VOLUNTEER OPPORTUNITY

Transportation Project Application Evaluators Needed

The California Transportation Commission is looking for volunteers to assist with the review of transportation project applications for funding in the Local Partnership Program, the Solutions for Congested Corridors Program, and the Trade Corridor Enhancement Program. The selected evaluators will review and rate project applications according to criteria outlined in each of the program guidelines. The time commitment for this opportunity will be approximately two to six weeks starting in mid-July.

More information on each program can be found at:

- Local Partnership Program - [LPP Website](#)
- Solutions for Congested Corridors Program - [SCCP Website](#)
- Trade Corridor Enhancement Program - [TCEP Website](#)

The selected evaluators will be responsible for the following:

- Attend an evaluator training on how to review and rate applications.
- Read and rate all applications assigned to their evaluation team.
- Participate in discussions with CTC staff and other evaluation team members to discuss project ratings.
- Sign a Confidentiality and Conflict of Interest Waiver.

Individuals interested in this opportunity must submit a one-page letter of interest, which responds to the following questions by July 3, 2020. Submittals must be emailed to kayla.giese@catc.ca.gov. Questions regarding this opportunity may be addressed to Christine Gordon at 916-654-2940 or christine.gordon@catc.ca.gov

1. What is your current classification, and in what Division do you currently work at Caltrans?
2. Do you have previous experience in reviewing and scoring any type of application? If so, please explain.
3. Why are you interested in being an evaluator?
4. Do you have experience in project delivery, environmental, land use, sustainability, transit, active transportation, advance and innovative technologies? If so, please explain.
5. Can you commit to remain free from any conflict of interest during evaluations, and maintain confidentiality about project applications prior to staff recommendations?
6. Are you able to commit to the evaluator requirements and make evaluations a priority while you are an active reviewer?