

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Subcommittee Meeting:**  
August 19, 2025

**From:** STATE AGENCIES' EXECUTIVE MANAGEMENT

**Reference Number:** Tab 4, Action

**Prepared By:** Sasha Linker  
Equity and Engagement Specialist  
California Transportation Commission

**Published Date:** August 8, 2025

**Subject:** Approval of June 2025 Subcommittee Meeting Minutes

## **Recommendation:**

Interagency staff recommend the Interagency Equity Advisory Committee Data Implementation Subcommittee (Subcommittee) approve the meeting minutes for the Subcommittee meeting held on June 17, 2025 (Attachment A).

## **Issue:**

The Interagency Equity Advisory Committee Charter, Article 6.1 requires that interagency staff take written minutes for each meeting to be provided to members prior to the next regular meeting.

## **Background:**

The Interagency Equity Advisory Committee Charter states in Article 6.1 that written minutes will: (a) identify the date, time, and place of the meeting; (b) identify the Committee members in attendance; and (c) contain a summary of actions taken. Draft minutes will be provided to members prior to the next regular meeting to allow sufficient time for the members to review them prior to adoption. Copies of the minutes will be made publicly available via the California Transportation Commission website and distributed to the Committee at least ten days in advance of Committee meetings.

## **Attachments:**

- Attachment A: Meeting Minutes from June 17, 2025 Subcommittee Meeting

## **MINUTES**

### **INTERAGENCY EQUITY ADVISORY COMMITTEE**

for the

**California Transportation Commission, California Department of Transportation,  
and California State Transportation Agency**

### **Ad Hoc Subcommittee on Data Implementation**

**June 17, 2025**

**3:00pm to 4:30pm**

**Virtual**

Via Zoom or Teleconference only, per [SB 544](#)

**To register to participate in this meeting remotely, please visit:**

[https://zoom.us/webinar/register/WN\\_qSPLMN4yTUyBVZx5xHHRQw](https://zoom.us/webinar/register/WN_qSPLMN4yTUyBVZx5xHHRQw)

There, you will be provided dial in information and instructions for participation.

**If you wish to join the meeting by phone:**

Phone Number: 669 900 9128 Webinar ID: 973 7122 5028 Passcode: 837573

For more information on the Equity Advisory Committee:

[www.catc.ca.gov/programs/interagency-equity-advisory-committee](http://www.catc.ca.gov/programs/interagency-equity-advisory-committee)

For a glossary of frequently used terms and acronyms please visit the California Transportation Commission website at: [https://catc.ca.gov/-/media/ctc-media/documents/about\\_ctc/acronyms-11-04-21-a11y.pdf](https://catc.ca.gov/-/media/ctc-media/documents/about_ctc/acronyms-11-04-21-a11y.pdf)

\*Please Note: The Committee may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125 and 11125.7, subd. (a).)

\*"A" denotes an "Action" item; "I" denotes an "Information" item.

**INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA****August 19, 2025**

## Meeting Agenda

Tab	Agenda Item	Facilitator	Type*
1	Roll Call	Justin Hall	I
Committee Member		Attendance	
Abimael Chavez-Hernandez		Present	
Florence Simon		Present	
Keri Akemi-Hernandez		Present	
Naomi Iwasaki		Present	
Martha Armas-Kelly (Ex-Officio)		Absent	
Total – Present: 4   Absent: 0			

Tab	Agenda Item	Facilitator	Type*
2	Land Acknowledgement	Camille Randolph	I

Caltrans Equity Analyst Camille Randolph presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
3	Public Comment on Non-Agenda Items**	Camille Randolph	I

Caltrans Equity Analyst Camille Randolph presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
4	Election of Subcommittee Chair	Carolyn Abrams	A

Caltrans Equity Analyst Camille Randolph presented this action item.

Naomi Iwasaki nominated herself as Chair.

**Recommendation:** Approve a Subcommittee Chair

**Action Taken:** Approved

**Motion:** Iwasaki **Second:** Simon **Recused:** None **Absent:** None

**Vote result:** 4-0

**Ayes:** Chavez-Hernandez, Simon, Akemi-Hernandez, Iwasaki

**Nays:**

**Abstained:**

No public comment.

**INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA****August 19, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>5</b>	Preview of Subcommittee Advisory Opportunities	Carolyn Abrams	I

Caltrans Senior Advisor on Race and Equity Carolyn Abrams presented this informational item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
<b>6</b>	Closing Remarks and Next Steps	Carolyn Abrams	I

Caltrans Equity Analyst Camille Randolph presented this informational item.

No public comment.

**ADJOURN**