

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Business Meeting:**  
October 15, 2025

**From:** STATE AGENCIES' EXECUTIVE MANAGEMENT

**Reference Number:** Tab 7, Action

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**Subject:** Discussion and Possible Action to Approve Equity Advisory Committee Member Representation on the Active Transportation Program Technical Advisory Committee

## **Recommendation:**

Staff recommends the Interagency Equity Advisory Committee (Committee) approve a Committee member to represent the Committee on the Active Transportation Program (ATP) Technical Advisory Committee (TAC) for a two-year term with member selection delegated to staff.

## **Issue:**

The ATP TAC provides critical guidance to the California Transportation Commission (Commission) and the California Department of Transportation (Caltrans) on the management and delivery of the ATP. The ATP TAC has the following desired goals:

1. Improve, support, and promote the ATP;
2. Provide recommendations on strategic priorities for future cycles;
3. Provide recommendations on the ATP requirements and processes;
4. Assist in decision-making, program review, and delivery of the ATP and projects.

This action positions the Committee as a formal partner in shaping ATP policies, processes, and program delivery. Approval of this item authorizes staff to separately select a Committee member to fill the Equity Advisory Committee representative seat in accordance with ATP TAC requirements.

**STATE OF CALIFORNIA**

**INTERAGENCY EQUITY ADVISORY COMMITTEE**

**Background:**

The ATP TAC is an action-oriented committee that supports the Commission's and Caltrans' management and delivery of the ATP. Its mission is to maximize the program's effectiveness in meeting statutory goals, which include increasing walking and biking trips, improving safety and mobility for non-motorized users, advancing greenhouse gas reduction goals, enhancing public health, and ensuring disadvantaged communities fully benefit from the program. Equity is a critical focus of all membership seats on the TAC, and a representative from the Equity Advisory Committee will continue to enhance and deepen the TAC's knowledge and experience focused on improving equitable outcomes.

The ATP TAC provides strategic, technical guidance to Commission and Caltrans staff, including recommendations on priorities, requirements, and processes to improve program delivery. The TAC meets quarterly holding three virtual meetings and one hybrid virtual and in-person meeting per year. Occasionally, a special meeting is convened with advance notice to members.

Members are expected to serve a minimum of two-years, participate in regular meetings, and represent perspectives from diverse communities across the state.