

ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017  
PROJECT BASELINE AGREEMENT  
West Linda Comprehensive Safe Routes to School Project

Resolution \_\_\_\_\_

(will be completed by CTC)

**1. FUNDING PROGRAM**

- ☒ Active Transportation Program  
☐ Local Partnership Program (Competitive)  
☐ Solutions for Congested Corridors Program  
☐ State Highway Operation and Protection Program  
☐ Trade Corridor Enhancement Program

**2. PARTIES AND DATE**

- 2.1 This Project Baseline Agreement (Agreement) for the *West Linda Comprehensive Safe Routes to School Project*, effective on, \_\_\_\_\_ (will be completed by CTC), is made by and between the California Transportation Commission (Commission), the California Department of Transportation (Caltrans), the Project Applicant, *Yuba County*, and the Implementing Agency, *Yuba County*, sometimes collectively referred to as the "Parties".

**3. RECITAL**

- 3.2 Whereas at its *December 7, 2022* meeting the Commission approved the Active Transportation Program, and included in this program of projects the *West Linda Comprehensive Safe Routes to School Project*, the parties are entering into this Project Baseline Agreement to document the project cost, schedule, scope and benefits, as detailed on the Project Programming Request Form attached hereto as Exhibit A and the Project Report attached hereto as Exhibit B, as the baseline for project monitoring by the Commission.
- 3.3 The undersigned Project Applicant certifies that the funding sources cited are committed and expected to be available; the estimated costs represent full project funding; and the scope and description of benefits is the best estimate possible.

**4. GENERAL PROVISIONS**

The Project Applicant, Implementing Agency, and Caltrans agree to abide by the following provisions:

- 4.1 To meet the requirements of the Road Repair and Accountability Act of 2017 (Senate Bill [SB] 1, Chapter 5, Statutes of 2017) which provides the first significant, stable, and on-going increase in state transportation funding in more than two decades.
- 4.2 To adhere, as applicable, to the provisions of the Commission:
- ☒ Resolution G-22-70, "Adoption of Program of Projects for the Active Transportation Program", dated December 7, 2022
- ☐ Resolution *Insert Number*, "Adoption of Program of Projects for the Local Partnership Program", dated \_\_\_\_\_
- ☐ Resolution *Insert Number*, "Adoption of Program of Projects for the Solutions for Congested Corridors Program", dated \_\_\_\_\_
- ☐ Resolution *Insert Number*, "Adoption of Program of Projects for the State Highway Operation and Protection Program", dated \_\_\_\_\_
- ☐ Resolution *Insert Number*, "Adoption of Program of Projects for the Trade Corridor Enhancement Program", dated \_\_\_\_\_

- 4.3 All signatories agree to adhere to the Commission's Active Transportation Program, Guidelines. Any conflict between the programs will be resolved at the discretion of the Commission.
- 4.4 All signatories agree to adhere to the Commission's SB 1 Accountability and Transparency Guidelines and policies, and program and project amendment processes.
- 4.5 The Yuba County agrees to secure funds for any additional costs of the project.
- 4.6 The Yuba County agrees to report to Caltrans on a quarterly basis; after July 2019, reports will be on a semi-annual basis on the progress made toward the implementation of the project, including scope, cost, schedule, outcomes, and anticipated benefits.
- 4.7 Caltrans agrees to prepare program progress reports on a quarterly basis; after July 2019, reports will be on a semi-annual basis and include information appropriate to assess the current state of the overall program and the current status of each project identified in the program report.
- 4.8 The Yuba County agrees to submit a timely Completion Report and Final Delivery Report as specified in the Commission's SB 1 Accountability and Transparency Guidelines.
- 4.9 All signatories agree to maintain and make available to the Commission and/or its designated representative, all work related documents, including without limitation engineering, financial and other data, and methodologies and assumptions used in the determination of project benefits during the course of the project, and retain those records for four years from the date of the final closeout of the project. Financial records will be maintained in accordance with Generally Accepted Accounting Principles.
- 4.10 The Transportation Inspector General of the Independent Office of Audits and Investigations has the right to audit the project records, including technical and financial data, of the Department of Transportation, the Project Applicant, the Implementing Agency, and any consultant or sub-consultants at any time during the course of the project and for four years from the date of the final closeout of the project, therefore all project records shall be maintained and made available at the time of request. Audits will be conducted in accordance with Generally Accepted Government Auditing Standards.

## 5. SPECIFIC PROVISIONS AND CONDITIONS

### 5.1 Project Schedule and Cost

See Project Programming Request Form, attached as Exhibit A.

### 5.2 Project Scope

See Project Report or equivalent, attached as Exhibit B. At a minimum, the attachment shall include the cover page, evidence of approval, executive summary, and a link to or electronic copy of the full document.

### 5.3 Other Project Specific Provisions and Conditions

## Attachments:

Exhibit A: Project Programming Request Form

Exhibit B: Project Report



SIGNATURE PAGE  
TO  
PROJECT BASELINE AGREEMENT

West Linda Comprehensive Safe Routes to School Project

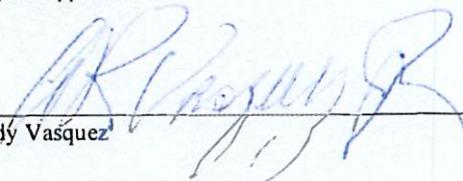
Resolution \_\_\_\_\_

  
\_\_\_\_\_  
Sam Burton

Oct. 11<sup>th</sup>, 2023  
Date

Public Works Director

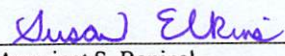
Project Applicant

  
\_\_\_\_\_  
Andy Vasquez

October 24, 2023  
Date

Chair, Board of Supervisors

Implementing Agency

  
\_\_\_\_\_  
FOR Amarjeet S. Benipal

12-13-23  
Date

District Director

California Department of Transportation

\_\_\_\_\_  
Tony Tavares

\_\_\_\_\_  
Date

Director

California Department of Transportation

\_\_\_\_\_  
Tanisha Taylor

\_\_\_\_\_  
Date

Executive Director

California Transportation Commission

# The County of Yuba

## Community Development & Services Agency

**Michael Lee, Director**

Phone – (530) 749-5430 • Fax – (530) 749-5434  
915 8<sup>th</sup> Street, Suite 123  
Marysville, California 95901

[www.co.yuba.ca.us](http://www.co.yuba.ca.us)



**BUILDING**  
749-5440 • Fax 749-5616

**CODE ENFORCEMENT**  
749-5455 • Fax 749-5464

**ENVIRONMENTAL HEALTH • CUPA**  
749-5450 • Fax 749-5454

**PLANNING**  
749-5470 • Fax 749-5434

**PUBLIC WORKS • SURVEYOR**  
749-5420 • Fax 749-5424

**FINANCE AND ADMINISTRATION**  
749-5430 • Fax 749-5434

December 4, 2023

California Transportation Commission  
1120 N Street, MS 52  
Sacramento, CA 95814

RE: West Linda Comprehensive Safe Routes to School Project Baseline Agreement Reporting

To Whom It May Concern:

The County of Yuba agrees to report to Caltrans on a quarterly basis; on the progress made toward the implementation of the project, including scope, cost, schedule, and anticipated benefits/performance metric outcomes. The reporting will align with the requirements of the REV. 03/2023 Project Baseline Agreement template.

If you need any additional information please contact me at (530) 749-5420 or by email at:  
[bpoliquin@co.yuba.ca.us](mailto:bpoliquin@co.yuba.ca.us)

Sincerely,

Brett Poliquin, P.E.  
Principal Engineer  
Yuba County Public Works