

# Memorandum

**To:** CHAIR AND COMMISSIONERS

**CTC Meeting:** August 20-21, 2026

**From:** TANISHA TAYLOR, Executive Director

**Reference Number:** 4.28, Action

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Assistant Deputy Director

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**Subject:** Approval of Two Active Transportation Program Baseline Agreements  
ATP-P-2526-01B

**Recommendation:**

Staff recommends that the California Transportation Commission (Commission) approve the following Active Transportation Program Baseline Agreements, submitted in accordance with the Commission's Senate Bill (SB) 1 Accountability and Transparency Guidelines, and establish the agreements as the basis for project delivery and monitoring:

| PPNO  | County       | Implementing Agency | Project Title<br>(with embedded link to agreement)                                   |
|-------|--------------|---------------------|--------------------------------------------------------------------------------------|
| 2360  | Contra Costa | Contra Costa County | San Pablo Avenue Complete Streets/Bay Trail Gap Closure Project                      |
| 3017W | Riverside    | Riverside County    | Monroe Street & Interstate-10 Interchange Active Transportation Improvements Project |

**Issue:**

The counties of Contra Costa and Riverside request the Commission approve these Baseline Agreements for the above-listed projects programmed in the 2023 and 2025 Active Transportation Program, respectively. The agencies submitted these Baseline Agreements in accordance with the Commission's SB 1 Accountability and Transparency Guidelines adopted on March 23, 2023. Approval of the Baseline Agreements will establish the basis for project delivery and monitoring.

Commission staff has reviewed the Baseline Agreements and determined that the expected benefits, delivery schedules, costs, and funding plans are consistent with the projects approved by the Commission.

**Background:**

The Commission adopted the SB 1 Accountability and Transparency Guidelines on May 15, 2025. The Guidelines direct agencies to provide executed Baseline Agreements that set forth the agreed-upon expected benefits, delivery schedule, project cost, and funding plan. The Baseline Agreement provides a benchmark for comparison to the current status of a project for subsequent reporting purposes. The Baseline Agreement must be signed by the California Department of Transportation Director and District Director, the Commission's Executive Director, the project applicant, and the implementing agency.