

Memorandum

To: EQUITY ADVISORY COMMITTEE MEMBERS

EAC Subcommittee Meeting:
August 18, 2025

From: STATE AGENCIES' EXECUTIVE MANAGEMENT

Reference Number: Tab 4, Action

Prepared By: Sasha Linker
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California Transportation Commission

Published Date: August 8, 2025

Subject: Approval of June 2025 Subcommittee Meeting Minutes

Recommendation:

Interagency staff recommend the Interagency Equity Advisory Committee Community Engagement Policies & Practices Subcommittee (Subcommittee) approve the meeting minutes for the Subcommittee meeting held on June 17, 2025 (Attachment A).

Issue:

The Interagency Equity Advisory Committee Charter, Article 6.1 requires that interagency staff take written minutes for each meeting to be provided to members prior to the next regular meeting.

Background:

The Interagency Equity Advisory Committee Charter states in Article 6.1 that written minutes will: (a) identify the date, time, and place of the meeting; (b) identify the Committee members in attendance; and (c) contain a summary of actions taken. Draft minutes will be provided to members prior to the next regular meeting to allow sufficient time for the members to review them prior to adoption. Copies of the minutes will be made publicly available via the California Transportation Commission website and distributed to the Committee at least ten days in advance of Committee meetings.

Attachments:

- Attachment A: Meeting Minutes from June 17, 2025 Subcommittee Meeting

MINUTES

INTERAGENCY EQUITY ADVISORY COMMITTEE

for the

**California Transportation Commission, California Department of Transportation,
and California State Transportation Agency**

Ad Hoc Subcommittee on Community Engagement Policies & Practices

**June 17, 2025
10:00am to 11:30am
Virtual**

Via Zoom or Teleconference only, per [SB 544](#)

To register to participate in this meeting remotely, please visit:
https://zoom.us/webinar/register/WN_-ojfzHejQJe_bjK7S8ROqA

There, you will be provided dial in information and instructions for participation.

If you wish to join the meeting by phone:

Phone Number: 669 900 9128 Webinar ID: 973 7122 5028 Passcode: 837573

For more information on the Equity Advisory Committee:
www.catc.ca.gov/programs/interagency-equity-advisory-committee

For a glossary of frequently used terms and acronyms please visit the California Transportation Commission website at: https://catc.ca.gov/-/media/ctc-media/documents/about_ctc/acronyms-11-04-21-a11y.pdf

*Please Note: The Committee may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125 and 11125.7, subd. (a).)

*"A" denotes an "Action" item; "I" denotes an "Information" item.

INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA**August 18, 2025**

Meeting Agenda

Tab	Agenda Item	Facilitator	Type*
1	Roll Call	Justin Hall	I
Committee Member		Attendance	
Abimael Chavez-Hernandez		Present	
Ana Gonzalez		Present	
Andres Ramirez		Present	
Keri Akemi-Hernandez		Present	
Lisa Marie Alvarado		Present	
Pualani Vazquez		Absent	
Randy Torres-Van Vleck		Present	
Michelle Rousey		Absent	
Martha Armas-Kelly (Ex-Officio)		Present	

Total – Present: 6 Absent: 2

Tab	Agenda Item	Facilitator	Type*
2	Land Acknowledgement	Camille Randolph	I

Caltrans Equity Analyst Camille Randolph presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
3	Public Comment on Non-Agenda Items**	Camille Randolph	I

Caltrans Equity Analyst Camille Randolph presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
4	Election of Subcommittee Chair	Carolyn Abrams	A

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this action item.

Randy Torres-Van Vleck nominated self for Chair and gave background and speech about community engagement involvement in San Diego.

Recommendation: Approve a Subcommittee Chair**Action Taken:** Approved**Motion:** Torres-Van Vleck **Second:** Ramirez **Recused:** None **Absent:** Vazquez, Rousey**Vote result:** 6-0**Ayes:** Chavez-Hernandez, Gonzalez, Ramirez, Akemi-Hernandez, Alvarado, Torres-Van Vleck**Nays:****Abstained:**

No public comment.

INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA**August 18, 2025**

Tab	Agenda Item	Facilitator	Type*
5	Caltrans Statewide Engagement Playbook Presentation & Discussion	Sara Rosen Marylou Taylor	I

Caltrans Statewide Community Engagement Program Manager Sara Rosen, Caltrans Senior Transportation Engineer Marylou Taylor, and Caltrans Associate Transportation Planner Jas Chohan presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
6	Closing Remarks and Next Steps	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

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