

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Business Meeting:**  
May 14, 2025

**From:** STATE AGENCIES' EXECUTIVE MANAGEMENT

**Reference Number:** Tab 4, Action

**Prepared By:** Justin Hall  
Assistant Clerk  
California Transportation Commission

**Published Date:** May 2, 2025

**Subject:** Approval of March 2025 Committee Meeting Minutes

## **Recommendation:**

Interagency staff recommend the Interagency Equity Advisory Committee (Committee) approve the meeting minutes for the Committee meetings held on March 11 and 12, 2025 (Attachment A).

## **Issue:**

The Interagency Equity Advisory Committee Charter, Article 6.1 requires that interagency staff take written minutes for each meeting to be provided to members prior to the next regular meeting.

## **Background:**

The Interagency Equity Advisory Committee Charter states in Article 6.1 that written minutes will: (a) identify the date, time, and place of the meeting; (b) identify the Committee members in attendance; and (c) contain a summary of actions taken. Draft minutes will be provided to members prior to the next regular meeting to allow sufficient time for the members to review them prior to adoption. Copies of the minutes will be made publicly available via the California Transportation Commission website and distributed to the Committee at least ten days in advance of Committee meetings.

## **Attachments:**

- Attachment A: Meeting Minutes from March 11 and 12, 2025 Introductory Session and Business Meeting

## **MINUTES**

### **INTERAGENCY EQUITY ADVISORY COMMITTEE**

for the

**California Transportation Commission, California Department of Transportation,  
and California State Transportation Agency**

**March 11-12, 2025**

**Sacramento, CA**

#### **Tuesday, March 11, 2025**

**9:00 am Interagency Equity Advisory Committee Introductory  
Session**

Department of Transportation Headquarters  
Basement Board Room  
1120 N Street  
Sacramento, CA 95814

**5:30 pm Committee Member No-Host Dinner**

Cafe Bernardo - R15  
1431 R Street  
Sacramento, CA 95814

#### **Wednesday March 12, 2025**

**9:30 am Interagency Equity Advisory Committee Meeting**

Sacramento Regional Transit District Board Room  
1102 Q Street, Suite 4600  
Sacramento, CA 95811

\*Option to join via Zoom or Teleconference per [SB 544](#)

For a more thorough review of this meeting, please visit:

<https://www.youtube.com/channel/UCASI3gyTEuhZffC13RbG4xQ>

For more information on the Equity Advisory Committee:

[www.catc.ca.gov/programs/interagency-equity-advisory-committee](http://www.catc.ca.gov/programs/interagency-equity-advisory-committee)

For a glossary of frequently used terms and acronyms please visit the California Transportation Commission website at: [https://catc.ca.gov/-/media/ctc-media/documents/about\\_ctc/acronyms-11-04-21-a11y.pdf](https://catc.ca.gov/-/media/ctc-media/documents/about_ctc/acronyms-11-04-21-a11y.pdf)

\*Please Note: The Committee may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125 and 11125.7, subd. (a).)

\*\*“A” denotes an “Action” item; “I” denotes an “Information” item.

### **March 11, 2025 Interagency Equity Advisory Committee Meeting Day One**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>0</b>	Onboarding Paperwork, Headshots, Coffee Hour	Carolyn Abrams	I

Interagency Equity Advisory Committee Members completed onboarding paperwork and took headshots.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>1</b>	Roll Call	Justin Hall	I
<b>Committee Member</b>		<b>Attendance</b>	
	Keri Akemi-Hernandez	Absent	
	Lisa Marie Alvarado	Present	
	Martha Armas-Kelly	Present	
	David Azevedo	Present	
	Abimael Chavez-Hernandez	Present	
	Ana Gonzalez	Present	
	Gloria Huerta	Present	
	Naomi Iwasaki	Present	
	Peggy Martinez	Present	
	Andres Ramirez	Present	
	Michelle Rousey	Present	
	Florence Simon	Absent	
	Randy Torres-Van Vleck	Present	
	Pualani Vazquez	Absent	
	Howard Wong	Absent	

**Total – Present: 11 Absent: 4**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>2</b>	Executive Remarks, Staff and Member Introductions	C. Sequoia Erasmus Carolyn Abrams	I

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

California Transportation Commission Chief Deputy Director Paul Golaszewski provided remarks introducing himself and his agency.

