

Memorandum TAB 98

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: December 5-6, 2018

Reference No.: 2.8b.(3) - *REPLACEMENT*
Action Item

From: STEVEN KECK
Chief Financial Officer

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Programming

Subject: REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY ADMINISTERED PROJECT ON THE STATE HIGHWAY SYSTEM, PER STIP GUIDELINES WAIVER 18-52

ISSUE:

Should the California Transportation Commission (Commission) approve a time extension for the locally administered Zinfandel Drive Improvement State Transportation Improvement Program (STIP) project, on the State Highway System, for the period indicated, as described in the attachment?

RECOMMENDATION:

The California Department of Transportation (Department) recommends that the Commission approve a time extension, for the period indicated, for the locally administered Zinfandel Drive Improvement STIP project, on the State Highway System, described below.

The City of Rancho Cordova (City) received a construction allocation at the June 2018 Commission Meeting. The Department, in processing the authorizing documents so the City could advertise, discovered that the processing of the authorizing documents should have been handled within the Department as a State-Administered project, not as a locally-administered project, as the project limits are partially on the State Highway System. This delayed the ability of the City to advertise the project. This misstep is an isolated incident, as the Department does have a policy, that works well, for a project on the State Highway System administered by a local agency.

This issue was resolved, and the City will receive the authority so they can advertise. The City of Rancho Cordova is targeting advertisement in January 2019. After a 6-8-week advertisement, the City anticipates awarding the project in March 2019. However, the City would like additional time to award in the event there are difficulties with the bid process. The City is requesting, and the Department recommends, that a 6-month time extension to June 30, 2019 be approved by the Commission to award this project.

BACKGROUND:

In accordance with the Guidelines, the deadline to award contracts for projects allocated in June 27, 2018 is December 31, 2018. The Department will not be able to meet the deadlines for this project and is requesting time extensions for the period of contract award. The attachment shows the details of the project and the delays that have resulted in the time extension request.

Current STIP Guidelines, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months.