

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: December 4-5, 2025

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(7), Action Item

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A  
TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM COMPONENT, PER  
TIRCP ALLOCATION POLICY  
WAIVER 25-201**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of contract award for the Transit and Intercity Rail Capital Program (TIRCP) (2023:04) Pasadena Transit System Legacy Project #MoreServiceLessEmissions (Hydrogen Fueling Station) component (PPNO CP110), in Los Angeles County, for the time period as identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission extend the period of contract award for the TIRCP (2023:04) Pasadena Transit System Legacy Project #MoreServiceLessEmissions (Hydrogen Fueling Station) component (PPNO CP110), in Los Angeles County, for the time period as identified in the attachment.

### **BACKGROUND:**

In June 2025, the Commission allocated \$4,284,000 for the (2023:04) Pasadena Transit System Legacy Project #MoreServiceLessEmissions (Hydrogen Fueling Station) component identified in the attachment. The responsible agency has been unable to award the third-party contract per the Timely Use of Funds (TUF) policy.

The current TIRCP Allocation Policy stipulates that the agency implementing a project component request a time extension if the project component will not be awarded within the specified timeline. Under the TUF policy, an extension can be requested for up to 20 months for each delivery milestone, where permissible by statute. The attachment describes the details of the project component and the explanation for the delay.

Attachment

**Time Extension/Waiver – Contract Award  
Transit and Intercity Rail Capital Program**

Project Number: 1  
Applicant: City of Pasadena  
County: Los Angeles  
District: 7  
PPNO: CP110  
Allocation Amount: \$4,284,000  
Phase: Construction  
Allocation Date: 06/27/2025  
Allocation Resolution: TIRCP-2425-74  
Number of Months Requested: 12 Months  
Extended Deadline: 12/31/2026  
Department Recommendation: Support

**(2023:04) Pasadena Transit System Legacy Project #MoreServiceLessEmissions  
(Hydrogen Fueling Station)**

The City of Pasadena (City) requests a 12-month time extension for the period of contract award for the Construction (CON) phase of the (2023:04) Pasadena Transit System Legacy Project #MoreServiceLessEmissions (Hydrogen Fueling Station) component. The City has experienced delays in awarding a third-party contract.

The component proposes to construct a hydrogen fueling station which includes a 15,000-gallon tank. The hydrogen fueling station will be used to fuel the City's hydrogen fuel cell zero-emission bus service.

The City has been unable to award a third-party contract due to delayed contract development and legal review. In June 2025, at the time of allocation, the City Charter had only recently approved the use of the new Progressive-Design-Build project delivery method, which allows one contractor to be awarded for both the design and construction of a project. This included a citywide election, the development of an internal framework, and administrative procedures to authorize the new project delivery method. The advancement of hydrogen fuel cell technology required further discussion to be approved under this new delivery method. Upon approval, a Request for Proposals was developed and submitted for legal review and has made gradual progress. Additionally, the City is requesting a concurrent allocation amendment to deallocate component savings from the Project Approval and Environmental Document phase, a concurrent allocation amendment to revise the project delivery method to Design-Build, and a concurrent supplemental allocation to this component's CON phase. Additional time is required to fully integrate the projected savings into the project delivery plan and accommodate the procurement, review, and award processes associated with the construction contract. The City is confident they can execute a third-party contract with the

additional time given, with construction of the hydrogen fueling station to be completed by the end of 2029.

Therefore, the City is requesting a 12-month time extension for the period of contract award for the CON phase from December 31, 2025 to December 31, 2026.