

MEMORANDUM

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: October 15-16, 2026

From: STEVEN KECK, Chief Financial Officer

Reference Number: 2.8c.(5), Action Item

Prepared By: Angel Pyle, Chief (Acting)
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM PROJECTS,
OFF THE STATE HIGHWAY SYSTEM, PER ATP GUIDELINES
WAIVER 26-199**

ISSUE:

Should the California Transportation Commission (Commission) extend the period of project completion for four locally-administered Active Transportation Program (ATP) projects, for the time periods as identified in the attachment?

RECOMMENDATION:

The California Department of Transportation recommends that the Commission extend the period of project completion for four locally-administered ATP projects, for the time periods as identified in the attachment.

BACKGROUND:

In March, June, August, and December 2023, the Commission allocated \$5,140,000 for four locally-administered ATP projects. The responsible agencies are unable to complete the projects by the construction completion deadline. The attachment provides the details of the projects and the explanation for the delays. The respective agencies are requesting extensions, and the planning agencies concur.

Current ATP Guidelines adopted by the Commission stipulate that a local agency has up to 36 months from the time of contract award to contract completion. The local agency has 180 days after the contract completion to prepare and submit the final invoices and reports to the Department. The Commission may approve a waiver to the timely use of funds deadline, one-time only, for up to 12 months.

Attachment

**Time Extension/Waiver – Project Completion
Active Transportation Program**

Project Number: 1
Applicant: Butte County
County: Butte
District: 03
PPNO: 6126B
Allocation Amount: \$882,000
Phase: Construction Non-Infrastructure
Allocation Date: 08/17/2023
Allocation Resolution: FATP-2324-03
Award Date: 08/31/2023
Number of Months Requested: 12 Months
Extended Deadline: 08/31/2027
Department Recommendation: Support

South Oroville Bike and Ped Connectivity Project

Butte County (County) requests a 12-month time extension to complete the Construction Non-Infrastructure (CON-NI) phase of the South Oroville Bike and Ped Connectivity Project. The County has experienced delays in completing the project.

The project proposes to deliver 60 classes of pedestrian and bicycle safety education and 30 young driver bicycle and pedestrian education courses.

The project's CON-NI phase educational activities are being implemented in conjunction with the CON phase, which was awarded in April 2026 and is currently under construction. The County will be conducting student and family surveys, observational pedestrian and bicycle counts, meetings with school leadership for lesson plans for continued education, and the One Safe Routes to School Encouragement Day. Construction is anticipated to be completed by February 2027. Coordinating these activities with the completion of the infrastructure improvements will maximize the effectiveness of the educational program by providing students with opportunities to apply bicycle and pedestrian safety education directly to the newly constructed facilities in their area.

Therefore, the County is requesting a 12-month time extension to complete the CON-NI phase from August 31, 2026 to August 31, 2027.

Project Number: 2
Applicant: City of Long Beach
County: Los Angeles
District: 07
PPNO: 5867B
Allocation Amount: \$858,000
Phase: Construction Non-Infrastructure
Allocation Date: 12/07/2023
Allocation Resolution: FATP-2324-10
Award Date: 12/07/2023
Number of Months Requested: 12 Months
Extended Deadline: 12/31/2027
Department Recommendation: Support

Pacific Avenue Cycle Track

The City of Long Beach (City) requests a 12-month time extension to complete the CON-NI phase of the Pacific Avenue Cycle Track project. The City has experienced delays in completing the project.

The project proposes to conduct pedestrian safety education, targeted messaging, and interactive activities that model desired safety behaviors.

Following allocation of the CON-NI phase in December 2023, the City had to work through separating the CON-NI and CON components, environmental review, federal authorization, and Program Supplemental Agreement (PSA) process necessary to move the NI project into implementation. Between December 2023 and August 2024, the City worked with the Department to separate the NI component into a new federal project and complete the necessary environmental and authorization requirements. In February 2024, the Department notified the City that the NI component has been assigned a new federal project number, and a Preliminary Environmental Screening for Non-Infrastructure Projects had to be submitted. The Department notified the City the documents were under review. The City submitted the Request for Authorization in June 2024. The Department informed the City that due to the use of federal funds on the project, it was forwarded to the Federal Highway Administration (FHWA) for approval. FHWA approval was received in July 2024. The PSA was executed in late August 2024. Nearly a year was spent on necessary administrative actions to activate use of the CON-NI phase funds.

