

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: October 16-17, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(2), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR A
LOCALLY-ADMINISTERED SENATE BILL 1 LOCAL PARTNERSHIP PROGRAM
(FORMULAIC) TRANSIT PROJECT, PER LPP (FORMULAIC) GUIDELINES
WAIVER 25-175**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for the locally-administered Senate Bill 1 (SB 1) Local Partnership Program (LPP) (Formulaic) Santa Rosa Zero-Emission Battery Electric Bus Transit project (PPNO 0090F), in Sonoma County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission extend the period of project completion for the locally-administered SB 1 LPP (Formulaic) Santa Rosa Zero-Emission Battery Electric Bus Transit project (PPNO 0090F), in Sonoma County, for the time period as identified in the attachment.

BACKGROUND:

In August 2022, the Commission allocated \$551,000 for the locally-administered SB 1 LPP (Formulaic) Santa Rosa Zero-Emission Battery Electric Bus Transit project (PPNO 0090F). The responsible agency has been unable to complete the project by the construction completion deadline. The attachment describes the details of the project and the explanation for the delays that have resulted in this time extension request.

Current LPP (Formulaic) Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract acceptance. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and

reports to the Department. The Commission may approve a waiver to the Timely Use of Funds deadline, one-time only, for up to 20 months.

Attachment

**Time Extension/Waiver – Project Completion
Senate Bill 1 Local Partnership Program (Formulaic)**

Project Number: 1
Applicant: City of Santa Rosa
County: Sonoma
District: 04
PPNO: 0090F
Allocation Amount: \$551,000
Phase: Construction
Allocation Date: 08/18/2022
Allocation Resolution: LPP-A-2223-05
Award Date: 02/14/2023
Number of Months Requested: 12 Months
Extended Deadline: 02/28/2027
Department Recommendation: Support

Santa Rosa Zero-Emission Battery Electric Bus

The City of Santa Rosa (City) requests a 12-month time extension for the period of project completion for the Construction (CON) phase of the Santa Rosa Zero-Emission Battery Electric Bus Transit project. The City has experienced delays during the CON phase.

The project proposes to purchase one 40-foot zero-emission Battery Electric Bus (BEB) that will operate on the 15 routes operated by the City of Santa Rosa.

On February 14, 2023, the City of Santa Rosa signed a third-party contract with Proterra to deliver the bus. However, in August 2023, Proterra filed Chapter 11 Bankruptcy and Phoenix assumed the contract. The City worked with Phoenix until October 2024. During this time the City grew concerned over Phoenix's ability to deliver the buses due to inexperience building heavy-duty buses. This lack of experience led to delays in the delivery of the bus build, and shrinking confidence that the contractor would support the required 12-year minimum useful life of the BEB. In December 2024, the City terminated its contract with Phoenix and in March 2025 entered into a new contract with Gillig, LLC in place of the Proterra (Phoenix) order. Currently, Gillig, LLC is in the process of procuring parts and materials to perform the final build in October 2025. The new estimated delivery date of the overall project is November 2026. There is a concurrent allocation amendment on this month's Commission agenda.

Therefore, the City is requesting a 12-month time extension for the period of project completion for the CON phase from February 28, 2026 to February 28, 2027.