

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: December 4-5, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8a.(1), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECTS,
OFF THE STATE HIGHWAY SYSTEM, PER THE INTERIM TIMELY USE OF
FUNDS POLICY - 2024 AND 2025 SOUTHERN CALIFORNIA FIRES
WAIVER 25-197**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project allocation for three locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission extend the period of project allocation for three locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

Current ATP Guidelines adopted by the Commission stipulate that funds programmed for all components of local grant projects are available for allocation only until the end of the fiscal year programmed. Additionally, according to the ATP Guidelines, the Commission may approve a waiver to the Timely Use of Funds deadline, one-time only, for up to 20 months. However, in June 2025, the Commission approved the adoption of the Interim Timely Use of Funds (ITUF) Policy for the 2024 and 2025 Southern California Fires under Resolution G-25-51. A one-time waiver under the adopted ITUF Policy will be considered for projects programmed in the ATP, allowing the total time extension period to be increased up to 24 months.

Attachment

**Time Extension/Waiver – Project Allocation
Active Transportation Program**

Project Number: 1
Applicant: City of Los Angeles
County: Los Angeles
District: 7
PPNO: 5859
Allocation Amount: \$4,939,000
Phase: Construction
Number of Months Requested: 24 Months
Extended Deadline: 12/31/2027
Department Recommendation: Support

SRTS Carver Middle, Ascot Avenue and Harmony Elementary Schools Project

The City of Los Angeles (City) requests a 24-month time extension for the period of project allocation for the Construction (CON) phase of the SRTS Carver Middle, Ascot Avenue and Harmony Elementary Schools Project. The City has experienced delays due to the wildfires affecting Southern California.

The project proposes to construct curb extensions, raised crosswalks, a High-Intensity Activated Crosswalk (HAWK) beacon, a Rectangular Rapid Flashing Beacon (RRFB), Leading Pedestrian Interval (LPI) and Accessible Pedestrian Signal (APS), speed humps, speed feedback signs, and new crosswalks.

The City received a 12-month project development expenditure time extension for the Project Approval and Environmental Document (PA&ED) phase in May 2024. The period of project allocation for CON was extended to the December 2025 Commission meeting based on the 2025 ITUF policy. The project experienced numerous delays impacting the design phase. This includes the winter storms of 2023 and 2024, that prompted both State and Federal Emergency Declarations. Additionally, in January 2025, the Los Angeles area was devastated by wildfires that also prompted State and Federal Emergency Declarations. Although this project is outside the burn area, utilities and other services were diverted to fire emergency response and recovery efforts. These major events have directly impacted the phase by delaying surveys and outstanding design work. Due to these extraordinary and unforeseen circumstances, the City is needs the additional time to complete the design and allocate construction.

Therefore, the City is requesting a 24-month time extension for the period of project allocation for the CON phase from December 31, 2025 to December 31, 2027.

Project Number: 2
Applicant: City of Los Angeles
County: Los Angeles
District: 7
PPNO: 5866
Allocation Amount: \$5,064,000
Phase: Construction
Number of Months Requested: 24 Months
Extended Deadline: 12/31/2027
Department Recommendation: Support

SRTS Panorama City Elementary School Project

The City of Los Angeles (City) requests a 24-month time extension for the period of project allocation for the CON phase of the SRTS Panorama City Elementary School Project. The City has experienced delays due to the wildfires affecting Southern California.

The project proposes to construct new crosswalks, speed humps, curb extensions and ramps, speed feedback signs, a HAWK, a RRFB and LPI and an APS at select signalized intersections, and reflective treatments on stop signs at the intersections.

In May 2024, the City received a 12-month project development expenditure time extension for the PA&ED phase and in October 2025, a time extension amendment under the 2025 ITUF policy approved an additional 12 months, bringing the total to 24 months. The project experienced numerous delays due to design concerns. It was further impacted by the winter storms of 2023 and 2024, that prompted both State and Federal Emergency Declarations. The project area was inaccessible for field survey work. Of the 15 field surveys to complete, 7 remain. In January 2025, the Los Angeles area was devastated by wildfires that also prompted State and Federal Emergency Declarations. Although this project is outside the burn area, utilities and agencies were diverted to fire emergency response and recovery efforts. This has directly impacted the phase by delaying surveys and inter-agency reviews have been postponed. Due to these extraordinary and unforeseen circumstances, the City needs the additional time to allocate construction.

Therefore, the City is requesting a 24-month time extension for the period of project allocation for the CON phase from December 31, 2025 to December 31, 2027.

Project Number: 3
Applicant: City of Simi Valley
County: Ventura
District: 7
PPNO: 6186
Allocation Amount: \$659,000
Phase: Construction
Number of Months Requested: 20 Months
Extended Deadline: 08/31/2027
Department Recommendation: Support

Arroyo Simi Greenway Phase 5 AP#2

The City of Simi Valley (City) requests a 20-month time extension for the period of project allocation for the CON phase of the Arroyo Simi Greenway Phase 5 AP#2 project. The City has experienced delays due to the wildfires affecting Southern California.

The project proposes to construct a Class I multi-use trail.

The City submitted a revised Electronic Project Programming Request to the Ventura County Transportation Commission and the Southern California Association of Governments to correct the programming for the Plans, Specifications, and Estimate (PS&E), Right of Way (RW), and CON phases, however it was not received by the Department. As a result, the action to move the programmed fiscal year for the CON phase was not captured by the Commission. In June 2024, a time extension for the PS&E and RW phases was approved, and subsequently, the phases were approved for project allocation in January 2025. However, the CON phase fiscal year programming remains misaligned with the updated project delivery schedule. Recently, the City noticed the programming oversight and promptly requested a time extension following current timely use of funds provisions. Additionally, the project was affected by the January 2025 Southern California fires.

Therefore, the City is requesting a 20-month time extension for the period of project allocation for the CON phase from December 31, 2025 to August 31, 2027.