

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 25-26, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8b.(2), Action Item

Prepared By: Jeffrey Wyly, Chief (Acting)  
Division of Mass Transportation

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR A  
LOCALLY-ADMINISTERED SENATE BILL 1 (SB 1) LOCAL PARTNERSHIP  
PROGRAM (FORMULAIC) TRANSIT PROJECT, PER LPP (FORMULAIC)  
GUIDELINES  
WAIVER 26-116**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of contract award for the locally-administered Senate Bill 1 (SB 1) Local Partnership Program (LPP) (Formulaic) Zero Emission Bus Maintenance Bays Rehabilitation Project (PPNO 2364K), in Alameda County, for the time period as identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission extend the period of contract award for the locally-administered SB 1 LPP (Formulaic) Zero Emission Bus Maintenance Bays Rehabilitation Project (PPNO 2364K), for the time period as identified in the attachment.

### **BACKGROUND:**

In December 2025, the Commission approved an allocation of \$1,394,000 for the Construction (CON) phase of the locally-administered SB 1 LPP (Formulaic) Zero Emission Bus Maintenance Bays Rehabilitation Project (PPNO 2364K). There is a concurrent supplemental funds request on this month's Commission agenda for an additional \$33,000 bringing the CON phase total to \$1,427,000. The responsible agency has been unable to award a third party contract by the award deadline. The attachment describes the details of the project and the explanation for the delay.

Current SB 1 LPP (Formulaic) Guidelines stipulate that the agency implementing a project request a time extension if the project will not award a contract award within six months after allocation. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Contract Award  
Local Partnership Program Formulaic**

Project Number: 1  
Applicant: Alameda-Contra Costa Transit District  
County: Alameda  
District: 04  
PPNO: 2364K  
Allocation Amount: \$1,394,000  
Phase: Construction  
Allocation Date: 12/05/2025  
Allocation Resolution: LPP-A-2526-12  
Number of Months Requested: 12 Months  
Extended Deadline: 06/30/2027  
Department Recommendation: Support

**Zero Emission Bus Maintenance Bays Rehabilitation Project**

The Alameda-Contra Costa Transit District (AC Transit) requests a 12-month time extension for the period of contract award for the Construction (CON) phase of the Zero Emission Bus Maintenance Bays Rehabilitation Project. AC Transit has experienced delays in awarding a third-party contract.

The project will rehabilitate AC Transit Maintenance Bays including the Central Maintenance Facility in Oakland, CA, Division 4 Facility in Oakland, CA, Division 2 Facility in Emeryville, CA, and Division 6 Facility in Hayward, CA, all within Alameda County. The scope of the project covers the repair and modification of existing maintenance bays to ensure they have capacity to do maintenance for the zero emission bus fleet and to keep the maintenance bays in a state of good repair.

AC Transit's procurement department needs additional time to complete the contract award milestone which was initiated upon receipt of the allocation. AC Transit's procurement department has recently undergone a template refresh in an effort to improve processes and procurement timelines. The refresh refers to an update of AC Transit's contract templates to make the contracting process more standardized and reduce unnecessary back and forth on terms and conditions for each contract. AC Transit is currently transitioning its processes to this new template for all new and ongoing procurements and expects to see implementation of this refresh in the Summer of 2026.

Therefore, AC Transit is requesting a 12-month time extension for period of contract award for the CON phase from June 30, 2026 to June 30, 2027.