

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: August 14-15, 2025

From: TANISHA TAYLOR, Executive Director

Reference Number: 4.12, Action

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Subject: Approval of Two Active Transportation Program Baseline Agreements,  
ATP-P-2526-01B

## **Recommendation:**

Staff recommends that the California Transportation Commission (Commission) approve the following Active Transportation Program Baseline Agreements, submitted in accordance with the Commission's Senate Bill (SB) 1 Accountability and Transparency Guidelines, and establish the agreements as the basis for project delivery and monitoring:

PPNO	County	Implementing Agency	Project Title (with embedded link to agreement)
3120A	Santa Barbara	City of Santa Barbara	Cliff Drive: Urban Highway to Complete Street Transformation Project
6127	Butte	Town of Paradise	Go Paradise – Neal Gateway Project

## **Issue:**

The City of Santa Barbara and the Town of Paradise request the Commission approve these Baseline Agreements for the above-listed projects programmed in the 2023 Active Transportation Program. The agencies submitted these Baseline Agreements in accordance with the Commission's SB 1 Accountability and Transparency Guidelines adopted on March 23, 2023. Approval of the Baseline Agreements will establish the basis for project delivery and monitoring.

Commission staff has reviewed the Baseline Agreements and determined that the expected benefits, delivery schedules, costs, and funding plans are consistent with the projects approved by the Commission.

**Background:**

The Commission adopted the SB 1 Accountability and Transparency Guidelines at its March 21, 2018, meeting and adopted revised Guidelines at its March 23, 2023, meeting. The Guidelines direct agencies to provide executed Baseline Agreements that set forth the agreed-upon expected benefits, delivery schedule, project cost, and funding plan. The Baseline Agreement provides a benchmark for comparison to the current status of a project for subsequent reporting purposes. The Baseline Agreement must be signed by the California Department of Transportation Director and District Director, the Commission's Executive Director, the project applicant, and the implementing agency.