

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 14-15, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8v.(10), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO AMEND THE PERIOD OF PROJECT DEVELOPMENT EXPENDITURE FOR LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECTS, OFF THE STATE HIGHWAY SYSTEM, PER THE INTERIM TIMELY USE OF FUNDS POLICY – 2024 AND 2025 SOUTHERN CALIFORNIA FIRES WAIVER 25-158, AMENDING WAIVER 24-71**

ISSUE:

Should the California Transportation Commission (Commission) amend the period of project development expenditure for two locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission amend the period of project development expenditure for two locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

Current ATP Guidelines, adopted by the Commission, stipulate that the funds programmed for all components of local grant projects are available for expenditure only until the end of the second fiscal year following the year of allocation. The Commission may approve a waiver to the Timely Use of Funds (TUF) deadline, one-time only, for up to 12 months. However, under the adopted Interim TUF Policy for the 2024 and 2025 Southern California Fires (Interim Policy) under Resolution G-25-51, a one-time extension amendment will be considered for projects with previously approved time extensions in the ATP, allowing the total time extension period to be increased up to 24 months.

Attachment

**Amendment Time Extension/Waiver – Project Development Expenditure
Active Transportation Program**

Project Number: 1
Applicant: City of Los Angeles
County: Los Angeles
District: 7
PPNO: 5862
Allocation Amount: \$3,567,000
Remaining Balance: \$1,390,000
Phase: Project Approval and Environmental Document
1st Waiver: Waiver 24-71
Approved: May 2024
Number of Months Requested: ~~12 Months~~ **24 Months**
Extended Deadline: ~~06/30/2025~~ **06/30/2026**
Department Recommendation: Support

Connecting Canoga Park Through Safety and Urban Cooling Improvements

The City of Los Angeles (City) requests an additional 12 months, from 12 months to 24 months, for the period of project development expenditure for the Project Approval and Environmental Document (PA&ED) phase of the Connecting Canoga Park Through Safety and Urban Cooling Improvements project. The City has experienced delays due to the 2025 fires in Southern California.

The project proposes to make pedestrian and bicycle infrastructure improvements within the Canoga Park community to connect the residents to local destinations, regional transit, and trail system.

On January 7, 2025, a State of Emergency was declared by Governor Gavin Newsom in response to the devastating fires in Southern California. Following this declaration, on January 8, 2025, the Federal Emergency Management Agency approved a major disaster declaration of the affected areas. As a result of the fires, a significant portion of City staff and utility partners were deployed as disaster service workers to support emergency operations at disaster recovery centers. The support and coordination for fire relief and recovery efforts due to the extraordinary and unforeseen circumstances caused by this natural disaster, has delayed project delivery. The City needs additional to complete project activities.

Therefore, the City is requesting an additional 12-month project development expenditure time extension to allow sufficient time to process and finalize the PA&ED phase from June 30, 2025 to June 30, 2026.

Project Number: 2
Applicant: City of Los Angeles
County: Los Angeles
District: 7
PPNO: 5896
Allocation Amount: \$4,958,000
Remaining Balance: \$2,960,000
Phase: Project Approval and Environmental Document
1st Waiver: Waiver 24-71
Approved: May 2024
Number of Months Requested: ~~12 Months~~ **20 Months**
Extended Deadline: ~~06/30/2025~~ **02/28/2026**
Department Recommendation: Support

Mission Mile: Sepulveda Visioning for a Safe and Active Community

The City of Los Angeles (City) requests an additional 8 months, from 12 months to 20 months, for the period of project development expenditure for the PA&ED phase of the Mission Mile: Sepulveda Visioning for a Safe and Active Community project. The City has experienced delays due to the 2025 fires in Southern California.

The project proposes to construct Class I and IV bike facilities, pedestrian improvements, transit connections and traffic calming improvements for non-motorized road users.

On January 7, 2025, a State of Emergency was declared by Governor Gavin Newsom in response to the devastating fires in Southern California. Following this declaration, on January 8, 2025, the Federal Emergency Management Agency approved a major disaster declaration of the affected areas. In April 2025, the unused balance of the PA&ED phase was transferred to the Plans, Specifications, and Estimate phase. As a result of the fires, a significant portion of City staff and utility partners were deployed as disaster service workers to support emergency operations at disaster recovery centers. The support and coordination for fire relief and recovery efforts due to the extraordinary and unforeseen circumstances caused by this natural disaster, has delayed project delivery. The City needs additional time to complete project activities.

Therefore, the City is requesting an additional 8-month project development expenditure time extension to allow sufficient time to process and finalize the PA&ED phase from June 30, 2025 to February 28, 2026.