Caltrans Senior Advisor on Race and Equity Carolyn Abrams introduced the interagency staff.

California State Transportation Agency Deputy Secretary for Equity and Workforce Allison Joe provided remarks.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>3</b>	Member Roles, Responsibilities, and Member Handbook Review and Questions	C. Sequoia Erasmus Carolyn Abrams Sasha Linker	I

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>4</b>	Committee Charter Review and Questions	C. Sequoia Erasmus Carolyn Abrams Sasha Linker	I

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

No public comment.

**Lunch Break – On Your Own**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>5</b>	Bagley-Keene Open Meeting Act Review and Questions	Gwynne Hunter	I

California Transportation Commission General Counsel Gwynne Hunter presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
6	Robert’s Rules Overview and Questions	Gwynne Hunter	I

California Transportation Commission General Counsel Gwynne Hunter presented this informational item.

No public comment.

<b>Break and Headshots</b>
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Tab	Agenda Item	Facilitator	Type*
7	Introduction to CalSTA, Caltrans, and the Commission	Allison Joe Carolyn Abrams C. Sequoia Erasmus	I

California State Transportation Agency Deputy Secretary for Equity and Workforce Allison Joe provided an overview presentation about CalSTA and their priorities.

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented provided an overview presentation about the California Department of Transportation.

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus provided an overview of the California Transportation Commission.

No public comment.

**March 12, 2025 Interagency Equity Advisory Committee Meeting Day Two**

Tab	Agenda Item	Facilitator	Type*
8	Roll Call	Justin Hall	I
<b>Committee Member</b>		<b>Attendance</b>	
Keri Akemi-Hernandez		Present	
Lisa Marie Alvarado		Present	
Martha Armas-Kelly		Present	
David Azevedo		Present	
Abimael Chavez-Hernandez		Present	
Ana Gonzalez		Present	
Gloria Huerta		Present	
Naomi Iwasaki		Present	
Peggy Martinez		Present	
Andres Ramirez		Present	
Michelle Rousey		Present	
Florence Simon		Present	
Randy Torres-Van Vleck		Present	

Pualani Vazquez	Present
Howard Wong	Present

**Total – Present: 15 Absent: 0**

Tab	Agenda Item	Facilitator	Type*
9	Land Acknowledgement	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
10	Adoption of December 2024 Meeting and Subcommittee Meetings Minutes	Justin Hall	A

**Recommendation:** Approval

**Action Taken:** Approved

**Motion:** Rousey **Second:** Martinez **Recused:** **Absent:** Azevedo, Chavez-Hernandez, Iwasaki, Vazquez

**Vote result:** 10-0

**Ayes:** Akemi-Hernandez, Alvarado, Armas-Kelly, Gonzalez, Huerta, Martinez, Ramirez, Rousey, Simon, Torres-Van Vleck

**Nays:**

**Abstained:** Wong

No public comment.

Tab	Agenda Item	Facilitator	Type*
11	Executive Remarks, Staff Remarks, Member Introductions, Welcome to the Region	Carolyn Abrams Henry Li, CEO, SacRT	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

California State Transportation Agency Secretary Toks Omishakin provided remarks.

California Transportation Commission Chief Deputy Director Paul Golaszewski provided remarks.

SacRT CEO Henry Li provided a welcome to the region.

Interagency Equity Advisory Members introduced themselves and highlighted their areas of expertise.

California Department of Transportation Chief Deputy Director Mike Keever provided remarks.

