

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 29-30, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(5), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECTS, OFF THE STATE HIGHWAY SYSTEM, PER THE INTERIM TIMELY USE OF FUNDS POLICY - 2024 AND 2025 SOUTHERN CALIFORNIA FIRES WAIVER 26-08**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for two locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission extend the period of project completion for two locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

In May and June 2022, the Commission allocated \$1,300,000 for two locally-administered ATP projects. The responsible agencies are unable to complete the projects by the construction completion deadline. The attachment describes the details of the projects and the explanations for the delay. The respective agencies request an extension and the planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract acceptance. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months. However, in June 2025, the Commission approved the adoption of the Interim Timely Use of Funds (ITUF) Policy for the 2024 and 2025 Southern California Fires under Resolution G-25-51. A one-time waiver under the adopted ITUF Policy

will be considered for projects programmed in the ATP, allowing the total time extension period to be increased up to 24 months.

Attachment

**Time Extension/Waiver – Project Completion
Active Transportation Program**

Project Number: 1
Applicant: Southern California Association of Governments
County: Los Angeles
District: 07
PPNO: 5978Q
Allocation Amount: \$800,000
Phase: Construction
Allocation Date: 05/19/2022
Allocation Resolution: FATP-2122-23
Award Date: 02/24/2023
Number of Months Requested: 6 Months
Extended Deadline: 08/31/2026
Department Recommendation: Support

Santa Monica East Pico Quick Build

The Southern California Association of Governments (SCAG) requests a 6-month time extension to complete the Construction (CON) phase of the Santa Monica East Pico Quick Build project. SCAG has experienced delays completing the project.

The project proposes to install crosswalks and Rectangular Rapid Flashing Beacons.

The project has been underway since February 2023. Since project kick-off, the design consultant has been conducting community engagement on the quick-build design and developing final design plans. The initial project scope and schedule anticipated that SCAG would procure a contractor to install the quick-build project. However, since the City of Santa Monica (City) manages the project right of way and has the adequate engineering staff, it was determined the City would procure the contractor. The City's procurement process typically takes up to nine months, which the project schedule did not include. In addition, the City faced delays in reviewing final project designs during the January 2025 wildfires as staff were focused on ensuring community safety. The City has procured a contractor to install the quick-build project and installation should be completed by December 2025. Although the quick-build project will be installed before the project completion deadline, SCAG needs additional time to allow the quick-build project to be in place for six months before conducting project evaluation. There is a concurrent allocation amendment on this month's Commission agenda to revise the Project Programming Number.

Therefore, SCAG is requesting a 6-month time extension to complete the CON phase from February 28, 2026 to August 31, 2026.

Project Number: 2
Applicant: San Bernardino County Transportation Authority
County: San Bernardino
District: 8
PPNO: 1269
Allocation Amount: \$500,000
Phase: Construction Non-Infrastructure
Allocation Date: 06/30/2022
Allocation Resolution: FATP-2122-29
Award Date: 04/05/2023
Number of Months Requested: 15 Months
Extended Deadline: 07/31/2027
Department Recommendation: Support

San Bernardino County Safe Route to School Program

The San Bernardino County Transportation Authority (SBCTA) requests a 15-month time extension to complete the Construction Non-Infrastructure (CON-NI) phase of the San Bernardino County Safe Route to School Program project. The SBCTA has experienced delays completing project and administrative activities.

The project proposes to partner with the San Bernardino County (County) Department of Public Health to extend the county-wide Safe Route to Schools Education, Encouragement, Evaluation and Enforcement Program to 34 schools.

The 2025 Southern California fires created sustained challenges for schools throughout the County. These fires reduced air quality, contributed to family displacements, and caused schools to limit or postpone outdoor activities, community events, and visitor access. This has directly affected the ability to plan and conduct the remaining safe routes to school activities. The SBCTA needs additional time for the project team to deliver the remaining education and encouragement activities, align program delivery with the current academic calendar, and schedule implementation during the next available school year of 2026-27.

Therefore, the SBCTA is requesting a 15-month time extension to complete the CON-NI phase from April 30, 2026 to July 31, 2027.