

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: October 15-16, 2026

From: TANISHA TAYLOR, Executive Director

Reference Number: 4.11, Action

Prepared By: Rebecca Light
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Subject: Approval of 2023 Active Transportation Program Baseline Agreement for the Harden Parkway Safe Routes to School project, ATP-P-2627-03B

Recommendation:

Staff recommends that the California Transportation Commission (Commission) approve the following Active Transportation Program Baseline Agreement, submitted in accordance with the Commission's Senate Bill (SB) 1 Accountability and Transparency Guidelines, and establish the agreement as the basis for project delivery and monitoring:

PPNO	County	Implementing Agency	Project Title (with embedded link to agreement)
3133A 3133B	Monterey	City of Salinas	Harden Parkway Safe Routes to School Project

Issue:

The City of Salinas requests the Commission approve this Baseline Agreement for the above-listed project, programmed in the 2023 Active Transportation Program. The agency submitted this Baseline Agreement in accordance with the Commission's SB 1 Accountability and Transparency Guidelines adopted on May 15, 2025. Approval of the Baseline Agreement will establish the basis for project delivery and monitoring.

Commission staff have reviewed the Baseline Agreement and determined that the expected benefits, delivery schedule, costs, and funding plan are consistent with the projects approved by the Commission.

Background:

The Commission adopted the SB 1 Accountability and Transparency Guidelines on May 15, 2025. The Guidelines direct agencies to provide executed Baseline Agreements that set forth the agreed-upon expected benefits, delivery schedule, project cost, and funding plan. The Baseline Agreement provides a benchmark for comparison to the current status of a project for subsequent reporting purposes. The Baseline Agreement must be signed by the California Department of Transportation Director and District Director, the Commission's Executive Director, the project applicant, and the implementing agency.