



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

# Best Governance Practices for Advisory Bodies BAAQMD

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# Legal Requirements

- Bagley-Keene Act / Brown Act
  - Quorum
  - Open meetings
  - Compensation
- Ethics
  - Fair Political Practices Commission
  - Conflicts of Interest
  - Form 700

# Governance Considerations



## Leadership

- Election
- Responsibilities
- Terms of Office

## Subcommittees

- Standing
- Ad Hoc
- Limitations

## Processes

- Agenda-setting
- Decision-making
- Public Comment

## Attendance

## Civility

## Conflict Resolution



Thank you!

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