

**California Transportation Commission  
Active Transportation Program Central Workshop  
November 17, 2021  
Discussion Handout**

**Kick-Off Workshop Recap (November 9, 2021)**

**Program Schedule**

During the November 9 workshop, the working group finalized the 2023 Active Transportation Program schedule as follows:

<b>Item</b>	<b>Dates</b>
Draft ATP Guidelines presented to Commission	January 26-27, 2022
Draft ATP Fund Estimate presented to Commission	January 26-27, 2022
Commission hearing and adoption of ATP Guidelines	March 16-17, 2022
Commission adopts ATP Fund Estimate	March 16-17, 2022
Call for projects	March 16-17, 2022
Scoring rubrics posted on Commission website	March 29, 2022
Large MPOs submit optional guidelines to Commission	May 13, 2022
Project applications deadline (postmark date)	June 15, 2022
Commission approves or rejects MPO Guidelines	June 29-30, 2022
Staff recommendations for Statewide, Small Urban & Rural components, and Quick-Build Pilot Program posted	October 21, 2022
Commission adopts Statewide, Small Urban & Rural components, and Quick-Build Pilot Program	December 7-8, 2022
Projects not programmed distributed to large MPOs based on location	December 2022
Deadline for MPO draft project programming recommendations to the Commission	February 20, 2023
Deadline for MPO final project programming recommendations to the Commission	April 21, 2023
Recommendations for MPO Component posted	May 12, 2023
Commission adopts MPO selected projects	June 2023

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Discussion:

- A hard copy postmark date will be added to this schedule later in this workshop.
- Any questions or comments.

**State Housing Goals**

Overview:

- Commission staff is working with the Department of Housing and Community Development (HCD) to further align the program with state housing goals.
- At the November 9, 2021 workshop, HCD gave a presentation on the Prohousing Designation Program.
- In the 2023 Active Transportation Program, applicants applying for Large Infrastructure and Large Infrastructure + Non-Infrastructure projects will be encouraged, but not required, to apply for the Prohousing Designation Program as part of the Transformative Projects question.
- In the 2025 Active Transportation Program, applicants may be awarded points for having prohousing designation.

Draft Language: Section 20H, Scoring Criteria – Transformative Projects (new language in **bold underline**)

Evidence of the transformative nature of the project will help to inform the score. In addition, applicants should address the potential for the project to support existing and planned housing, especially affordable housing, and show evidence of comprehensive community planning, zoning, and design standards supporting location-efficient development that encourages walking and biking. **Applicants are encouraged to apply for the California Department of Housing and Community Development's (HCD) Prohousing Designation Program or to describe how local policies align with prohousing criteria. Starting in the 2025 ATP, applicants may be awarded points for obtaining Prohousing Designation.**

Discussion:

- Do stakeholders have any final suggested edits to this language?
- Any other questions or comments.

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**New Topics for Discussion**

**Electronic Applications and Hard Copies**

Overview:

- Applications must be submitted electronically by June 15, 2022.
- Electronic submissions must be complete. Items submitted in the hard copy but not submitted in the electronic application will not be considered as part of the evaluation.
- Commission staff will propose a hard copy postmark deadline at the workshop and will let stakeholders know how many hard copies are needed.

Discussion:

- Any questions or comments.

**Quick-Build Project Pilot Program – Phase II**

Overview:

- CTC staff is proposing a phase II pilot program with up to \$7 million available for quick-build projects.
- The phase II pilot aims to:
  - Refine the application, evaluation, and reporting process to focus more on ongoing community engagement and project adjustments.
  - Identify and address delivery issues.

CTC Staff Proposal:

- CTC staff will create a small technical advisory committee to guide the development of the Phase II Pilot Program.
- The committee will be comprised of technical experts and representatives from different types of stakeholder groups.
- The group will report back with recommendations at a future workshop.

Discussion:

- Are there any changes to the application or evaluation process that you would like the technical advisory committee to consider?
- What administrative changes are needed to address delivery challenges?
- Any other questions or comments.

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## **Leveraging Funds**

### Overview:

- Currently, applicants can earn up to 5 points in the medium and large application for non-ATP funds pledged to the project.
- The goal of scoring on leveraging is to encourage agencies to commit local funds to priority projects.
- Funds allocated by the Commission on a project-specific basis are not eligible for leveraging points.
- In-kind and non-infrastructure funds are not eligible for leveraging points.
- Applicants are required to submit documentation to substantiate leveraging.

### Discussion:

- Should we continue scoring on leveraging in the medium applications?
- What types of documentation should we allow to substantiate leveraging?
- Any other questions or comments.

## **Projects in Planning Documents (*if time allows*)**

### Overview:

- The 2021 Active Transportation Program Guidelines require that applicants be awarded points for a project's inclusion in an approved active transportation (or similar) plan.

### CTC Staff Proposed Language: Section 20D, Scoring Criteria – Public Participation and Planning (new language in **bold underline**)

Identification of the community-based public participation process that culminated in the project proposal, which may include noticed meetings and consultation with local stakeholders. Project applicants must clearly articulate how the local participation process (including the participation of disadvantaged community stakeholders) resulted in the identification and prioritization of the proposed project. If there is significant opposition to the project, applicants should summarize any major points of concern raised by the opposition and provide a response. **Additionally, for large and medium infrastructure and combination projects, applicants will be awarded points for the inclusion of the project in an adopted active transportation plan or similar plan.**

### Discussion Questions:

- What are your thoughts on the proposed language?
- What types of plans should be eligible?
- Any other questions or comments.