

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Business Meeting:**  
September 5, 2025

**From:** STATE AGENCIES' EXECUTIVE

**MANAGEMENT Reference Number:** Tab 3, Action

**Prepared By:** Justin Hall  
Assistant Clerk  
California Transportation Commission

**Published Date:** August 22, 2025

**Subject:** Approval of May 2025 Committee Meeting Minutes

## **Recommendation:**

Interagency staff recommend the Interagency Equity Advisory Committee (Committee) approve the meeting minutes for the Committee meetings held on May 14, 2025 (Attachments A and B).

## **Issue:**

The Interagency Equity Advisory Committee Charter, Article 6.1 requires that interagency staff take written minutes for each meeting to be provided to members prior to the next regular meeting.

## **Background:**

The Interagency Equity Advisory Committee Charter states in Article 6.1 that written minutes will: (a) identify the date, time, and place of the meeting; (b) identify the Committee members in attendance; and (c) contain a summary of actions taken. Draft minutes will be provided to members prior to the next regular meeting to allow sufficient time for the members to review them prior to adoption. Copies of the minutes will be made publicly available via the California Transportation Commission website and distributed to the Committee at least ten days in advance of Committee meetings.

## **Attachments:**

- Attachment A: Meeting Minutes from May 14, 2025 Business Meeting
- Attachment B: Meeting Minutes from May 14, 2025 Executive Meeting

## **MINUTES**

### **INTERAGENCY EQUITY ADVISORY COMMITTEE**

**for the**

**California Transportation Commission, California Department of  
Transportation, and California State Transportation Agency**

**May 14, 2025**

**San Francisco, CA**

#### **Wednesday, May 14, 2025**

**10:00 am**                    **Interagency Equity Advisory Committee Business  
Meeting** San Francisco County Transportation Authority Hearing  
Room 1455 Market Street, San Francisco, CA 94103

**5:30 pm**                    **Interagency Equity Advisory Committee No-host Dinner**  
Baiano SF Pizza Hayes Valley  
100 Gough St, San Francisco, CA 94102

\*Option to join via Zoom or Teleconference per [SB 544](#)

For a more thorough review of this meeting, please visit:

<https://www.youtube.com/channel/UCASI3gyTEuhZffC13RbG4xQ>

For more information on the Equity Advisory Committee:

[www.catc.ca.gov/programs/interagency-equity-advisory-committee](http://www.catc.ca.gov/programs/interagency-equity-advisory-committee)

For a glossary of frequently used terms and acronyms please visit the California Transportation Commission website at: [https://catc.ca.gov/-/media/ctc-media/documents/about\\_ctc/acronyms-11-04-21-a11y.pdf](https://catc.ca.gov/-/media/ctc-media/documents/about_ctc/acronyms-11-04-21-a11y.pdf)

\*Please Note: The Committee may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125 and 11125.7, subd. (a).)

\*\*"A" denotes an "Action" item; "I" denotes an "Information" item.

**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025****Business Meeting Agenda**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>1</b>	Roll Call	Justin Hall	I
<b>Committee Member</b>		<b>Attendance</b>	
Keri Akemi-Hernandez		Present	
Lisa Marie Alvarado		Present	
Martha Armas-Kelly		Present	
David Azevedo		Absent	
Abimael Chavez-Hernandez		Present	
Ana Gonzalez		Present	
Gloria Huerta		Absent	
Naomi Iwasaki		Present	
Peggy Martinez		Present	
Andres Ramirez		Present	
Michelle Rousey		Present	
Florence Simon		Present	
Randy Torres-Van Vleck		Present	
Pualani Vazquez		Present	
Howard Wong		Present	

**Total – Present: 13 Absent: 2**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>2</b>	Land Acknowledgement	Martha Armas-Kelly	I

Chair Martha Armas-Kelly presented this information item.

Public Comment:

Commissioner Adonia Lugo – California Transportation Commission

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>3</b>	Public Comment for Items Not on the Agenda	Martha Armas-Kelly	I

Chair Martha Armas-Kelly presented this information item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>4</b>	Adoption of March 2025 Meeting Minutes	Justin Hall	A

**Recommendation:** Approval**Action Taken:** Approved**Motion:** Rousey **Second:** Akemi-Hernandez **Recused:** None **Absent:** Azevedo, Huerta**Vote result:** 13-0**Ayes:** Akemi-Hernandez, Alvarado, Armas-Kelly, Chavez-Hernandez, Gonzalez, Iwasaki, Martinez, Ramirez, Rousey, Simon, Torres-Van Vleck, Vazquez, Wong**Nays:****Abstained:**

No public comment.

**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>5</b>	Interagency Updates	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>6</b>	Subcommittee Discussion and Possible Action on Ad Hoc Subcommittees	Carolyn Abrams	A

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this action item.

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus and Caltrans Senior Advisor on Race and Equity Carolyn Abrams provided a presentation on Interagency Equity Advisory Subcommittee accomplishments, structure, foundational principles, and advisory opportunities.

Motion: To adopt the three proposed ad hoc subcommittees. Community Engagement Policies and Practices, Transportation Planning and Program Guidance, and Data Implementation.

