

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: December 4-5, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(10), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A
LOCALLY-ADMINISTERED SENATE BILL 1 LOCAL PARTNERSHIP PROGRAM
(FORMULAIC) PROJECT, OFF THE STATE HIGHWAY SYSTEM, PER LPP
GUIDELINES
WAIVER 25-206**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of contract award for the locally-administered Senate Bill 1 (SB 1) Local Partnership Program (LPP) (Formulaic) Bowker Road Rehabilitation project (PPNO 1615), in Imperial County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of contract award for the locally-administered SB 1 LPP (Formulaic) Bowker Road Rehabilitation project (PPNO 1615), in Imperial County, for the time period as identified in the attachment.

BACKGROUND:

In June 2025, the Commission allocated \$311,000 for the Construction phase of the locally-administered SB 1 LPP (Formulaic) Bowker Road Rehabilitation project (PPNO 1615). The responsible agency is unable to award the contract within six months of allocation, per LPP Guidelines (Guidelines). The attachment describes the details of the project and the explanation for the delays. The respective agency requests an extension, and the planning agency concurs.

Current Guidelines adopted by the Commission stipulate that the agencies implementing a project request a time extension if the project will not be awarded within six months of allocation. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Contract Award
Local Partnership Program (Formulaic)**

Project Number: 1
Applicant: County of Imperial
County: Imperial
District: 11
PPNO: 1615
Allocation Amount: \$311,000
Phase: Construction
Allocation Date: 06/27/2025
Allocation Resolution: LPP-A-2425-32
Number of Months Requested: 6 Months
Extended Deadline: 06/30/2026
Department Recommendation: Support

Bowker Road Rehabilitation project

The County of Imperial (County) requests a 6-month time extension for the period of contract award for the Construction (CON) phase of the Bowker Road Rehabilitation project. The County experiences unforeseen delays during the award process.

The project proposes improvements to the existing roadway, including one inch grinding of deteriorated pavement, asphalt concrete overlay pavement, street striping, and road shoulder backing.

Normally, advertising and awarding construction contracts require sequential approvals by the County Counsel and the County Executive Office (CEO) before final authorization by the Board of Supervisors. This process can take up to six months from allocation through contract approval. The project experienced unforeseen delays due to countywide management changes directly affecting approval timelines. The CEO and the Clerk of the Board of Supervisors were also removed from their positions. In addition, the County Counsel Department and the Controller's Department underwent management changes. These changes directly impacted the standard sequential approval process leading up to the Board of Supervisors' approval of official contract documents. The executive staff turnover was unforeseen and unexpected, causing approval delays that prevented the project from being advertised and awarded by the deadline. Currently, a new CEO and team members for the County Counsel Department are in place, allowing the advertising and award process to resume. The project design was completed in June 2025, and the project submittal was sent to the County Counsel for approval to advertise the project. The County has advanced all work within its control and stands fully ready to proceed with the project now that all executive staff are in place. The County anticipates the processing time to advertise and award the contract to take approximately six months.

This requested time extension will provide the necessary time to complete all legal, procedural, and budgetary steps required to advertise and award the project.

Therefore, the County is requesting a 6-month time extension for the period of contract award for the CON phase from December 31, 2025 to June 30, 2026.