

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Meeting:** October 24, 2024

**From:** STATE AGENCIES' EXECUTIVE MANAGEMENT

**Reference Number:** Tab 12, Action

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**Subject:** Subcommittee Updates

## **Recommendation:**

Chairs of each ad hoc Subcommittee of the Interagency Equity Advisory Committee (Committee) will provide updates and possible recommendations for the full Committee to consider for approval.

## **Issue:**

On April 5, 2024, members of the Committee took action to form three ad hoc subcommittees. The following ad hoc subcommittees were approved:

1. Safety and Climate – Martha Armas Kelly, Chair
2. Housing, Infrastructure, and Broadband – Cheryl Viegas-Walker, Chair
3. Walkability, Disability, and Complete Streets – Michelle Rousey, Chair

Ad hoc Subcommittees met or will meet throughout the months of October, November, and December 2024.

Chairs and members from each ad hoc subcommittee will share insights and any recommendations for the full Committee to consider.

## **Background:**

Ad hoc subcommittees met in August 2024 to elect ad hoc subcommittee chairs and discuss the subcommittee scope and meeting schedules.

Ad hoc subcommittee chairs will work with interagency staff to develop agendas and materials for subcommittee meetings, facilitate ad hoc subcommittee meetings, report back

on ad hoc subcommittee activities at each full Committee meeting, and introduce any recommendations or actions the subcommittee would like the full Committee to consider.

The ad hoc subcommittees decided to meet monthly for the remainder of the year, with meetings currently scheduled for October, November, and December. Subcommittee chairs have asked staff to recommend items from the interagency workplan that are well-suited for each of the subcommittees based on their focus area and expertise. Subcommittee chairs are also interested in educating the other members about relevant efforts related to their subcommittee focus area to increase their awareness and understanding about concurrent efforts being led by other agencies and groups working in the transportation equity space.

Ad hoc subcommittees: Chair and 2024 meetings

- Safety and Climate
  - Chair: Martha Armas-Kelly
  - Upcoming meetings: October 30, November 25, and December 16
- Housing, Infrastructure, and Broadband
  - Chair: Cheryl Viegas-Walker
  - Upcoming meetings: October 15, November 19, and December 17
- Walkability, Disability, and Complete Streets
  - Chair: Michelle Rousey
  - Upcoming meetings: October 7, November 18, and December 16