**Recommendation:** Approval

**Action Taken:** Approved

**Motion:** Rousey **Second:** Torres-Van Vleck **Recused:** None **Absent:** Azevedo, Huerta

**Vote result:** 13-0

**Ayes:** Akemi-Hernandez, Alvarado, Armas-Kelly, Chavez-Hernandez, Gonzalez, Iwasaki, Martinez, Ramirez, Rousey, Simon, Torres-Van Vleck, Vazquez, Wong

**Nays:**

**Abstained:**

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>7</b>	Closing Remarks and Next Steps	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

**ADJOURN**

## **MINUTES**

### **INTERAGENCY EQUITY ADVISORY COMMITTEE**

for the

**California Transportation Commission, California Department of Transportation,  
and California State Transportation Agency**

**May 14, 2025**

**San Francisco, CA**

**Wednesday, May 14, 2025**

**1:00 pm      Interagency Equity Advisory Committee Executive Meeting**  
San Francisco County Transportation Authority Hearing Room  
1455 Market Street, San Francisco, CA 94103

**5:30 pm      Interagency Equity Advisory Committee No-host Dinner**  
Baiano SF Pizza Hayes Valley  
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**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025****Executive Meeting Agenda**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>1</b>	Roll Call	Justin Hall	I
<b>Committee Member</b>		<b>Attendance</b>	
Keri Akemi-Hernandez		Present	
Lisa Marie Alvarado		Present	
Martha Armas-Kelly		Present	
David Azevedo		Absent	
Abimael Chavez-Hernandez		Present	
Ana Gonzalez		Present	
Gloria Huerta		Absent	
Naomi Iwasaki		Present	
Peggy Martinez		Present	
Andres Ramirez		Present	
Michelle Rousey		Present	
Florence Simon		Present	
Randy Torres-Van Vleck		Present	
Pualani Vazquez		Present	
Howard Wong		Present	

**Total – Present: 13 Absent: 2**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>2</b>	Land Acknowledgement	Martha Armas-Kelly	I

Chair Martha Armas-Kelly presented this information item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>3</b>	Public Comment for Items Not on the Agenda	Martha Armas-Kelly	I

Chair Martha Armas-Kelly presented this information item.

No public comment.

**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
4	Introductions and Welcoming Remarks	Martha Armas-Kelly Chair, Equity Advisory Committee  Toks Omishakin, Transportation Secretary, California State Transportation Agency  Darnell Grisby, Chair, California Transportation Commission  Mike Keever, Chief Deputy Director, Caltrans  Dina El-Tawansy, Director, Caltrans District 4  Tilly Chang, Executive Director, San Francisco County Transportation Authority  Justin Hu-Nguyen, Co-Executive Director of Mobility Justice, Bike East Bay	I

Chair Martha Armas-Kelly presented this information item.

Remarks were made by California Transportation Commission Chair Darnell Grisby, Caltrans Deputy Director of Equity and Tribal Affairs Nailah Pope-Harden, Caltrans District 4 Director Dina El-Tawansy, San Francisco County Transportation Executive Director Tilly Chang, and Co-Executive Director of Mobility Justice for Bike East Bay Justin Hu-Nguyen.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
5	Chair and Vice Chair Report	Martha Armas-Kelly Ana Gonzalez	I

Chair Martha Armas-Kelly and Vice Chair Ana Gonzalez provided reports.

No public comment.

**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
6	Draft Vision, Mission, and Foundational Principles for Transportation Equity Update and Discussion	C. Sequoia Erasmus Martha Armas-Kelly Keri Akemi-Hernandez	I

California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented this informational item.

Chair Martha Armas-Kelly and Member Keri Akemi-Hernandez presented the draft vision, mission, and foundational principles.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
7	2025 Interagency Committee Work Plan Update and Discussion	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item. California Transportation Commission Associate Deputy Director for Equity and Engagement C. Sequoia Erasmus presented on advisory opportunities for the Commission work plan. Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented on advisory opportunities for the Caltrans work plan. California State Transportation Agency Deputy Secretary for Equity and Workforce Allison Joe presented on advisory opportunities for the California State Transportation Agency.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
8	Caltrans Engagement Initiatives Update and Discussion	Sara Rosen Emily Abrahams Trung Vu Jacqueline Garcia	I

Caltrans Deputy Director of Equity and Tribal Affairs Nailah Pope-Harden introduced this informational item.

Caltrans Engagement Portal Program Manager Emily Abrahams, Statewide Community Engagement Program Manager Sara Rosen, and Equity Analyst Jacqueline Garcia presented on Caltrans engagement initiatives.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
9	Committee Member Reports	Martha Armas-Kelly Committee Members	I

Chair Martha Armas-Kelly presented this information item.

Members Howard Wong, Keri Akemi-Hernandez, Peggy Martinez, and Pualani Vazquez provided reports.

No public comment.

**INTERAGENCY EQUITY ADVISORY COMMITTEE AGENDA****September 5, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
10	Closing Remarks and Next Steps	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

**ADJOURN**

5:59PM