

## MEMORANDUM

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 20-21, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(7), Action Item

Prepared By: Dee Lam, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR  
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECTS,  
OFF THE STATE HIGHWAY SYSTEM, PER ATP GUIDELINES  
WAIVER 26-178**

### **ISSUE:**

Should the California Transportation Commission (Commission) extend the period of project completion for two locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

### **RECOMMENDATION:**

The California Department of Transportation recommends that the Commission extend the period of project completion for two locally-administered ATP projects, for the time periods as identified in the attachment.

### **BACKGROUND:**

In March 2023 and in June 2023, the Commission allocated \$5,114,000 for two locally-administered ATP projects. The responsible agencies are unable to complete the projects by the construction completion deadline. The attachment provides the details of the projects and the explanation for the delays. The respective agencies are requesting extensions, and the planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract completion. The local agency has 180 days after the contract completion to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Completion  
Active Transportation Program**

Project Number: 1  
Applicant: City of Roseville  
County: Placer  
District: 03  
PPNO: 1526A  
Allocation Amount: \$4,318,000  
Phase: Construction  
Allocation Date: 03/23/2023  
Allocation Resolution: FATP-2223-23  
Award Date: 09/20/2023  
Number of Months Requested: 12 Months  
Extended Deadline: 09/30/2027  
Department Recommendation: Support

**Dry Creek Greenway Multi-Use Trail Project**

The City of Roseville (City) requests a 12-month time extension to complete the Construction (CON) phase of the Dry Creek Greenway Multi-Use Trail Project. The City experienced unforeseen delays during the CON phase.

The project proposes to construct two miles of Class I trail, close trail gaps, and remove active transportation barriers, resulting in an interconnected trail system exceeding 10 miles.

The City experienced multiple construction delays due to several unforeseen challenges. The required number of tree removals increased by 50 percent over the bid quantity and coordinating this work resulted in a 3-month delay. In addition, the City postponed work on a segment adjacent to property owned by the California Indian Rural Health Board (CIRHB). Coordination with CIRHB regarding cultural sensitivities and privacy needs added another 3-month delay. Environmental constraints further affected the schedule. Nesting hawks were present within the project limits in both 2024 and 2025, restricting access to specific work areas. Creek bank erosion also postponed construction of one retaining wall from the October 2024 work window to June 2025 to comply with environmental permitting requirements. Finally, the discovery and damage of an unknown, unmarked underground fiber-optic utility during drilling operations caused an additional 3-month delay while the utility was repaired and project elements were redesigned.

While construction was completed in July 2026, the contract requires the contractor to perform plant establishment work for a period of 90 days after landscaping was installed. This period is expected to end in October 2026, with payment for this work to be included in the Proposed Final Estimate at the end of October 2026. Based on the Proposed Final Estimate date, the contract has until the end of November 2026 to submit claims. The contractor submitted five final

claims on July 31, 2026, totaling approximately \$5.8 million, 25 percent of the original contract value. The City is actively reviewing the claims and planning to respond by September 2026 in accordance with the Public Contract Code (PCC). Currently, the City is not aware of additional claims; however, the contractor has until the end of November 2026 to submit additional claims. In general, the contractor is claiming all delays on the project were the owner's cause, which the City has and will continue to dispute. The City anticipates that claims discussions could take up to nine months, with an additional three months needed to finalize the estimate and closeout documentation.

Based on timelines required by the PCC for dispute resolution, below is an approximate timeline for project closeout:

- September 2026 – Response from agency to contractor merit of claims
- October 2026 – Meet and Confer Conference
- February 2027 – Mediation (Contingent on mediator availability)
- March-April 2027 – Any payments required of/for mediation
- May – July 2027 – Arbitration (If required)

Final Project Grant closeout would be completed after the above-mentioned process and typically takes approximately 2 months. There is a concurrent project completion time extension for the Senate Bill 1 Solutions for Congested Corridors Program portion for the CON phase of this project on this month's Commission agenda.

Therefore, the City is requesting a 12-month time extension to complete the CON phase from September 30, 2026 to September 30, 2027.

Project Number: 2  
Applicant: City of Lancaster  
County: Los Angeles  
District: 07  
PPNO: 6047  
Allocation Amount: \$796,000  
Phase: Construction Non-Infrastructure  
Allocation Date: 06/29/2023  
Allocation Resolution: FATP-2223-23  
Award Date: 10/24/2023  
Number of Months Requested: 12 Months  
Extended Deadline: 10/31/2027  
Department Recommendation: Support

**Lancaster Safe Routes To School Master Plan - Refresh, Rebuild, Recruit, Sustain – Non Infrastructure Program**

The City of Lancaster (City) requests a 12-month time extension to complete the Construction Non-Infrastructure (CON-NI) phase of the Lancaster SRTS Master Plan - Refresh, Rebuild, Recruit, Sustain project. The City has experienced delays in completing the project.

The project proposes to rebuild Lancaster's Safe Routes To School Education and Encouragement Programs, recruit and train parent volunteers at 10 focus schools; conduct school-based and community-wide events.

The City received its CON-NI allocation in June 2023 and promptly released a Request for Proposal in August 2023 and awarded a contract in October 2023. Upon award, the City was notified that 85 percent of the school district leadership and administration, that was an integral part of this project's implementation, had retired. As a result, the City could not begin the project as originally scheduled. The City had to mobilize new leadership for partnership development, school selection, and implementation planning for the three school districts this project serves. This took longer than anticipated and as a result, full-scale student programming was deferred by one academic year. Full project implementation began in August 2024. In February 2026, the Department approved a modified Non-Infrastructure Work Plan. This project is scheduled to go through the end of the 2026 academic year to complete pedestrian and bicycle safety education, bicycle rodeos and skills training, Walk and Roll to School events, parent and community advocate outreach and training, encouragement activities, and sustainability initiatives. Additional time is needed to complete program evaluation and final reporting.

Therefore, the City is requesting a 12-month time extension to complete the CON-NI phase from October 31, 2026 to October 31, 2027.