

# Memorandum

**To:** EQUITY ADVISORY COMMITTEE MEMBERS

**EAC Subcommittee Meeting:**  
December 12, 2025

**From:** STATE AGENCIES' EXECUTIVE MANAGEMENT

**Reference Number:** Tab 4, Action

**Prepared By:** Camille Randolph  
Equity Analyst  
Caltrans

**Published Date:** December 1, 2025

**Subject:** Approval of November 2025 Subcommittee Meeting Minutes

## **Recommendation:**

Interagency staff recommend the Interagency Equity Advisory Committee Transportation Planning and Program Guidance Subcommittee (Subcommittee) approve the meeting minutes for the Subcommittee meeting held on November 18, 2025 (Attachment A).

## **Issue:**

The Interagency Equity Advisory Committee Charter, Article 6.1 requires that interagency staff take written minutes for each meeting to be provided to members prior to the next regular meeting.

## **Background:**

The Interagency Equity Advisory Committee Charter states in Article 6.1 that written minutes will: (a) identify the date, time, and place of the meeting; (b) identify the Committee members in attendance; and (c) contain a summary of actions taken. Draft minutes will be provided to members prior to the next regular meeting to allow sufficient time for the members to review them prior to adoption. Copies of the minutes will be made publicly available via the California Transportation Commission website and distributed to the Committee at least ten days in advance of Committee meetings.

## **Attachments:**

- Attachment A: Meeting Minutes from November 18, 2025 Subcommittee Meeting

# **MINUTES**

## **INTERAGENCY EQUITY ADVISORY COMMITTEE**

**for the**

**California Transportation Commission, California Department of Transportation,  
and California State Transportation Agency**

### **Ad Hoc Subcommittee on Transportation Planning and Program Guidance**

**November 18, 2025**

**1:00 to 2:30**

**Virtual**

Via Zoom or Teleconference only, per [SB 544](#)

**To register to participate in this meeting remotely, please visit: [#####](#)**

There, you will be provided dial in information and instructions for participation.

**If you wish to join the meeting by phone:**

Phone Number: 669 900 9128   Webinar ID: 991 0975 2409   Passcode: 295579

For more information on the Equity Advisory Committee:

[www.catc.ca.gov/programs/interagency-equity-advisory-committee](https://www.catc.ca.gov/programs/interagency-equity-advisory-committee)

For a glossary of frequently used terms and acronyms please visit the California Transportation Commission website at: [https://catc.ca.gov/-/media/ctc-media/documents/about\\_ctc/acronyms-11-04-21-a11y.pdf](https://catc.ca.gov/-/media/ctc-media/documents/about_ctc/acronyms-11-04-21-a11y.pdf)

\*Please Note: The Committee may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125 and 11125.7, subd. (a).)

\*"A" denotes an "Action" item; "I" denotes an "Information" item.

Meeting Agenda

**INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA****November 18, 2025**

Tab	Agenda Item	Facilitator	Type*
1	Roll Call	Justin Hall	I
<b>Committee Member</b>		<b>Attendance</b>	
Ana Gonzalez		Present (virtual)	
Andres Ramirez		Absent	
David Azevedo		Absent	
Howard Wong		Present (virtual)	
Keri Akemi-Hernandez		Present (virtual)	
Lisa Marie Alvarado		Present (virtual)	
Peggy Martinez		Present (virtual)	
Randy Torres-Van Vleck		Present (virtual)	
Michelle Rousey		Present (virtual)	
Gloria Huerta		Present (virtual)	
Martha Armas-Kelly (Ex-Officio)		Present (virtual)	

**Total – Present: 8 Absent: 2**

Tab	Agenda Item	Facilitator	Type*
2	Land Acknowledgement	Ana Gonzalez	I

Chair Ana Gonzalez presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
3	Public Comment on Non-Agenda Items**	Ana Gonzalez	I

Chair Ana Gonzalez presented this informational item.

No public comment.

Tab	Agenda Item	Facilitator	Type*
4	Adoption of November 2025 Meeting Minutes	Ana Gonzalez	A

**Recommendation:** Approval**Action Taken:** Approved**Motion:** Rousey **Second:** Huerta **Recused:** None **Absent:** Azevedo, Ramirez, Torres-Van Vleck, Wong**Vote result:** 6-0**Ayes:** Akemi-Hernandez, Alvarado, Gonzalez, Huerta, Martinez, Rousey**Nays:****Abstained:**

No public comment.

**INTERAGENCY EQUITY ADVISORY SUBCOMMITTEE AGENDA****November 18, 2025**

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
5	Caltrans Transit Policy & Implementation Plan	Hannah Walter	I

Caltrans Deputy Division Chief of Transportation Planning Hannah Walter presented on this informational item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
6	Update on Transit Transformation Task Force	Hunter Owens	I

California State Transportation Agency Senior Advisor, Hunter Owens presented on this informational item.

No public comment.

<b>Tab</b>	<b>Agenda Item</b>	<b>Facilitator</b>	<b>Type*</b>
7	Closing Remarks and Next Steps	Ana Gonzalez	I

Chair Ana Gonzalez presented this informational item.

No public comment.

**ADJOURN**