

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 19-20, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(2), Action Item

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECT, OFF THE STATE HIGHWAY SYSTEM, PER THE INTERIM TIMELY USE OF FUNDS POLICY - 2024 AND 2025 SOUTHERN CALIFORNIA FIRES WAIVER 26-38**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of contract award for the locally-administered Active Transportation Program (ATP) Phase 1 of Citywide Pedestrian Master Plan project (PPNO 6161), in Los Angeles County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of contract award for the locally-administered ATP Phase 1 of Citywide Pedestrian Master Plan project (PPNO 6161), in Los Angeles County, for the time period as identified in the attachment.

BACKGROUND:

In June 2025, the Commission allocated \$9,000,000 for the locally-administered ATP Phase 1 of Citywide Pedestrian Master Plan project (PPNO 6161), identified in the attachment. The responsible agency has been unable to award the contract within six months of allocation, per ATP Guidelines (Guidelines). The attachment describes the details of the projects and the explanations for the delays. The respective agencies request an extension, and the planning agency concurs.

Current Guidelines adopted by the Commission, stipulate that the agencies implementing a project may request a time extension if the project will not be awarded within six months of allocation. The Commission may approve a waiver to the Timely Use of Funds deadline,

one-time only, for up to 12 months. However, in June 2025, the Commission approved the adoption of the Interim Timely Use of Funds (ITUF) Policy for the 2024 and 2025 Southern California Fires under Resolution G-25-51. A one-time waiver under the adopted ITUF Policy will be considered for projects programmed in the ATP, allowing the total time extension period to be increased to 24 months.

Attachment

**Time Extension/Waiver – Contract Award
Active Transportation Program**

Project: 1
Applicant: City of Glendale
County: Los Angeles
PPNO: 6161
District: 07
Allocation Amount: \$9,000,000
Phase: Construction
Allocation Date: 06/27/2025
Allocation Resolution: FATP-2425-26
Number of Months Requested: 20 Months
Extended Deadline: 02/29/2028
Department Recommendation: Support

Phase 1 of Citywide Pedestrian Master Plan

The City of Glendale (City) requests a 20-month time extension for the period of contract award for the Construction (CON) phase of the Phase 1 of Citywide Pedestrian Master Plan project. The City has experienced delays with the contract award process.

The project proposes to construct curb ramps, sidewalks and high-visibility crosswalks, install Class II and IV bike lanes and Rectangular Rapid Flashing Beacons, and reconstruct curb ramps.

The 2025 Southern California fires caused regional impacts that affected multiple elements of the project's critical path. Specialty consultants, subconsultants, and utility agency staff were redirected to emergency response and fire-recovery efforts, reducing available production and review capacity and extending the locally-funded Plans, Specifications, and Estimate phase development and coordination timelines. In parallel, regional labor and material disruptions affected lead times and availability of bid-critical components, increasing pricing uncertainty and impacting the ability to finalize a stable, bid-ready scope. Utility coordination and approval cycles were extended due to fire-recovery priorities and staffing constraints, delaying final conflict resolution necessary for bid readiness. City staff review and support capacity was also constrained by competing regional response and recovery demands. Additionally, the City Council adopted the Citywide Roadway Design Policy on November 18, 2025. The City is currently updating the Bicycle Transportation Plan (BTP) to reflect the new roadway standards to present to the City Council for adoption. Both policy actions must be completed before the project scope can be finalized, as the BTP will determine whether bicycle facilities are incorporated and the Roadway Design Policy will establish the governing design. Due to the delays that the project experienced from the 2025 Southern California fires and changes

associated with the revised BTP, the City needs the additional time to complete the project updates.

Therefore, the City is requesting a 20-month time extension for the period of contract award for the CON phase from June 30, 2026 to February 29, 2028.