

Memorandum

To: EQUITY ADVISORY COMMITTEE MEMBERS

EAC Executive Meeting:
May 14, 2025

From: STATE AGENCIES' EXECUTIVE MANAGEMENT

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Subject: Interagency Committee Work Plan Discussion

Summary:

Since its official launch in March 2023, members of the Interagency Equity Advisory Committee (Committee) have supported and advised on numerous interagency initiatives outlined in the Committee scope and corresponding work plan. These efforts continue to shape policies, programs, and funding guidelines for the California Transportation Commission (Commission), the California Department of Transportation (Caltrans), and the California State Transportation Agency (CalSTA).

Interagency executives will highlight agency priorities for the year and staff will provide brief verbal updates highlighting the upcoming opportunities for Committee member involvement through mid-2025.

The Commission, Caltrans, and CalSTA have a strong commitment to elevate diverse and historically marginalized voices. Staff will track and report progress on how recommendations have been considered and incorporated within each agency.

Committee discussion of this work plan will focus on Committee members' general interest and capacity for advisory opportunities. Staff will use this information to continue to identify key priorities for the Committee and offer opportunities for Committee involvement as they develop.

Background:***Committee Advisory Opportunities***

The Committee is a priority for the Commission, Caltrans, and CalSTA. The Committee elevates transportation equity, environmental justice, and equitable economic opportunities, especially as related to transportation planning and programming.

Committee input and advisory expertise continue to influence the work of the Commission, Caltrans, and CalSTA through the programs, policies, and processes that each agency implements.

Upcoming opportunities for Committee member involvement through Fall 2025 include:

California Transportation Commission

1. State Transportation Improvement Program (STIP) 2026 Guidelines Review
 - Committee members have been invited to review the 2026 Draft Guidelines and provide feedback to staff via member briefings throughout the month of May 2025.
 - The STIP is a capital improvement program that provides state funding for improvements to the state highway system, local roads, transit, rail, and active transportation projects.
 - The STIP is a formula program where 75% of the funds are designated to the regions through the regional transportation planning agencies and 25% to the State through Caltrans. The STIP is updated every two years. More information on the STIP may be found at: <https://catc.ca.gov/programs/state-transportation-improvement-program>.
2. Participate in Senate Bill 1 Funding Program Project Selection
 - Seven Committee members have signed up to support the competitive Senate Bill 1 (SB 1) Funding Programs' project selection process through the evaluation of applicants' community engagement narratives.
 - The Commission's competitive SB 1 Programs are the [Local Partnership Competitive Program](#), [Solutions for Congested Corridors Program](#), and [Trade Corridor Enhancement Program](#). These programs, created in 2017, support funding for multimodal transportation projects that promote accessibility, safe travel options, efficient goods movement, and cleaner and more sustainable travel options throughout California.
 - Committee member input influences funding award recommendations in the upcoming fourth SB 1 funding cycle, which is slated to award over \$1.4 billion to transportation projects at the June 2025 Commission Meeting.
 - SB 1 staff provided an introductory orientation to interested members and continue to guide them through the process and necessary responsibilities throughout Spring 2025.

Caltrans

1. Caltrans seeks Committee member reviewers for the Federal Transit Administration (FTA) 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities Program
 - The Federal Transit Administration Section FTA 5310 – Enhanced Mobility for Seniors and Individuals with Disabilities Program is intended to improve the mobility of seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation options available to meet this specialized transportation need.
 - Caltrans anticipates releasing the FTA 5310 “Call for Projects” on **June 30, 2025**. Eligible projects include ADA-accessible vehicles, related support equipment, Operating Assistance, and Mobility Management funding.
 - Caltrans assembles a State Review Committee (SRC) consisting of advocates, users of 5310 services, and other interested parties.
 - In the 2023 cycle, three members of the Interagency Equity Advisory Committee participated in the SRC and provided valuable input and perspectives.
 - Caltrans would like to extend an invitation to Committee members to participate in the SRC for our 2025 grant cycle. This would consist of a virtual information/training meeting anticipated in mid-September.
 - We estimate this commitment will involve 6-8 hours of work (depending on the number of applications received). Caltrans anticipates that the scoring will take place in late September, and reviewers will be given roughly two weeks to complete the reviews.

2. Caltrans Statewide Community Engagement Playbook
 - Committee members are invited to review and provide feedback on the draft Statewide Community Engagement Playbook. Caltrans is seeking subject matter experts to conduct this review
 - The Committee will receive a presentation from staff at the Executive Committee meeting on May 14th. A summary of changes based on Committee member feedback will be provided to the full Committee in late 2025.
 - The development of the Statewide Engagement Playbook will inform equitable engagement practices and guidance for the twelve Caltrans Districts, and the subsequent development of District Community Engagement Playbooks.

3. Caltrans Director’s Policy on External Engagement
 - Committee members are invited to review and provide feedback on the draft Director’s Policy for External Engagement.
 - The Committee will receive a presentation from staff at the Executive Committee meeting on May 14th. A follow-up presentation will be provided to the full Committee in late 2025 on how Committee member feedback was integrated into the draft policy.

- The Director's Policy aims to improve Caltrans' transparency, alignment, and responsiveness to community needs throughout the transportation planning and project development process. EAC members can offer their expertise and guidance to help shape a policy that is responsive and effective by providing input on policy language and definitions, input on best practices for engagement, and recommended areas where Caltrans can improve engagement practices.

CalSTA

Potential engagement opportunities are still being identified to best leverage the interests of the Committee. In 2025, we expect the following policy and program conversations to be of interest to the Committee.

1. Transit Transformation Task Force (TTTF)
 - Identification of opportunities for Committee review and comment. Draft report and recommendations are due to the Legislature by October 2025.
 - Draft Report will be released in Sections from May – August 2025, with the final report to the Legislature no later than October 31, 2025.
 - Additional details on timeline and scope can be found here: [TTTF Roadmap and Process](#)
 - Upcoming Meetings: April 25 in San Francisco (agenda), June 10 in Los Angeles.
 - Potential for updates to the Committee in July and September as TTTF refines its final report.
2. Climate Action Plan for Transportation Infrastructure (CAPTI) 2.0
 - [Final Report released in February 2025](#), which was informed by the Committee's ad hoc CAPTI subcommittee.
 - Ongoing work to implement CAPTI 2.0 will be initiated as opportunities arise in the coming year, with crossover with some of the other EAC engagements noted in this staff report, such as SB 1 implementation, Caltrans Engagement Portal, and other opportunities.
3. Port and Freight Infrastructure Program
 - In October 2021, California Governor Gavin Newsom signed Executive Order N 19-21 to address global disruptions to the goods movement supply chain, brought on by changes in the practices of numerous industry sectors during the COVID-19 pandemic and by changes in consumer demand during the ensuing economic recovery.
 - The Port and Freight Infrastructure Program seeks to improve the capacity, safety, efficiency and resilience of goods movement to, from and through California's maritime ports, while also reducing greenhouse gas emissions, air pollution, public health impacts and negative economic impacts to communities

- adjacent to the corridors and facilities used for goods movement while promoting high-road port, freight and construction sector jobs.
- \$1.2 billion (\$600 million in 2022-23 and \$600 million in 2023-24) for the Port and Freight Infrastructure Program was awarded in July of 2023 ([award list here](#)), and funded projects are reaching key milestones.
 - As funded projects come to fruition, opportunities are possible for Committee members to provide additional insights on the impacts to surrounding communities and economies.