In addition to the programming delays, the Division Grant Director, who oversaw development of the grant, departed the Department in June 2024 and the Program Manager was on extended leave from August 2024 through March 2025. The Program Manager's extended leave was planned, however the City expected the project to be further along in implementation by that time. The extended authorization process overlapped with their leave. A Division Grant Director was appointed in November 2024. These absences combined with the delays of implementation impacted the City's ability to move the CON-NI phase forward. To

date, the City has completed approximately 50 percent of the programmed activities. The City is in the process of scheduling the remaining presentations, activities, and audits. Additional time is needed to successfully complete the project.

Therefore, the City is requesting a 12-month time extension to complete the CON-NI phase from December 31, 2026 to December 31, 2027.

Project Number: 3
Applicant: Southern California Association of Governments
County: Los Angeles
District: 07
PPNO: 5979
Allocation Amount: \$1,157,000
Phase: Construction
Allocation Date: 06/29/2023
Allocation Resolution: FATP-2223-31
Award Date: 12/13/2023
Number of Months Requested: 5 Months
Extended Deadline: 05/31/2027
Department Recommendation: Support

Pomona and Wilshire Center Quick Build Implementation

The Southern California Association of Governments (SCAG) requests a 5-month time extension to complete the CON phase of the Pomona and Wilshire Center Quick Build Implementation project. SCAG has experienced delays in completing the project.

The project proposes to design and install quick build projects in various locations in the cities of Los Angeles and Pomona.

The project received its CON allocation in June 2023 and is comprised of quick build projects for the cities of Los Angeles and Pomona. The City of Los Angeles was ready to initiate its quick build in December 2023, which started the 36-month completion timeline. The consultant selected to deliver the City of Pomona project, did not provide satisfactory performance, which resulted in SCAG cancelling the contract, in July 2024. SCAG staff coordinated with the initial consultant to ensure all completed and in-progress deliverables were in hand, processed internal contract close out forms, and began coordinating with the City of Pomona staff to review the remaining scope of work and budget to prepare the new Request for Proposal (RFP). Developing the new RFP took several months as the initial consultant had expended more budget than work completed, so SCAG and the City of Pomona staff went through several rounds of revising and reviewing the scope of work to meet grant commitments while also reflecting the available budget. The new RFP was ready to list by the end of June 2024, but due to conflicts with the end of the current fiscal year and the start of the new fiscal year, the RFP was pushed to August 2024. The new RFP to complete the project was due September 2024, but due to a lack of proposals, the deadline was extended to October 2024. A new contract was executed in April 2025.

The consultant and the City of Pomona are diligently working to advance the quick build activities, and completion is anticipated by October 2026. However, the project must be in place for six months per the Active Transportation Program Guidelines to conduct

post-construction evaluation. SCAG needs additional time to complete remaining activities and to conduct post-construction evaluation and summarize the findings.

Therefore, SCAG is requesting a 5-month time extension to complete the CON phase from December 31, 2026 to May 31, 2027.

Project Number: 4
Applicant: City of Perris
County: Riverside
District: 08
PPNO: 1217
Allocation Amount: \$2,243,000
Phase: Construction
Allocation Date: 03/23/2023
Allocation Resolution: FATP-2223-23
Award Date: 12/12/2023
Number of Months Requested: 12 Months
Extended Deadline: 12/31/2027
Department Recommendation: Support

Perris Valley Storm Drain Channel Trail - Phase 2

The City of Perris (City) requests a 12-month time extension to complete the CON phase of the Perris Valley Storm Drain Channel Trail - Phase 2 project. The City has experienced delays in completing the project.

The project proposes to construct a multi-use trail parallel to the Perris Valley Storm Drain Channel that includes landscape, irrigation and interpretation signage to educate trail users.

In March 2023, the City received its CON phase allocation and a minor scope change approval, which included project segmentation (Segment 1 and 2). The segmentation of work addresses the environmental concerns regarding areas of jurisdictional resources associated with design changes to eliminate a costly pedestrian bridge crossing the San Jacinto River to minimize impacts to sensitive environmental areas. Segment 1 was completed in January 2026. However, the City needs to secure jurisdictional agency permitting approval for permits of right of way and licensing agreements, amend the environmental document, and execute license agreements for Segment 2. All outstanding items are expected to be complete by January 2027. The City needs additional time to prepare for advertisement and award.

Therefore, the City is requesting a 12-month time extension to complete the CON phase from December 31, 2026 to December 31, 2027.