California Transportation Commission Vice Chair Clarissa Falcon provided remarks.

No public comment.

Tab	Agenda Item	Facilitator	Type*
12	Election of Committee Chair and Vice Chair	C. Sequoia Erasmus	A

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

Keri Akemi-Hernandez gave their speech to consider them for Chair or Vice Chair.

Martha Armas-Kelly nominated Ana Gonzalez for Vice Chair and presented her speech to consider herself for Chair.

Ana Gonzalez gave her speech asking to consider herself for Vice Chair.

### **Vote for Chair**

**Action Taken:** Martha Armas-Kelly elected Chair.

**Recused:**

**Abstained:**

**Absent:**

**Vote Result:** Armas-Kelly - 14; Akemi-Hernandez – 1

- Keri Akemi-Hernandez voted for Keri Akemi-Hernandez
- Lisa Marie Alvarado voted for Martha Armas-Kelly
- Martha Armas-Kelly voted for Martha Armas-Kelly
- David Azevedo voted for Martha Armas-Kelly
- Abimael Chavez-Hernandez voted for Martha Armas-Kelly
- Ana Gonzalez voted for Martha Armas-Kelly
- Gloria Huerta voted for Martha Armas-Kelly
- Naomi Iwasaki voted for Martha Armas-Kelly
- Peggy Martinez voted for Martha Armas-Kelly
- Andres Ramirez voted for Martha Armas-Kelly
- Michelle Rousey voted for Martha Armas-Kelly
- Florence Simon voted for Martha Armas-Kelly
- Randy Torres-Van Vleck voted for Martha Armas-Kelly
- Pualani Vazquez voted for Martha Armas-Kelly
- Howard Wong voted for Martha Armas-Kelly

**Vote for Vice Chair**

**Action Taken:** Ana Gonzalez elected Vice Chair.

**Recused:**

**Abstained:**

**Absent:**

**Vote Result:** Ana Gonzalez - 11; Keri Akemi-Hernandez - 4

- Keri Akemi-Hernandez voted for Keri Akemi-Hernandez
- Lisa Marie Alvarado voted for Keri-Akemi Hernandez
- Martha Armas-Kelly voted for Ana Gonzalez
- David Azevedo voted for Ana Gonzalez
- Abimael Chavez-Hernandez voted for Ana Gonzalez
- Ana Gonzalez voted for Ana Gonzalez
- Gloria Huerta voted for Ana Gonzalez
- Naomi Iwasaki voted for Ana Gonzalez
- Peggy Martinez voted for Ana Gonzalez
- Andres Ramirez voted for Ana Gonzalez
- Michelle Rousey voted for Ana Gonzalez
- Florence Simon voted for Keri Akemi-Hernandez
- Randy Torres-Van Vleck voted for Ana Gonzalez
- Pualani Vazquez voted for Ana Gonzalez
- Howard Wong voted for Keri Akemi-Hernandez

No public comment.

Tab	Agenda Item	Facilitator	Type*
13	Overview of Committee Scope and 2024 Committee Accomplishments	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

<b>Lunch Break – On Your Own</b>			
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Tab	Agenda Item	Facilitator	Type*
14	Overview of Subcommittees and 2024 Subcommittee Accomplishments	C. Sequoia Erasmus	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.



Tab	Agenda Item	Facilitator	Type*
15	Recap and Next Steps: Vision, Mission, and Foundational Principles for Transportation Equity	Carolyn Abrams Camille Randolph	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
16	Interagency Updates	Carolyn Abrams	I

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

Deputy Secretary for the California State Transportation Agency Allison Joe presented updates for CalSTA.

No public comment.

Tab	Agenda Item	Facilitator	Type*
17	Public Comment for Items Not on the Agenda	C. Sequoia Erasmus	

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

Public Comment:

California Transportation Commission Commissioner Adonia Lugo.

Tab	Agenda Item	Facilitator	Type*
18	Closing Remarks and Next Steps	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

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