

INTERAGENCY EQUITY ADVISORY COMMITTEE

Tab 8 – Subcommittee Updates

August 22, 2024



Overview of Subcommittees

Context

- Ad hoc subcommittees are temporary and have a clear goal and timeline.
- Permanent subcommittees can be created through a Charter amendment.
- Key partners, community members, and policy experts may be consulted.
- Subcommittee chairs are responsible for reporting on subcommittee activities at each Committee meeting.
- Subcommittees can propose recommendations for approval by whole Committee.
- Interagency staff share approved recommendations with the agencies and report back on status.

Criteria

1. Focus area falls within Committee scope.
2. Activities align with the interagency workplan.
3. Committee members have interest and capacity to serve on the subcommittee.
4. Interagency staff have adequate capacity to support subcommittee activities.
5. Proposed recommendations are allowable per the Committee Charter.



Subcommittee Chair Responsibilities

- Work with interagency staff to develop the agenda and materials for subcommittee meetings.
- Facilitate subcommittee meetings.
- Report back on subcommittee activities at each full Committee meeting.
- Introduce any recommendations or actions the subcommittee would like the full Committee to consider.



Process for Developing and Approving Subcommittee Recommendations

