Remaining Balance: \$229,000
Phase: Plans, Specifications, and Estimate
Allocation Date: 06/29/2023
Allocation Resolution Number: FATP-2223-31
Number of Months Requested: 8 Months
Extended Deadline: 02/28/2026
Department Recommendation: Support

Greater Downtown Bike and Ped Connectivity (Lincoln/Rose/Aurora)

The City of Stockton (City) requests an 8-month time extension for the period of project development expenditure for the PS&E phase of the Greater Downtown Bike and Ped Connectivity (Lincoln/Rose/Aurora) project. The City has experienced delays with the project due to coordination of multiple projects.

The project proposes to construct bicycle facilities and pedestrian improvements.

The City experienced extended on-site evaluations to confirm that the most deteriorated appropriate corner ramp and crosswalks were included for improvement. There were also City projects within the vicinity of the project that needed coordination to ensure that anticipated improvements were not duplicated. In addition, City policies and processes for the design consultant advertisement, selection, City Council approval, and a finalized agreement are time consuming. Currently the City has completed background research, existing conditions, road diet, and Americans with Disabilities Act ramp assessments, in addition to the preliminary background research. The consultant is proceeding with design and is confident it will be completed by February 2025, in time for the expected Construction phase allocation at the March 2026 Commission meeting.

Therefore, the City is requesting an 8-month time extension for the period of project development expenditure for the PS&E phase from June 30, 2025 to February 28, 2026.