

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: March 19-20, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8v.(1), Action Item

Prepared By: James R. Anderson, Chief
Division of Financial Programming

Subject: **REQUEST TO AMEND THE PERIOD OF CONTRACT AWARD FOR A STATE HIGHWAY OPERATION AND PROTECTION PROGRAM PROJECT, ON THE STATE HIGHWAY SYSTEM, AS AN EXCEPTION TO THE SHOPP GUIDELINES WAIVER 26-27, AMENDING WAIVER 25-212**

ISSUE:

Should the California Transportation Commission (Commission) amend the period of contract award for the State Highway Operation and Protection Program (SHOPP) Bridge Seismic Restoration project (PPNO 1498R), in San Mateo County, for the time period as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission amend the period of contract award for the SHOPP Bridge Seismic Restoration project (PPNO 1498R), in San Mateo County, for the time period as identified in the attachment.

BACKGROUND:

In June 2025, the Commission allocated \$864,000 in Construction (CON) Capital for the SHOPP Bridge Seismic Restoration project (PPNO 1498R). In accordance with SHOPP Guidelines (Guidelines), the deadline to award contracts for projects allocated in June 2025 is December 31, 2025. In December 2025, the project received a 3-month contract award time extension for the CON phase, extending the deadline to March 31, 2026. The Department is requesting an exception to the Guidelines for additional time to award the project. The attachment shows the details of the project and the delays that have resulted in this amended time extension request.

Current Guidelines stipulate that the agency implementing a project request a time extension if the project will not be awarded within one Commission meeting after expiration. Expiration of CON funds occurs six months after a project receives its CON allocation. The Commission may approve waivers to the timely use of funds deadline, one-time only, for up to 20 months.

Attachment

**Time Extension/Waiver – Contract Award for
State Highway Operation and Protection Program**

Project Number: 1
County: San Mateo
District: 4
PPNO: 1498R
EA: 4J85A
Route: 280
Phase: Construction
Allocation Amount: \$864,000
Allocation Date: 06/27/2025
1st Waiver: Waiver 25-212
Approved: December 2025
Number of Months Requested: ~~3 Months~~ **7 Months**
Extended Deadline: ~~03/31/2026~~ **07/31/2026**
Department Recommendation: Support

SHOPP Bridge Seismic Restoration project

The Department requests an additional four months, from three months to seven months, for the period of contract award for the Construction (CON) phase of the SHOPP Bridge Seismic Restoration project. The Department experienced delays in awarding the project.

The project is located near Menlo Park, at Alpine Road. The project consists of plant establishment, creek monitoring and biological monitoring work, and was split from parent project EA 4J850, which consists of bridge seismic restoration.

Initially, the environmental permits for the parent project required replacement planting and a 5-year plant establishment period (PEP). The parent project will complete the remainder of required planting and assume a 1-year PEP, while this child project will finish the final 4 years of the required PEP. The award date and construction contract acceptance for this project are dependent on the parent project's completion schedule of their single-year PEP. The parent project experienced schedule delays due to the construction of the fish passage at Los Trancos Creek, and related storms prior to the start of construction that altered existing field conditions. These pre-construction delays also contributed to a later than anticipated completion date of the PEP. The initial time extension was requested to align the end of the parent project's plant establishment timeline in February 2026 and to transition into this child project's planned award date in March 2026.

Since then, the child project completed the design and reached Ready-to-List. The project has been submitted to be advertised, however due to the construction capital estimate and mitigation nature of the project, it is subject to the Department's Division of Procurement and Contracts (DPAC) procedures. The project was sent to DPAC on September 22, 2025. The DPAC process includes legal review, solicitation, advertisement, and bid evaluation, prior to awarding the

contract. These final steps are taking more time than anticipated, especially with the high volume that DPAC is currently experiencing. The anticipated time to award the contract is now in July 2026.

Therefore, the Department is requesting an exception to the Guidelines for an additional four months to allow sufficient time to award the contract from March 31, 2026 to July 31, 2026.